



Town of Lumsden
Meeting Minutes
Regular Council Meeting August 27, 2024 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, August 27, 2024 at 6:30 pm.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jenelle Brennan (via Zoom), Ashlee Longmoore, Rhonda Phillips, Jim Rawlings (via Zoom from 6:39 pm to 8:14 pm), Byron Tumbach
Assistant Chief Administrative Officer: Krystal Strong
Director of Finance: Ryan Haresign (Attended via Zoom from 6:30 pm to 6:54 pm)
Director of Planning and Development: Aimee Bryck (Attended via Zoom)
Public Works Superintendent: Jeff Carey (Attended from 6:30 pm to 6:42 pm)

Absent:

Chief Administrative Officer: Monica M. Merkosky

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."

Resolution No. Approval of Agenda
2024-349 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Phillips

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Councillor Jenelle Brennan declared a conflict of interest with respect to Agenda Item 7.1, the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is a shared position between the Lumsden Sports Association and the Town of Lumsden.

Resolution No. Public Works Reports
2024-350 **Moved by:** Councillor Brennan
 Seconded by: Councillor Barber

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."

CARRIED

Public Works Superintendent, Jeff Carey, left for the remainder of the meeting at 6:42 pm.

Account for Approval

Conflict Declared

Councillor Jenelle Brennan declared a conflict of interest with respect to Agenda Item 7.1, the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is a shared position between the Lumsden Sports Association and the Town of Lumsden. Councillor Brennan abstained from discussion and voting on the matter and left the Council Chambers at 6:42 pm.

Resolution No.
2024-351

List of Accounts - Payroll
Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That the list of payroll accounts, attached as Schedule "A", is approved for payment."

CARRIED

Conflict - Returned to Chambers

At the conclusion of discussion and voting on the matter, Councillor Brennan returned to the Council Chambers at 6:43 pm.

Resolution No.
2024-352

List of Accounts - General
Moved by: Councillor Tumbach
Seconded by: Councillor Rawlings

"That the list of accounts payable, attached as Schedule "B" is approved for payment."

CARRIED

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:54 pm.

Planning and Development Applications and Reports

Resolution No.
2024-353

Building Permit Fees - Lumsden Sports Association Warm-up Shack
Moved by: Councillor Longmoore
Seconded by: Councillor Barber

"That we agree to absorb building permit fees for the Lumsden Sports Association's warm-up shack, in the amount of \$1,030."

CARRIED

Resolution No.
2024-354

Planning and Economic Development Committee Meeting - September 4, 2024
Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we agree to schedule a Planning and Economic Development Committee Meeting on September 4, 2024 at 12:00 pm."

CARRIED

Adoption of Minutes

Resolution No.
2024-355

August 13, 2024 - Regular Council Meeting
Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That the minutes of the August 13, 2024 - Regular Council Meeting be approved, as circulated."

CARRIED

Resolution No.
2024-356

August 21, 2024 - Joint Administration Committee Meeting
Moved by: Councillor Barber
Seconded by: Councillor Brennan

"That the minutes of the August 21, 2024 - Joint Administration Committee Meeting be approved, as circulated."

CARRIED

Committee Reports

Resolution No.
2024-357

Joint Administration Committee Report - August 21, 2024
Moved by: Councillor Brennan
Seconded by: Councillor Rawlings

"That the Joint Administration Committee Report be accepted as presented by Councillor Barber."

CARRIED



Resolution No. **Modified Work Hours Policy**
2024-358 **Moved by:** Councillor Barber
Seconded by: Councillor Longmoore

"That we agree with the recommendation of the Joint Administration Committee and adopt the 'Modified Work Hours Policy' (on a one-year trial basis) specific only to Joint Administration employees, as per Schedule "C"." **CARRIED**

Resolution No. **Rink Reserve**
2024-359 **Moved by:** Councillor Phillips
Seconded by: Councillor Tumbach

"That we table the recommendation of the Joint Administration Committee to permit the RM of Lumsden to eliminate their annual \$1,000 transfer to the Lumsden Sports Association (LSA) Reserve (originally agreed to in 2015), for administration to bring back additional information to the next meeting." **CARRIED**

Reports of Administration

Resolution No. **Council Update**
2024-360 **Moved by:** Councillor Rawlings
Seconded by: Councillor Brennan

"That the report of the Chief Administrative Officer be accepted as prepared." **CARRIED**

Unfinished Business

Resolution No. **Johnson - Centennial Hall**
2024-361 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That we agree to reimburse Kaylee Johnson, in the amount of \$425, due to food loss encountered when one of the Centennial Hall refrigerators failed during her July 27, 2024 event." **CARRIED**

New Business

Resolution No. **Big Sky Development Corp - Assessment Roll**
2024-362 **Moved by:** Councillor Tumbach
Seconded by: Councillor Brennan

"That we authorize administration to abate a portion of 2024 property taxes on Parcel E, Plan 102404203 in the amount of \$532.73, representing the difference between residential and agricultural taxes, as this property is currently used for agricultural purposes." **CARRIED**

Resolution No. **Recreation Master Plan - Public Meeting**
2024-363 **Moved by:** Councillor Tumbach
Seconded by: Councillor Longmoore

"That we agree with the recommendation of administration and host a meeting at Centennial Hall on October 21, 2024, at 7:00 pm, to present the Recreation Master Plan to the community and provide an opportunity to answer questions." **CARRIED**

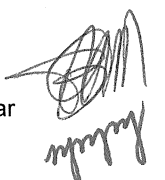
Resolution No. **Sask Health Authority - Community Health Clinic**
2024-364 **Moved by:** Councillor Longmoore
Seconded by: Councillor Phillips

"That we permit Saskatchewan Health Authority (SHA) to use Centennial Hall for their Child Health Clinics, at no cost, until they have found a new venue; and That SHA will coordinate their clinic dates and times with administration." **CARRIED**

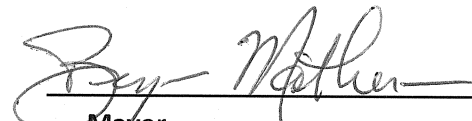
Bylaws

Resolution No. **Bylaw No. 2024-10 - Establish Tipping Fees - 2nd Reading**
2024-365 **Moved by:** Councillor Rawlings
Seconded by: Councillor Brennan

"That Bylaw No. 2024-10, being a bylaw to establish tipping fees, be read a second time." **CARRIED**



- Resolution No.** **Bylaw No. 2024-10 - Establish Tipping Fees - 3rd Reading**
2024-366 **Moved by:** Councillor Longmoore
 Seconded by: Councillor Tumbach
- "That Bylaw No. 2024-10, being a bylaw to establish tipping fees, be read a third time, adopted, signed, and sealed." **CARRIED**
- Resolution No.** **Bylaw No. 2024-11 - Traffic Bylaw - 2nd Reading**
2024-367 **Moved by:** Councillor Phillips
 Seconded by: Councillor Barber
- "That Bylaw No.2024-11, being the Traffic Bylaw, be read a second time." **CARRIED**
- Resolution No.** **Bylaw No. 2024-11 - Traffic Bylaw Amendment - 3rd Reading**
2024-368 **Moved by:** Councillor Brennan
 Seconded by: Councillor Tumbach
- "That Bylaw No. 2024-11, being the Traffic Bylaw, be read a third time, adopted, signed, and sealed." **CARRIED**
- Resolution No.** **Bylaw No. 2024-12 Zoning Bylaw Text Amendment - Public Notice and R2 Site**
2024-369 **Area - 1st Reading**
 Moved by: Councillor Barber
 Seconded by: Councillor Tumbach
- "That Bylaw No. 2024-12, being a bylaw to amend the Zoning Bylaw, be read a first time." **CARRIED**
- Resolution No.** **Adjournment**
2024-370 **Moved by:** Councillor Barber
- "That we adjourn the meeting at 8:14 pm." **CARRIED**



Mayor



Chief Administrative Officer

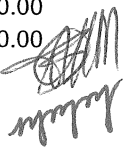
Town of Lumsden
Invoice Edit List - Condensed

