



Town of Lumsden
Meeting Minutes
Regular Council Meeting August 26, 2025 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via electronic means (Zoom) on Tuesday, August 26, 2025 at 6:31 pm.

Present:

Mayor: Verne Barber

Councillors: Anne Gibbons, Lesia Matheson, Ryan Schindelka (via Zoom, arrived at 6:37 pm), Adam Tropin

Assistant Chief Administrative Officer: Krystal Strong

Director of Finance: Ryan Haresign (Attended via Zoom from 6:31 pm to 6:55 pm)

Director of Planning and Development: Aimee Bryck (Attended via Zoom from 6:31 pm to 7:18 pm)

Absent:

Councillors: Trevor Haubrich, Wes Holobetz

Chief Administrative Officer: Monica M. Merkosky

Public Works Superintendent: Jeff Carey

"We are honoured to acknowledge that we are gathered today on Treaty 4 territory, the traditional lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis. The Town of Lumsden recognizes the harms of the past and is committed to working together in the spirit of cooperation and reconciliation."

Additions to Agenda (subject to majority vote of council)

Resolution No.
2025-273

Approval of Agenda

Moved by: Councillor Gibbons

Seconded by: Councillor Matheson

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2025-274

Closed Session - Strategic Planning

Moved by: Councillor Matheson

Seconded by: Councillor Tropin

"That we move into Closed Session at 6:33 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Lumsden RCMP

Sgt. Dean Gherasim attended the meeting from 6:31 - 6:40 pm, at the Town's invitation, to discuss an incident that occurred at the Centennial Hall over the August 16 weekend.

Councillor Ryan Schindelka joined the meeting via Zoom at 6:37 pm.

Rise from Closed Session

At 6:40 pm, Council left the Closed Session and returned to the open meeting.

Financial Reports

Resolution No. **Financial Statement - July 31, 2025**
2025-275 **Moved by:** Councillor Matheson
 Seconded by: Councillor Gibbons

"That we accept the Financial Statement for the period ending July 31, 2025, as presented."
CARRIED

Account for Approval

Resolution No. **List of Accounts - August 26, 2025**
2025-276 **Moved by:** Councillor Schindelka
 Seconded by: Councillor Tropin

"That the list of accounts payable attached as Schedule "A" is approved for payment."
CARRIED

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:55 pm.

Planning and Development Applications and Reports

Resolution No. **Downtown Public Parking**
2025-277 **Moved by:** Councillor Matheson
 Seconded by: Councillor Schindelka

"That we amend resolution #2024-286 by removing the words 'That administration contact the Lumsden Sports Association for permission to landscape the grass area on the east side of their arena (Lot 3, Block 4, Plan 8561) for public parking', as Council has decided not to pursue this parking area."
CARRIED

Municipal Heritage Designation Repeal Request - 165 Elgin Crescent

Resolution No. **Planning and Development Reports**
2025-278 **Moved by:** Councillor Tropin
 Seconded by: Councillor Matheson

"That we accept the Planning and Development Reports as presented by Director of Planning and Development, Aimee Bryck."
CARRIED

Adoption of Minutes

Resolution No. **August 12, 2025 - Regular Council Meeting Minutes**
2025-279 **Moved by:** Councillor Gibbons
 Seconded by: Councillor Schindelka

"That the minutes of the August 12, 2025 - Regular Meeting be approved, as circulated."
CARRIED

Resolution No. **August 19, 2025 - Joint Administration Committee Minutes**
2025-280 **Moved by:** Councillor Tropin
 Seconded by: Councillor Schindelka

"That the minutes of the August 19, 2025 - Joint Administration Committee Meeting be approved, as circulated."
CARRIED

Committee Reports

Resolution No. **Joint Administration Committee Meeting Report - August 19, 2025**
2025-281 **Moved by:** Councillor Schindelka
 Seconded by: Councillor Matheson

"That the Joint Administration Committee Meeting Report be accepted as presented verbally by Councillor Schindelka."
CARRIED



Resolution No. Modified Municipal Office Hours

2025-282

Moved by: Councillor Gibbons

Seconded by: Councillor Tropin

"That further to the Joint Administration Committee's November 6, 2024 recommendation to its respective Councils, to permit, on a trial basis, the modification of the municipal office hours by closing to the public each day from 8:00 am - 9:00 am, to provide staff with uninterrupted time to commit to projects that require a quiet environment, we agree with the recommendation of the Joint Administration Committee to make these hours permanent, as per administration's request."

CARRIED

Resolution No. Temperature Control - Municipal Office Lower Level

2025-283

Moved by: Councillor Schindelka

Seconded by: Councillor Gibbons

"That we agree with the recommendation of the Joint Administration Committee and amend our 2025 budget to include an office heating/cooling upgrade, to provide temperature control on the west side of the Municipal Office, for an approximate cost of \$5,850 to be shared equally with the RM of Lumsden No. 189."

CARRIED

Reports of Administration

Resolution No. Council Update

2025-284

Moved by: Councillor Gibbons

Seconded by: Councillor Tropin

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Bylaws

**Resolution No. Bylaw No. 2025-04 - Repeal of Municipal Heritage Designation - 165 Elgin Crescent
2025-285 - 1st Reading**

Moved by: Councillor Matheson

Seconded by: Councillor Gibbons

"That Bylaw No. 2025-04, being a bylaw to Repeal a Municipal Heritage Designation be read a first time."

CARRIED

**Resolution No. Bylaw No. 2025-04 - Repeal of Municipal Heritage Designation - 165 Elgin Crescent
2025-286 - 2nd Reading**

Moved by: Councillor Tropin

Seconded by: Councillor Schindelka

"That Bylaw No. 2025-04, being a bylaw to Repeal a Municipal Heritage Designation be read a second time."

CARRIED

**Resolution No. Bylaw No. 2025-04 - Repeal of Municipal Heritage Designation - 165 Elgin Crescent
2025-287 - Give 3 Readings**

Moved by: Councillor Matheson

Seconded by: Councillor Gibbons

"That Bylaw No. 2025-04, being a bylaw to Repeal a Municipal Heritage Designation, be given 3 readings at this meeting."

CARRIED UNANIMOUSLY

**Resolution No. Bylaw No. 2025-04 - Repeal of Municipal Heritage Designation - 165 Elgin Crescent
2025-288 - 3rd Reading**

Moved by: Councillor Schindelka

Seconded by: Councillor Tropin

"That Bylaw No. 2025-04, being a bylaw to Repeal a Municipal Heritage Designation be read a third time, adopted, signed, and sealed."

CARRIED


Resolution No. Closed Session

2025-289

Moved by: Councillor Matheson

Seconded by: Councillor Gibbons

"That we move into Closed Session at 7:48 pm for the purpose of discussing strategic planning and employee-related matters, as allowed pursuant to Section



120 of *The Municipalities Act*, with the Assistant Chief Administrative Officer included in the session." **CARRIED**

Rise from Closed Session

At 8:00 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Part-Time Office Services Clerk**
2025-290 **Moved by:** Councillor Matheson
 Seconded by: Councillor Gibbons

"That we agree with the recommendation of the Joint Administration Committee and seek a Part-time Office Services Clerk to work approximately 546 hours per year to provide administrative support, primarily during employee absences." **CARRIED**

Resolution No. **Adjournment**
2025-291 **Moved by:** Councillor Gibbons
 Seconded by: Councillor Matheson

"That we adjourn the meeting at 8:01 pm." **CARRIED**



Mayor



Chief Administrative Officer