Date Printed
2024-08-23 11:32 AM

Batch # 2024-00148 - August 27, 2024 To Be Approved
For the Period Ended 2024-08-31

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
ALBPAR1	Albert Park Community Assoc						
18	1127	2024-06-06	2024-08-28	Scarcrow-Movie/License 2024			2,728.95
ASSENG1	Assoc Eng						
2	463468	2024-07-25	2024-08-28	2020 Final Paving Deficiencies 2hr-Ross			541.80
ASSENV1	Assoc Enviro						
20	820914	2024-08-15	2024-08-28	Asset Mgmt Plan-GIS Upload			4,200.00
21	820911	2024-08-15	2024-08-28	Country Hill Estates-Service to Aug 9/24			3,530.71
24	820912	2024-08-16	2024-08-28	James St. S. Sidewalk Program-Final			1,826.74
						Vendor Total:	9,557.45
BOLSUP1	Bolt Supply House Ltd., The						
13	8633998-00	2024-08-19	2024-08-28	U100- Sockets & Bolts			7.09
CANOE1	Canoe						
8	CA008010	2024-08-14	2024-08-28	U095 Hydro Adv 10W Oil & Filter x 1			155.26
22	PF-1000-45004	2024-08-08	2024-08-28	1,141.80 Liters Gas - July Vehicles			1,835.15
26	PF-1002-45008	2024-08-20	2024-08-28	1488.40 Liters Diesel			2,298.67
						Vendor Total:	4,289.08
CARJEF1	Carey, Jeff						
17	Cloth-2023-1-01	2024-08-21	2024-08-28	Jeff Carey - Clothing Allowance			80.11
CLETEC1	Cleartech Industries Inc.						
5	INV1127668	2024-08-14	2024-08-28	WTP-Sod Hypochlor/			1,779.02
6	CM378480	Drums&Pellet Dep	2024-08-13	2024-08-28	WTP-Credit-		-556.50
		Drum Deposit x 5, Pellet x 2				Vendor Total:	1,222.52
COLROC1	Coleman, Rocky						
12	Bylaw-2024-07	2024-07-15	2024-08-28	Serve Untidy Notice - Haryett Weeds			112.87
FERMAR1	Fer-Marc Equipment Ltd.						
15	107896	2024-08-16	2024-08-28	U60-Broom Replacement			1,588.57
FLYSHE1	Flynn, Shelly						
30	Rfnd Flynn	2024-08-23	2024-08-28	Refund Scarecrow Vendor - Flynn			32.50
GRATIR1	Graham's Tire Service Ltd.						
7	0380281	2024-08-14	2024-08-28	U014 & U015 -Tire Repair			88.80
LGGIND1	LGG Industrial						
27	RG125848	2024-08-20	2024-08-28	U60 - 3/4" x 8ft Hose			441.93
MATVID1	Matrix Video Communications Corp						
29	CEMVC053394	2024-08-23	2024-08-28	Dew Drop - 35% Deposit Audio			6,246.01
NORSHO1	North Shore Septic Inc						
1	13674	2024-08-14	2024-08-28	RVP Aug 12-Septic Service-RV & Resturan			240.00
11	13477	2024-07-23	2024-08-28	RVP Jul 23 - Septic Service			160.00
14	13789	2024-08-02	2024-08-28	RVP Aug 2 - Septic Service			160.00



Date Printed
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Town of Lumsden
Invoice Edit List - Condensed
Batch # 2024-00148 - August 27, 2024 To Be Approved
For the Period Ended 2024-08-31

Page 2

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
					Vendor Total:	560.00	
ROCMOU1	Rocky Mountain Phoenix						
4	IN0147387	2024-08-13	2024-08-28	LFD Turnout Gear - Helmets x		4,312.35	
SASHEA1	Saskatchewan Health Authority c/o						
10	3484182	2024-08-14	2024-08-28	#3 River Park Campground Tes		23.00	
16	2200133	2024-07-31	2024-08-28	Dodd's Subdivision - Testing Ju		23.00	
23	3484687	2024-08-19	2024-08-28	300 James St N - Testing		23.00	
					Vendor Total:	69.00	
SPOLOG1	Sportlogo						
25	6782	2024-08-12	2024-08-28	136 Scarecrow T-Shirts		1,740.00	
STOELE1	Stockdales Electric Motor Corp						
3	INV527167	2024-08-16	2024-08-28	WWTP Centrifuge Fault Trouble Shooting		561.60	
SWIKEM1	Swish-Kemsol						
19	R025521	2024-08-20	2024-08-28	CHall-Cleaners/H Towels/Pape		1,119.07	
SYLTRA1	Sylvestre, Travis						
9	Rfnd Hall 8/14	2024-08-14	2024-08-28	Refund Partial Hall Damage Deposit		425.00	
WESCO1	WESCO Distribution Canada LP						
28	441905	2024-08-14	2024-08-28	WTP - Electrical/Solar Repair		1,720.50	
					Total for Batch:	<u>37,445.20</u>	

Invoices Printed: 30

Town of Lumsden

Invoice Edit List - Condensed

Date Printed
2024-08-22 2:53 PM

Batch # 2024-00144 - August 27, 2024 Preauthorized
For the Period Ended 2024-08-31

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
MEPP	MEPP						
2	MEPP-2024-08-03	2024-08-03	2024-08-23	Pension Contribution Aug 10			10,999.78
RECGEN1	Receiver General (Acct #1)						
5	RP1-2024-08-03	2024-08-03	2024-08-23	Income Tax/ CPP/EI/ CPP2 - Au			20,892.05
RECGEN2	Receiver General (Acct #2)						
6	RP2-2024-08-03	2024-08-03	2024-08-23	Income Tax/ CPP/EI - Aug 3			1,391.09
SASENG1	SaskEnergy						
1	SKENG-2024-07	2024-08-06	2024-08-23	Energy Billing July			1,406.83
SASPOW1	SaskPower Consol.						
3	SkPower 2024-07	2024-08-09	2024-08-23	SK Power - July			12,076.74
SASWOR1	Saskatchewan Workers' Compense						
7	2nd-Instal2024	2024-08-15	2024-08-23	Firm #1314300			11,633.72
SUMA2	SUMA - Group Ins Premiums						
4	Grp Ins 2024-09	2024-08-15	2024-08-23	Suma Ben - August			10,611.62
Total for Batch:							<u>69,011.83</u>

Invoices Printed: 7

Date Printed
2024-08-22 2:55 PM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2024-00149 - August Cell/Cleaning/RVP Clean
For the Period Ended 2024-08-31

Page 1

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
ASHSCO1	Ashurst, Scott					
1	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance - August		30.00
BOGRAN1	Bogdan, Randy					
8	RVP 2024-08	2024-08-21	2024-08-30	RVP Aug Contract Incl Cell & Car Allowan		2,700.00
BUHJOS1	Buhay, Joshua					
2	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance - August		30.00
DANCOR1	Danyliw, Cory					
3	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance August		30.00
MCEGIN1	McElroy, Gina					
6	Janitor 2024-08	2024-08-21	2024-08-30	Hall/Library/Office Clean August		2,231.03
ROBJAK1	Robertson, Jake					
7	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance August		30.00
STRKEL1	Strickland, Kelly					
4	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance August		30.00
WHILAN1	Whitteron, Lance					
5	Cell 2024-08	2024-08-21	2024-08-30	Cell Allowance August		30.00

Total for Batch: 5,111.03

Invoices Printed: 8



Title: **Modified Work Hours Policy**

Effective: August 28, 2024 (on a one-year trial basis)
Approved by the RM of Lumsden No. 189 on September 5, 2024

Amended:

Purpose:

The intent of this policy is to provide an opportunity for an employee of the Lumsden Municipal Office to request modified work hours, per the policy details below.

Definitions:

Administrator: Chief Administrative Officer (CAO) of the municipality.

Employee: shall refer to all persons hired by the Municipality, who receive wages or salaries from the Municipality and work in the municipal office.

Modified Work Hours: Daily work hours that have been adjusted from the established hours but continue to total thirty-five (35) regular hours per week.

Municipality: Town of Lumsden.

Guiding Principles:

- Section 3.12 of the Town of Lumsden Human Resource Policy Manual refers to the regular number of working hours. It states:
 - Permanent full-time employee: shall refer to any employee working a regular number of hours equal to or exceeding 35 hours per week.
- Section 18.1 of the Town of Lumsden Human Resource Policy Manual refers to Hours of Work. It states:
 - Office Personnel and Office Management (7 hours per day): The regular hours of workers in this category shall be determined by the Administrator.
- It is recognized that, at the time of this policy's creation, the Chief Administrative Officer has determined the regular work hours for employees of the Lumsden Municipal Office to be 8:00 am to 4:00 pm (including a 30-minute unpaid lunch break and 30 minutes banked toward an earned day off).

Policy:

1. Employees may submit a request to their Department Manager to modify their working hours (without accumulating overtime). For example, 7:00 am to 3:00 pm, or 9:00 am to 5:00 pm.
2. The Department Manager, in consultation with the Chief Administrative Officer, will review the request and determine if a fair and equitable schedule for all employees in their department can be established.
3. It is recognized that modified work hour schedules will differ for each department based on their duties and responsibilities.
4. If a fair and equitable schedule can be established, all employees in a department will be given the opportunity to participate in the "Modified Work Hours".
5. Once the CAO has approved a modified work hour schedule, it is the responsibility of the Department Manager to implement and moderate the schedule.
6. It is essential that fellow employees are not adversely impacted by a modified work hour schedule.
7. It is essential that customer service and operational efficiencies are not negatively impacted by any modified work hour schedule.

TOWN OF LUMSDEN
BYLAW 2024-10
A BYLAW FOR THE PURPOSE OF ESTABLISHING WASTE DISPOSAL TIPPING FEES

1. The Council of the Town of Lumsden, in the Province of Saskatchewan, enacts as follows:

The waste disposal tipping fees stated below apply to all authorized users of the Lumsden Solid Waste Facility (Lumsden Landfill).

MIXED LOADS	
Pickup Truck or Small Utility Trailer	\$ 20.00 per load
1 Ton Commercial Truck or Large Utility Trailer	\$ 40.00 per load
2 Ton Truck & Over	\$120.00 per load
*Special Services Fee	\$250.00 per load

Other Items	
Items with Refrigerant	\$10.00 each
Propane Tanks	\$10.00 each

Mixed Loads include the following waste:

- Household waste that is not contained in bags
- Carpet, furniture, mattresses, burning barrels, shingles, insulation, etc.
- Bulk refuse (incl. concrete mixed with wood, metal or plastic rubble)
- Wood, metals and recyclables that are not sorted for disposal in specified designated areas
- Wood that is not clean of nails, contaminants, OSB, etc.

The Town, through the Public Works Superintendent, Landfill Attendant or their designate, reserves the right to refuse permission to deposit any part of or all of the refuse brought to the landfill site, if, in the judgment of the Public Works Superintendent or their designate, the material in question does not meet the requirements specified in the Landfill Operations Plan.

Waste Exempt from Tipping Fees:

- Bagged waste
- Lawn and garden vegetation
- Recyclables, such as clean wood and metal, sorted and disposed in specified designated areas

*Special Services Fee:

The special services fee may apply to any user at the discretion of the Public Works Superintendent or their designate, when waste being disposed requires special attention from the Public Works Department.

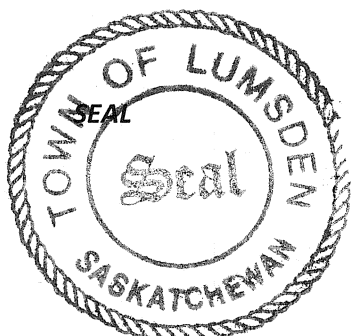
2. That Bylaw No. 04-2017 is hereby repealed.

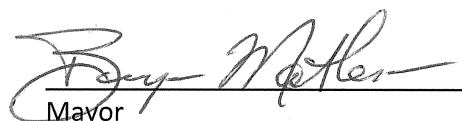
3. Effective Date

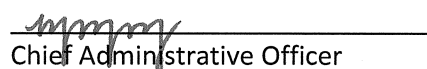
This bylaw shall come into force and take effect on the final day of its passing.

Readings

Read a first time this 13th Day of August, 2024.
 Read a second time this 27th Day of August, 2024.
 Read a third time this 27th Day of August, 2024.




 Mayor


 Chief Administrative Officer

TOWN OF LUMSDEN

BYLAW NO. 2024-11

A BYLAW TO REGULATE THE OPERATION OF VEHICLES IN THE TOWN OF LUMSDEN

The Council of the Town of Lumsden, in the Province of Saskatchewan enacts as follows:

1. **SHORT TITLE**

- (a) This bylaw shall hereinafter be referred to as the "Traffic Bylaw".

2. **INTERPRETATION**

In this Bylaw:

- (a) **"abandoned vehicle"** means a vehicle that has been left or placed on a street, public place or land or building owned or controlled by the Town of Lumsden for 10 days or more; and after reasonable inquiry, the owner of the vehicle cannot be ascertained;
- (b) **"angle parking"** means the parking of vehicles with the right front wheel drawn up to the curb on the right-hand side of the highway, or at a distance of not more than thirty (30) centimeters from such curb, the vehicle to be placed at an angle of forty-five (45) degrees with the curb;
- (c) **"Administrator"** means the administrator of the Town of Lumsden;
- (d) **"boulevard"** means the area between the travelled portion of the highway and limit of the highway right-of-way, but does not include a gravel shoulder;
- (e) **"Council"** means the Council of the Town of Lumsden;
- (f) **"curb"** means the lateral boundaries of a roadway, whether or not marked by curbing;
- (g) **"designated officer"** means the Administrator, Royal Canadian Mounted Police or a person appointed by Council to enforce municipal bylaws;
- (h) **"Fire Chief"** means the fire chief for the Town of Lumsden and anyone acting or authorized by the Fire Chief to act in his behalf;
- (i) **"heavy vehicle"** means a vehicle with or without load which alone or together with any trailer, semi-trailer or other vehicle being towed, weighs 4.5 tonnes (4500 kg.) or more;
- (j) **"highway"** means a road allowance or a road, street or lane vested in the Crown in right of Saskatchewan or set aside for the purpose of the Crown in right of Saskatchewan pursuant to any Act, and includes anything erected on or in connection with the highway, and does not include a provincial highway within the municipality as designated pursuant to the provisions of *The Highways and Transportation Act, 1997*;
- (k) **"intersection"** means the area contained within the straight production of the lateral curb lines, or, in the absence of curb lines, of the lateral boundary lines, of two or more highways that join one another at an angle, whether or not one of those highways crosses the other;
- (l) **"lug vehicle"** means any vehicle, portable engine or traction engine having metal spikes, lugs or cleats projecting from the face of the wheels or tires thereof, or having metal track tread;
- (m) **"municipality"** means the Town of Lumsden;



- (n) **“one-way highway”** means highway as described to it by *The Traffic Safety Act*;
- (o) **“parade”** means any procession of more than ten (10) pedestrians or of more than six (6) vehicles moving upon any highway, except funeral processions;
- (p) **“parallel parking”** means the parking of a vehicle with both right wheels thereof drawn up to the curb on the right-hand side of the highway, or at a distance of not more than thirty (30) centimeters from such curb;
- (q) **“park”, “parking”,** have the meanings described thereto by *The Traffic Safety Act*;
- (r) **“pedestrian”** means any person afoot;
- (s) **“pedestrian crosswalk”** means a clearly marked pedestrian crossing, by signs and/or lines;
- (t) **“place of public assembly”** means schools, theatres, moving picture theatres, churches, hockey and skating rinks, curling rinks, dance halls and public assembly halls;
- (u) **“power turn”** means to maneuver a vehicle in such a manner to cause part of the vehicle to depart from its ordinary line of progress by the sudden use of acceleration and/or braking;
- (v) **“private roadway”** means any private road, private driveway, lane ramp or other means of vehicle access to or egress from a building or structure and it may include part of a parking lot;
- (w) **“sidewalk”** means that portion of a boulevard which is paved, bricked or otherwise hard surfaced and intended for the use of pedestrians;
- (x) **“sign”** means any sign, curb or sidewalk marking, or other device placed or erected on a highway for the purpose of regulating, warning, guiding traffic or providing information;
- (y) **“speed zone”** means any portion of a highway within the Town of Lumsden, as designated herein, and identified by a sign erected and maintained at each end thereof, indicating the maximum speed applicable thereto;
- (z) **“stop or stopping”** means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict in compliance with the directions of a police officer or of a traffic control sign or signal;
- (aa) **“tow away zone”** means a designated area on a highway where parking is prohibited and where stopped or parked vehicles will be subject to removal and impoundment;
- (bb) **“town supervisor”** means the public works supervisor or the assistant or anyone acting or authorized by the municipality to act on their behalf;
- (cc) **“u-turn”** means the turning of a vehicle so as to cause it to proceed in the opposite direction from which it was proceeding immediately prior to the commencement of such turn;
- (dd) **“vehicle”** means a vehicle, trailer or semi-trailer or a vehicle as described to it by *The Traffic Safety Act*.

3. SCOPE

- (a) **“STOP” STREETS**
The highways as listed in **Appendix 1** are designated as “Stop” streets.
- (b) **“YIELD” STREETS**
The highways as listed in **Appendix 2** are designated as “Yield” streets.

4. INFRACTIONS

(a) **"STOP" STREETS**

The provisions of The Traffic Safety Act shall apply to all traffic approaching and facing a "Stop" sign erected and maintained in accordance with the provisions of Section 5(a).

(b) **"YIELD" STREETS**

The Provisions of The Traffic Safety Act shall apply to all traffic approaching and facing a "Yield" sign erected and maintained in accordance with the provisions of Section 5(b).

(c) **MISCELLANEOUS SIGNS**

(1) No person shall, except where authorized by resolution of Council or when duly authorized by law, erect immediately adjacent to any highway; any sign, marker, signal or light or any advertising sign or device.

(2) No person shall deface, damage, destroy or remove any sign or marker erected pursuant to this bylaw.

(d) **SCHOOL BUS FLASHING LIGHTS**

(1) Subject to subsection (2), the operator of a school bus when operating a school bus on public highways in the municipality shall not activate the safety lights.

(2) The provision of subsection (1) shall not apply at the locations listed in **Appendix 3**.

(e) **LUG VEHICLES**

(1) No person shall propel, operate or drive any lug vehicle upon any highway within the municipality without first having obtained of the Administrator, a permit in writing authorizing same.

(2) The Administrator is hereby authorized to issue permits in writing for the purpose of section 4(e)(1) of this bylaw in any case where the applicant therefore has signed a written undertaking in

Form 1, Appendix 4. Provided that the Administrator shall not issue any such permit unless he is satisfied that with reasonable care in operation, the lug vehicle may be propelled or driven over any highway without damage resulting thereto or to any bridge or culvert thereon.

(3) Nothing contained in section 4(e)(1) shall be deemed to preclude the transport of a lug vehicle as herein defined over any highway where same is being carried by means of a rubber-tired trailer or other conveyance equipped with rubber tires.

(f) **PARKING**

(1) Except as otherwise provided herein, the parking of vehicles is permitted on all highways within the municipality.

(2) (i) subject to the provisions of subsection (ii) no person shall park a vehicle on any lane, or on any street so as to obstruct the entrance to any lane or to a driveway or approach leading to a private premises.

(ii) notwithstanding the provisions of subsection (i), a vehicle may be parked in any lane for the purpose of taking on or discharging cargo, provided no such vehicle shall be so parked for a period exceeding thirty (30) minutes at one time, unless written permission has first been obtained from the Administrator or a designated officer of the municipality for any extension of such time limit.

(3) (i) subject to subsection (ii), every person parking a vehicle upon a highway within the municipality where parking is permitted, shall parallel park same;



- (ii) every person parking a vehicle upon a highway listed in **Appendix 5** shall angle park same.
- (4) Subject to subsection (i), no person shall park a vehicle in any "No Parking" area as designated in **Appendix 6**, at any time, whether such areas are marked on the curb or otherwise signs erected and maintained in accordance with the provisions of section 5(d) to indicate that therein prohibited parking.
- (i) During a wedding or funeral ceremony, any church or other place of public assembly may in coordination with the Town Supervisor, erect signor parking barricades to designate a temporary parking area in front of the place of public assembly.
- (5) No person shall park a vehicle within five (5) meters of any street intersection.
- (6) No person shall park a vehicle within three (3) meters of any fire hydrant.
- (7) Subject to subsection (i) No person shall park a vehicle on a highway at one place for any period of time exceeding twenty-four (24) consecutive hours.
- (i) Privately owned and fully licensed recreation camper trailers may be parked on the street in residential areas from April 1 to October 31 of each year, provided that they are parked adjacent to the owner's property and parked for a period not to exceed seventy-two (72) consecutive hours.
- (8) No person shall park any vehicle in any private parking place or on any private property unless he is the owner, occupant, licensee or permittee of the parking place or private property, except with the consent of such owner, occupant, licensee or permittee.
- (9) (i) subject to subsection (ii), no person shall park any vehicle designated for carrying or intended for the carrying of oil, so gasoline or other inflammable, combustible or explosive material, within 30 meters from any building in the municipality used or intended for use, in whole or in part, as a place of dwelling, a hotel or place of public assembly.
- (ii) nothing in subsection (i) shall be deemed to restrict the parking of any such vehicle for such period of time as may be necessary to take on or discharge cargo.
- (10) No person shall park a vehicle with a manufacturer's rated capacity in excess of 4.5 tonnes (4,500 kg) on any streets or avenues designated in **Appendix 7**.
- (11) No person shall park an unregistered vehicle on any street, avenue, lane or any public land, which includes a right of way or boulevard.
- (12) No person shall park a vehicle with a sign attached indicating that the vehicle is for sale on any public lands, including but not limited to a highway, that are not designated for that purpose.
- (13) No person shall park a vehicle on any highway unless on the right hand side of the highway having regard for which direction the vehicle had been proceeding.
- (14) No person shall park a vehicle so as to obstruct any portion of a sidewalk.
- (15) No person shall park a vehicle so as to obstruct the movement of traffic.
- (16) No person shall park so as to obstruct any portion of a pedestrian crosswalk.

- (17) Where a sign has been erected indicating that stopping is prohibited, no person shall park or stop a vehicle on a highway designated prohibited stopping as described in **Appendix 12**.
- (18) Where a sign(s) has been erected indicating that parking is prohibited and the area is designated as a "tow away zone", no person shall park or stop a vehicle on a highway designated as "No Parking-Tow Away Zone" as described in **Appendix 17**.
- (g) **POWER TURNS**
The operator of a vehicle shall not execute "power turns" on any highway in the municipality.
- (h) **SNOWMOBILES**
(1) Under the provisions of The Snowmobile Act, [and subject to section (h) (2)], it shall be lawful to operate a snowmobile between the hours of 7:00 a.m. and 12 midnight on any highway except Provincial Highway Nos. 11 and 20 within the limits of the municipality.
(2) Notwithstanding section (h) (1) of this bylaw, it shall be lawful to operate a snowmobile on the portion of Provincial Highway Nos. 11 and 20 for the purpose of crossing the provincial highway.
- (i) **SPEED**
(1) Subject to subsection (2), no person shall operate a vehicle in the municipality at a speed greater than forty (40) km/h.
(2) No person shall operate a vehicle at a speed greater than thirty (30) km/h in speed zones as set out in **Appendix 8**.
- (j) **U-TURNS**
(1) No person shall cause a vehicle to make a U-Turn between intersections, and at the intersection of a highway with a lane or alley in the municipality.
- (k) **WEIGHT RESTRICTIONS – TRUCK ROUTES**
(1) Subject to subsection (2) No person shall operate a vehicle or combination of vehicles with a gross vehicle weight exceeding 10,000 kg on any public highway within the Town of Lumsden with the following exceptions:
 - Allowed Travel on James Street North – Maximum 5 axle vehicle combination and a maximum gross weight of 34,500 kgs.
 - Heavy Vehicle Route as listed in **Appendix 9**. –Maximum axle and gross vehicle weights for secondary highways as set out in the Saskatchewan Vehicle and Dimension Regulations 1999.
(2) Subsection (1) shall not apply to vehicles owned and operated by the municipality or issued a daily, weekly, monthly or annual permit from the Administrator or a duly authorized representative, for the purpose of making deliveries on any highway in the municipality, provided that the operator of the vehicle(s) uses the most direct route from and to the heavy vehicle route, as listed in **Appendix 9**.
(3) That the municipality shall by resolution of Council be allowed to establish and revise the permit fee mentioned in section 4(k)(2).
(4) The provisions of *The Police Act* and *The Highways and Transportation Act* shall apply to the operators of vehicles referred to in subsections (1) and (2).



- (l) **VEHICLES ON PUBLIC & MUNICIPAL RESERVES, PUBLIC PARKS, PUBLIC PLACES, ETC.**
- (1) No person may operate or park a vehicle on any areas designated in **Appendix 10**.
 - (2) The provision of subsection (1) shall not apply to maintenance vehicles or vehicles using a designated parking area or vehicles being operated by a member of the police force, designated officer or other persons appointed by Council while engaging in their duties or person(s) having been given written permission from the Administrator of the municipality.
- (m) **BICYCLES**
- (1) No person shall operate a bicycle without having at least one hand on the handlebar.
 - (2) No person shall operate a bicycle on a sidewalk.
 - (3) No person shall operate a bicycle with a passenger ("doubling").
- (n) **"EMERGENCY CONTROL MEASURES"**
- (1) A designated officer is hereby authorized to direct traffic in conformity with the provisions of this bylaw and *The Traffic Safety Act*.
 - (2) In case of fire or other emergency, or in order to expedite traffic, or safeguard pedestrians, or prevent accidents, or meet any unforeseen conditions, a designated officer or fire chief of the municipality is hereby authorized to direct traffic in such a manner as he/she may deem necessary whether or not in conformity with the provisions of this Bylaw or *The Traffic Safety Act*.
- (o) **"TEMPORARY CLOSING AND PARKING"**
- (1)
 - (a) Any portion of a public highway may be temporarily closed to vehicular traffic by a designated officer or the Town Supervisor in order that pedestrians may have the exclusive use thereof.
 - (b) Notwithstanding any other provisions of this Bylaw, a designated officer shall have authority to temporarily prevent parking on any highway or portion thereof whenever in his/her judgement it may be necessary in order to avoid traffic congestion, danger or accident.
 - (c) Notwithstanding any other provisions of this Bylaw, the Town Supervisor shall have authority to temporarily prevent parking and/or prohibit traffic on any highway or portion thereof to allow any work to be carried out by or on behalf of the Municipality, such work to include, but not be restricted to the snow removal, cleaning, repairing or maintenance of such highway.
 - (d) No person driving a vehicle shall drive through or enter upon any street or portion thereof, which is roped, barricaded or indicated, by notice or sign as being closed under the authority of a designated officer or the Town Council.
 - (e) No person shall park a vehicle on any highway or portion thereof on which parking has been temporarily prohibited by a designated officer or the Town Supervisor under the provisions of subsections (b) and (c) of this Section.
 - (2) On days when school is in session, the Lumsden Elementary School and the Lumsden High School are permitted to prevent all vehicular traffic from accessing Broad Street from 2nd Avenue to 3rd Avenue and to prevent access to Broad Street at the intersection of Broad Street and 3rd Avenue from 15:15 to 15:30. It is the schools' responsibility to place and remove traffic barriers, such as traffic cones, during this 15-minute period.

(p) **PARADES**

- (1) No parade shall be held in the Municipality without the written permission first had and obtained from the Town of Lumsden who shall designate or approve hour and route of the parade. Any person desiring to hold a parade shall apply to the Town of Lumsden in writing in **Form 1 Appendix 13** for a permit therefore not less than forty-eight (48) hours before the time set for the commencement of the parade and shall give full particulars thereof.
- (2) The Administrator is hereby authorized to issue permits in writing for the purpose of subsection (p)(1) of this bylaw **Form 2 Appendix 13** and may impose directions or conditions as to time, route or otherwise.

(q) **RESTRICTED PARKING**

- (1) No person shall stop or park a vehicle in an area designated as restricted parking without a valid parking permit. Permits must be properly displayed on the rear-view mirror of the vehicle for that designated area. Permits may be obtained from the Lumsden Municipal Office at a cost of \$60.00 per year, per space, and expire December 31st of each year. Designated restricted areas are described in **Appendix 14**.

(r) **ACCESSIBLE PARKING**

- (1) No person shall stop or park a vehicle in an area designated as accessible parking as described in **Appendix 15** without a valid parking permit properly displayed in the front windshield. The temporary or permanent placard must be issued by the Saskatchewan Abilities Council and have a valid permit number and expiry date.

5. **SIGNS**

- (a) Council shall cause to be erected and maintained at all stop streets listed in **Appendix 1**, at a distance of approximately three (3) meters from point of intersection, an appropriate sign containing the word "Stop", so placed to face the traffic approaching the intersection.
- (b) Council shall cause to be erected and maintained at all yield streets listed in **Appendix 2** at a distance of approximately three (3) meters from point of intersection, an appropriate sign containing the word "Yield", so placed to face the traffic approaching the intersection.
- (c) Council shall cause to be erected and maintained at all "No Parking" areas as listed in **Appendix 6 and Appendix 7**, appropriate signs and/or curb markings. Such signs or curb markings shall be visible from that part of the highway to which the restriction applies.
- (d) Council shall cause to be erected and maintained at all "Restricted Parking" areas as listed in **Appendix 14**, appropriate signs and/or curb markings. Such signs or curb markings shall be visible from that part of the highway to which the restriction applies.
- (e) Council shall cause to be erected and maintained at all "Accessible Parking" areas as listed in **Appendix 15**, appropriate signs and/or curb markings. Such signs or curb markings shall be visible from that part of the highway to which the restriction applies.
- (f) Council may, by resolution, provide for the erection and maintenance on any highway and at any designated point or points thereon, of such signs as it may deem expedient for warning, guidance, directions or information thereon.
- (g) The Administrator, in co-operation with the Town Public Works Foreman, shall maintain a schedule of traffic signs (including warning and information signs) locations in the Town of Lumsden and shall ensure that the schedule is open to public inspection.



6. **PENALTIES**

(a) **SIGNS AND PARADES**

Any person who contravenes any of the provisions of subsections 4(c)(1), 4(c)(2) and 4(p)(1) of this bylaw is guilty of an offence or liable on summary conviction to the penalties provided in the General Penalty Bylaw of the Town of Lumsden.

(b) **LUG VEHICLES, POWER TURNS AND U-TURNS**

Any person who contravenes any of the provisions of subsections 4(e)(1), 4(g) and 4(j)(1) of this bylaw shall be liable on summary conviction to a penalty of:

(1)	Subsection 4(e)(1)	\$100.00
(2)	Subsection 4(j)(1)	\$50.00
(3)	Subsection 4(g)	\$100.00

(c) **PARKING**

(1) A police officer, designated officer or any other person appointed to carry out the provision of this bylaw, upon discovery of a vehicle in contravention of this bylaw may place a parking infraction notice on the vehicle.

(2) Where a parking infraction notice is placed on a vehicle by a police officer, designated officer or any other person appointed to carry out the provisions of this bylaw, the owner;

- i. May pay the early payment as indicated on the parking infraction notice; or
- ii. Shall pay the set fine as indicated on the parking infraction notice; or
- iii. Exercise Option 2 on the reverse side of the parking infraction notice, regarding appeal.

(3) A Notice of Violation shall be in **Form 1, Appendix 11**, attached to and forming part of this bylaw or a Provincial Summary Offence Ticket.

(4) A person who contravenes any of the provisions of section 4(f) of this bylaw or fails to comply with any notice or order given there under shall be guilty of an offence and upon conviction, shall be liable to penalties as set out in **Appendix 16**, or under the General Penalty Bylaw of the municipality.

(d) **WEIGHT RESTRICTIONS**

(1) A person who contravenes the provisions of subsections 4(k)(1) and/or 4(k)(2) is guilty of an offence and liable on summary conviction to a penalty of not more than \$500.00 for the first and subsequent offence.

(2) A further penalty shall be imposed as follows:

- (i) three dollars for each 50 kg or fraction thereof for the first 1,000 kg in excess of the prescribed maximum gross weight allowable; and
- (ii) five dollars for each 50 kg or fraction thereof in excess of 1,000 kg that the actual gross weight exceeds the prescribed gross weight allowable, provided that in computing the further penalty, 500 kg or two per cent of the maximum gross weight fixed by this bylaw, whichever is the lesser, shall not be taken into account.

(3) In each instance, the total fine shall not exceed the maximum provided for in the General Penalty Bylaw of the Town of Lumsden.

(e) **BICYCLES**

The penalty for the contravention of sections 4(m)(1), 4(m)(2) and 4(m)(3) is as follows:

(1) for the first infraction impounding the bicycle for seven (7) days;

- (2) for the second or additional infractions impounding the bicycle for fourteen (14) days.

(f) **IMPOUNDMENT**

The registered owner of a vehicle is responsible for the costs of removal and impoundment.

7. **REMOVAL & IMPOUNDMENT**

- (a) Any member of the police force, designated officer or other person appointed by Council may remove or cause to be removed any vehicle that is unlawfully placed, left or kept on any street or lane, public parking place, or other public place, or on municipally owned property, and to impound or store such vehicle.
- (b) Any member of the police force, designated officer or other person appointed by Council may remove or cause to be removed any vehicle on request of the owner, occupant, licensee or permittee of a parking place or private land and to impound or store such vehicle.
- (c) Where a vehicle has been impounded or stored after it has been removed under subsection (a) or (b), it may be retained at a place designated by Council for a period of thirty (30) days from date of removal unless the cost of removal, impounding and storage are sooner paid. Upon payment of the full costs herein, the vehicle may be released to the owner thereof.
- (d) If the costs of removal, impounding and storage are not paid within the period of thirty days as specified in subsection (c), the municipality shall have the right to recover same from the owner of the vehicle by:
- (1) legal action in a court of competent jurisdiction;
- (2) sale by public auction on publication of a notice designating the time and place of sale at least 14 days prior to the sale in a newspaper circulating in the municipality and on sending such notice by registered mail to the owner at the address appearing on the last registration of the vehicle.

8. **ABANDONED VEHICLES**

Abandoned vehicles shall be dealt with as provided under Section 371 of *The Municipalities Act*.

9. **REPEAL OF BYLAWS**

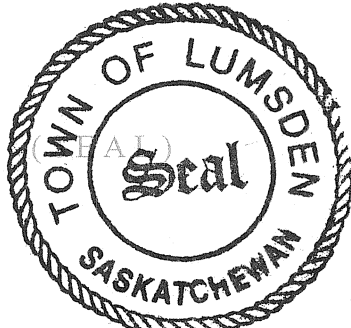
Bylaw No. 2023-12 is hereby repealed.

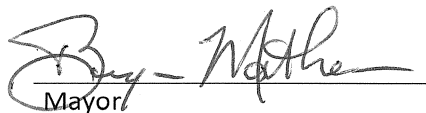
10. **COMING INTO FORCE**

This bylaw shall come into force and take effect on the day of final passing thereof.

Readings

Read a first time this August 13, 2024
Read a second time this August 27, 2024
Read a third time this August 27, 2024




Mayor


Chief Administrative Officer

NOTE: The Summary Offences Procedures Act provides penalties for the following infractions:

- (a) speed
(b) failing to stop
(c) failing to yield
(d) snowmobiles
(e) school bus flashing lights

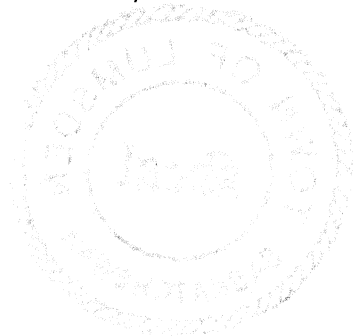


APPENDIX 1
Bylaw No. 2024-11

"STOP" STREETS [Section 4(a)]

The following streets are hereby designated as "Stop" streets -

- (1) **Eighth Avenue** entering **James Street** from west side of James Street.
- (2) **Seventh Avenue** entering **James Street**.
- (3) **Sixth Avenue** entering **James Street**.
- (4) **Fifth Avenue** entering **James Street**,
- (5) **Fourth Avenue** entering **James Street** (both sides).
- (6) **Third Avenue** entering **James Street**.
- (7) **Colbourne Street** entering **Second Avenue** (both sides).
- (8) **Second Avenue** entering intersection of **James Street** from a westerly direction.
- (9) **Lake Street** entering **Second Avenue** (both sides).
- (10) **Ross Street** entering **Second Avenue** (both sides).
- (11) **Broad Street** entering **Second Avenue** (both sides).
- (12) **Second Avenue** entering **James Street** from the East.
- (13) **Short Street** entering **Second Avenue**.
- (14) **Elgin Crescent** entering **Qu'Appelle Drive** (both locations).
- (15) **Miller Crescent** entering **Qu'Appelle Drive**.
- (16) **Willow Place** entering **Qu'Appelle Drive**.
- (17) **Museum Road** entering **Qu'Appelle Drive**.
- (18) **Aspen Bay** entering **Broad Street**.
- (19) **Access Road to River Park** entering **Highway No. 20** from a southerly direction.
- (20) **Qu'Appelle Drive** entering **James Street** from a westerly direction.
- (21) **Qu'Appelle Drive** entering **James Street** from an easterly direction.
- (22) **Colbourne Street** entering **Third Avenue**.
- (23) **Second Avenue** entering **Broad Street** (both sides).
- (24) **Bowman Street** entering **Elgin Crescent** from a southerly direction.
- (25) **Cemetery Road** entering **Highway No. 20** from a westerly direction.
- (26) **James Street South** entering **James Street**.
- (27) **Qu'Appelle Drive East** intersecting **Elgin Crescent & Miller Crescent** from an easterly direction.
- (28) **Qu'Appelle Drive East** intersecting **Elgin Crescent & Miller Crescent** from a westerly direction.
- (29) **Fifth Avenue** intersecting **Broad Street** from a westerly direction.
- (30) **Fifth Avenue** intersecting **Broad Street** from an easterly direction.
- (31) **Fifth Avenue** intersecting **Lake Street** from a westerly direction.
- (32) **Fifth Avenue** intersecting **Lake Street** from an easterly direction.
- (33) **Broad Street** intersecting **Fifth Avenue** from both directions.
- (34) **James Street South** intersecting with **Canning Road**
- (35) **Canning Road** intersecting with **James Street South** from a westerly direction
- (36) **Canning Road** intersecting with **James Street South** from an easterly direction
- (37) **Haryett Bay** intersecting with **Prospect Crescent**
- (38) **Pleasant Street** intersecting with **Seventh Avenue** from a southerly direction



APPENDIX 2
Bylaw No. 2024-11

"YIELD" STREETS [Section 4(b)]

The following streets are hereby designated as "Yield" streets:

- (1) **Broad Street** entering **Qu'Appelle Drive**.
- (2) **Cars Road** entering **James Street South**.
- (3) **Kelly Avenue** entering **James Street South**.
- (4) **Prospect Crescent** - most westerly location entering **Peter Avenue**.
- (5) **Heritage Place** entering **Prospect Crescent**.
- (6) **Meadow Bay** entering **Prospect Crescent**.
- (7) **Third Avenue** entering **Lake Street** from a easterly direction.
- (8) **Third Avenue** entering **Ross Street** from a westerly direction.
- (9) **Third Avenue** entering **Broad Street**.
- (10) **Fourth Avenue** entering **Lake Street**.
- (11) **Ross Street** entering **Fifth Avenue** (both sides).
- (12) **Lake Street** entering **Seventh Avenue** from a northerly direction.
- (13) **Colbourne Street** entering **Seventh Avenue** from a northerly direction.
- (14) **James Street** entering **Eighth Avenue** (both sides).
- (15) **Colbourne Street** entering **Eighth Avenue** from a southerly direction.
- (16) **Lake Street** entering **Eighth Avenue** from a southerly direction.
- (17) **Hillside Trailer Court** entering **Eighth Avenue** from a southerly direction.
- (18) **James Street South** entering **Canning Road** from southerly direction.
- (19) **James Bay** entering **James Street South** from an easterly direction.

APPENDIX 3
Bylaw No. 2024-11

SCHOOL BUS FLASHING LIGHTS [Section 4(d)]

<u>Street or Avenue</u>	<u>From</u>	<u>To</u>
1. Broad Street	Second Avenue	Fifth Avenue



APPENDIX 4
Bylaw No. 2024-11

Form 1

PERMIT FOR OPERATION OF LUG VEHICLE [Section 4(e)(2)]

NAME

ADDRESS.....

TYPE OF VEHICLE

ROUTE

DEPOSIT \$

I declare that:

- (1) I will use reasonable care in propelling, operating or driving such lug vehicles over the highway to prevent any damage resulting to the highway.
- (2) I will, when operating such lug vehicle over any bridge or culvert on any highway or on any specified bridge or culvert thereon, first lay down on such bridge or culvert planks or timbers of not less than 5 cm in thickness or less than 5 meters in length, such planks or timbers to be laid lengthwise across the bridge or culvert in the direction in which the lug vehicle is proceeding in such a manner that they will support the wheels or tread of the lug vehicle on both sides thereof throughout its entire passage over such bridge or culvert.
- (3) I will pay for all damages caused to such highway or to any bridge or culvert thereon as a result of propelling, operating or driving such lug vehicle thereon.

.....
Signature Owner/Operator



APPENDIX 5

Bylaw No. 2024-11

"ANGLE PARKING" AREAS [Section 4(f)(3)(ii)]

Street or Avenue	From	To
1. Second Avenue	Lane East of Lot 8 Block 5, Plan 8561 North side only	Colbourne Street
2. Third Avenue	James Street North, Southeast corner of Lot 09 Block 04 Plan 8561	Southwest corner of Lot 07 Block 04 Plan 8561
3. Fourth Avenue	James Street North, Southwest corner of Lot 1, Block M, Plan AT39	River Street, Southeast corner of Lot 1, Block M, Plan AT39
4. Fourth Avenue	James Street North, Northwest corner of Lot 16, Block 6, Plan 8561	Northeast corner of Lot 16, Block 6, Plan 8561

APPENDIX 6

Bylaw No. 2024-11

"NO PARKING" AREAS [Section 4(f)(4)]

Street or Avenue

1. **Bowman Street** – On the east side between Kelly Avenue and Elgin Crescent.
2. **Broad Street** – On the east side from Second Avenue to Fifth Avenue – 8 a.m. to 4 p.m. on school days.
3. **Broad Street** – On the west side between Second Avenue and Fifth Avenue – 8 a.m. to 4 p.m. on school days.
4. **Colbourne Street** – On the north half of the west side of the block between second avenue to third avenue; adjacent to 220 Colbourne (Lot 5, Block 2 Plan 8561) – 8 a.m. to 6 p.m. Sunday – Saturday Inclusive.
5. **Fifth Avenue** – On the north side of Fifth Avenue from the east boundary to the west boundary of Lot 1, Block 2, Plan 48571 Ext. 0 (known as Memorial Park).
6. **Fifth Avenue** – On the north side from Broad Street to Balfour Bay – 8 a.m. to 4 p.m. on school days.
7. **Fourth Avenue** – On the south side between Lake Street and the alley behind Lot 16, Block 4, Plan 8561 (known as Conexus).
8. **James Street North** – From the north side of bridge to alley on North side of Memorial Park, on west side of street.
9. **Second Avenue** – On the north side from Broad Street to the west dead end.



APPENDIX 7
Bylaw No. 2024-11

"NO PARKING" AREAS (Heavy Vehicles) [Section (f)(9)]

<u>Street or Avenue</u>	<u>From</u>	<u>To</u>
1. James Street	Second Avenue	Eighth Avenue

APPENDIX 8
Bylaw No. 2024-11

SPEED ZONES - SCHOOLS & PLAYGROUNDS [Section 4(i)(2)]

<u>Street or Avenue</u>	<u>From</u>	<u>To</u>
1. Broad Street	Qu'Appelle Drive	CNR Tracks
2. Elgin Crescent	West side Lot 21 Plan C 1510	East Side Lot 36, Plan C 1510
3. Kelly Avenue	West side Lot 23, Plan I 1319	East Side Lot 36, Plan I 1319
4. Seventh Avenue	James Street	264 feet west of Lake Street
5. Lake Street	264 feet north of Seventh Avenue	Qu'Appelle River
6. Second Avenue	Lake Street	CNR Tracks
7. Broad Street	CNR Tracks	Fifth Avenue
8. James Street	North side of Bridge	Railway crossing between 2 nd Avenue and Qu'Appelle Drive

APPENDIX 9
Bylaw No. 2024-11

HEAVY VEHICLE ROUTES [Section 4(k)(1)]

<u>Street or Avenue</u>	<u>From</u>	<u>To</u>
1. Qu'Appelle Drive	West Town Limits	East Town Limits

APPENDIX 10
Bylaw No. 2024-11

PUBLIC & MUNICIPAL RESERVES, PUBLIC PARKS, PUBLIC PLACES, ETC.
[Section 4(I)(1)]

Location

1. **RiverPark** - 55 Highway No. 20.
2. **Seventh Avenue Park** - 535 Seventh Avenue.
3. **Lions Park** - 535 Lake Street
4. **Elgin Park** 240-250 Elgin Crescent.
5. **Broad Street Park** - 40 Broad Street.
6. **School Grounds** – 300 Broad Street.
7. **Dikes** - earth embankment owned or controlled by the Town of Lumsden and constructed to prevent flooding from the Qu'Appelle River.
8. **Dog Park** – 50 Aspen Bay.
9. **Park** – 25 Canning Road.

**APPENDIX 11
Bylaw No. 2024-11**

**FORM 1
NOTICE OF VIOLATION [Section 6(c)]TOWN OF LUMSDEN**

FRONT

BACK



TOWN OF LUMSDEN

**NOTICE OF PARKING INFRACTION
PIN NO. L 001**

believes from personal knowledge and certify that on

Date of infraction Year	Month	Day	Time of infraction Hours
----------------------------	-------	-----	-----------------------------

The owner or operator of the vehicle upon which was displayed the

Plate Number	Expiry (dd/mm/yyyy)	Province
Vehicle Make	Vehicle Model	Vehicle Colour
Location of Infraction LUMSDEN, SK		
V.I.N.		

DID COMMIT THE FOLLOWING PARKING INFRACTION CONTRARY TO THE TOWN OF LUMSDEN TRAFFIC BYLAW AS AMENDED

BYLAW SECTION	PARKING INFRACTION	X	EARLY PAYMENT	SET FINE
4(1)(3)(4)	Park on a highway designated angle parking - Appendix 5.		\$15.00	\$30.00
4(1)(4)	Park on a highway designated prohibited parking - Appendix 6.		\$30.00	\$50.00
4(1)(5)	Park on a highway within 5 m of any street intersection.		\$15.00	\$30.00
4(1)(6)	Park on a highway within 3 m of a fire hydrant.		\$40.00	\$50.00
4(1)(7)	Park on highway in excess of 24 hours.		\$15.00	\$30.00
4(1)(13)	Park on a highway, vehicle unregistered.		\$30.00	\$50.00
4(1)(12)	Park on a highway, vehicle for sale.		\$15.00	\$30.00
4(1)(1)	Park on Municipal property not authorized - Appendix 10.		\$20.00	\$40.00
4(1)	Park in designated handicap parking space without permit.		\$65.00	\$90.00
4(1)(14)	Park so as to obstruct sidewalk.		\$15.00	\$30.00
4(1)(35)	Park interfere with traffic.		\$15.00	\$30.00

COMMENTS:

I FURTHER CERTIFY THAT I SERVED THE PARKING INFRACTION NOTICE ON THE OWNER OF THE VEHICLE INDICATED BY:

- Affixing it to the vehicle in a conspicuous place at the time of the alleged infraction
- Serving it personally to the operator of the vehicle at the time of the alleged infraction

SIGNATURE OF ISSUING OFFICER: _____

NOTICE

READ REVERSE SIDE CAREFULLY FOR DEFENDANT'S OPTIONS

"FRONT YELLOW COPY-CARDSTOCK"

**IMPORTANT
PLEASE READ CAREFULLY**

WITHIN 15 DAYS OF THE DATE OF THE PARKING INFRACTION NOTICE CHOOSE ONE OF THE FOLLOWING OPTIONS. FAILURE TO DO SO MAY RESULT IN A CONVICTION BEING REGISTERED AND ADDITIONAL FEES BEING IMPOSED. COMPLETE THE SELECTED OPTION (SIGN WHERE NECESSARY) AND DELIVER IT (AND PAYMENT WHERE APPLICABLE) TO THE ADDRESS SHOWN BELOW.

All inquiries regarding this infraction should be made to:
The Town of Lumsden
Box 160, 300 James Street North
Lumsden, SK S0G 3C0
Telephone: 306-731-2404 x8305

DEFENDANTS OPTIONS - CHOOSE ONE ONLY

- Option 1 - Voluntary Payment:** I do not wish to dispute the charge and I enclose the amount as indicated on the front of the Notice. Early Payment is due within fifteen (15) days of infraction date. The Set Fine amount applies after fifteen (15) days of the date of infraction.

Signature: _____

Write the amount of the Parking Infraction Notice on the front of your cheque or money order and make it payable to: **THE TOWN OF LUMSDEN**
And mail or deliver your payment along with this Notice to the address shown above.

An administration fee is payable if the fine goes into default and the information may be provided to a credit bureau. Please allow sufficient time for your payment to be delivered.

- Option 2 - Trial Option: DO NOT MAIL.** You must call the Lumsden Municipal Office in advance for an appointment at: (306) 731-2404. You cannot set a trial date by mail. You must bring the Parking Infraction Notice with you at the time of your appointment.

"BACK YELLOW COPY-CARDSTOCK"

APPENDIX 12

Bylaw No. 2024-11

"NO STOPPING" AREAS [Section 4(f)(17)]

Street or Avenue

APPENDIX 13

Bylaw No. 2024-11

FORM 1

APPLICATION TO HOLD A PARADE [Section 4(p)(1)]

TOWN OF LUMSDEN

Applicant

Address

.....

Person Responsible (if other than applicant)

.....

Date of Parade

Time of Parade.....

Place of Commencement of Parade

Route of Parade

.....

Place of Disbandment of Parade

Approximate Length of Parade

I hereby agree to comply with all traffic bylaws of the Town of Lumsden that apply to holding this parade.

Dated

.....

Applicant Name

.....

Applicant Signature



APPENDIX 13

Bylaw No. 2024-11

FORM 2

PERMIT TO HOLD A PARADE [Section 4(p)(2)]

TOWN OF LUMSDEN

Permission is hereby granted to

.....

to hold a parade on

Date of Parade

Time of Parade

Route of Parade

.....

Directions or Conditions

.....

Date

Administrator.....

APPENDIX 14

Bylaw No. 2024-11

“RESTRICTED PARKING” AREAS [Section (q)]

Street or Avenue	
1. Second Avenue	Three designated parking spaces on the south side of lots 1 & 2, Block 6, Plan 8651, (215 James StreetNorth) on Second Avenue.

**APPENDIX 15
Bylaw No. 2024-11**

“ACCESSIBLE-PARKING” AREAS [Section 4(r)]

Street or Avenue

1. **Third Avenue** One designated parking space on the north side of Third Avenue, adjacent to Lots 7 & 8, Block 4, Plan 8561(40 Third Avenue – Centennial Hall)
2. **Third Avenue** One designated parking space on the north side of Third Avenue, adjacent to Lot 9, Block 4, Plan 8561 (300 James Street North – Lumsden Municipal Office)
3. **Fourth Avenue** One designated parking space on the south side of Fourth Avenue, adjacent to Lot 16, Block 6, Plan 8561 (375 James Street North – Jane Dough’s Bakehouse)
4. **James Street North** One designated parking space on the west side of James Street North, adjacent to Lots 8 & 9, Block 6, Plan 8561(275 James Street North – Dew Drop In)

**APPENDIX 16
Bylaw No. 2024-11
“SHORT FORM WORDING & FINES”**

ITEM	SHORT FORM	SECTION	EARLY PAYMENT	SET FINE
1.	Park so as to obstruct private roadway.	4(f)((2)(i)	\$15.00	\$30.00
2.	Park so as to obstruct private driveway in excess of 30 minutes.	4(f)(2)(ii)	\$30.00	\$50.00
3.	Park on a highway, fail to parallel park.	4(f)(3)(i)	\$15.00	\$30.00
4.	Park on a highway designated angle parking-Appendix 5.	4(f)(3)(ii)	\$15.00	\$30.00
5.	Park on a highway designated prohibited parking-Appendix 6.	4(f)(4)	\$30.00	\$50.00
6.	Park on a highway within 5 meters of any street intersection.	4(f)(5)	\$15.00	\$30.00
7.	Park on a highway within three 3 meters of a fire hydrant.	4(f)(6)	\$40.00	\$50.00
8.	Park on highway in excess of 24 hours.	4(f)(7)	\$15.00	\$30.00
9.	Park on private property-not authorized.	4(f)(8)	\$15.00	\$30.00
10.	Park hazardous vehicle within 30 meters of a dwelling or place of public assembly.	4(f)(9)	\$30.00	\$50.00
11.	Park vehicle in excess of 4.5 tonnes on a highway - Appendix 7.	4(f)(10)	\$30.00	\$50.00
12.	Park on a highway, vehicle unregistered.	4(f)(11)	\$30.00	\$50.00
13.	Park on a highway, vehicle for sale.	4(f)(12)	\$15.00	\$30.00
14.	Park on highway-left wheels to curb.	4(f)(13)	\$15.00	\$30.00
15.	Park so as to obstruct sidewalk.	4(f)(14)	\$15.00	\$30.00
16.	Park interfere with traffic.	4(f)(15)	\$15.00	\$30.00
17.	Park so as to obstruct pedestrian crosswalk.	4(f)(16)	\$15.00	\$30.00
18.	Stop on a highway designated prohibited stopping – Appendix 12	4(f)(17)	\$15.00	\$30.00
19.	Park on Municipal property not authorized-Appendix 10.	4(l)(1)	\$20.00	\$40.00
20.	Park on a highway designated temporary prohibited parking.	4(o)(1)(e)	\$20.00	\$40.00
21.	Park in designated restricted parking without permit.	4(q)	\$15.00	\$30.00
22.	Park in designated accessible parking space without permit.	4(r)	\$65.00	\$90.00
23.	Park on a highway designated “No Parking-Tow Away Zone-Appendix 17.	4(f)(18)	\$30.00	\$50.00

APPENDIX 17
Bylaw No. 2024-11

"NO PARKING -TOW AWAY ZONE" AREAS [Section 4(f)(18)]

Street or Avenue

1. **Fourth Avenue-** On the north side from the alley behind Lot 1, Block 1, Plan 48571 (known as the chiropractic clinic) to Lake Street.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be written in cursive.