



## Town of Lumsden

### Meeting Minutes

Regular Council Meeting September 10, 2024 - 6:30 PM

#### Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, September 10, 2024 at 6:30 pm.

#### **Present:**

Mayor: Bryan Matheson (via Zoom)  
Councillors: Verne Barber, Ashlee Longmoore, Rhonda Phillips, Byron Tumbach  
Chief Administrative Officer: Monica M. Merkosky  
Assistant Chief Administrative Officer: Krystal Strong  
Director of Finance: Ryan Haresign (Attended via Zoom from 6:30 pm - 6:36 pm)  
Director of Planning and Development: Aimee Bryck (Attended via Zoom from 6:30 pm - 7:23 pm)

#### **Absent:**

Councillors: Jenelle Brennan, Jim Rawlings  
Public Works Superintendent: Jeff Carey

*"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."*

Resolution No.  
2024-371

#### Approval of Agenda

**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Tumbach

"That we approve the agenda as presented."

**CARRIED**

#### Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

#### Financial Reports

Resolution No.  
2024-372

#### **Financial Statement - July 31, 2024**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we accept the Financial Statement for the period ending July 31, 2024, as presented."

**CARRIED**

**Account for Approval**

**Resolution No.**     **List of Accounts - Payroll**  
2024-373     **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Longmoore

"That the list of payroll accounts, attached as Schedule "A" is approved for payment." **CARRIED**

**Resolution No.**     **List of Accounts - General**  
2024-374     **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Barber

"That the list of accounts payable, attached as Schedule "B" is approved for payment." **CARRIED**

**Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:36 pm.**

**Adoption of Minutes**

**Resolution No.**     **August 27, 2024 - Regular Council Meeting Minutes**  
2024-375     **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Longmoore

"That the minutes of the August 27, 2024 - Regular Council Meeting Minutes be approved, as circulated." **CARRIED**

**Committee Reports**

**Resolution No.**     **Planning & Economic Development Committee - September 4, 2024 Report**  
2024-376     **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Tumbach

"That the Planning & Economic Development Committee Report be accepted as presented verbally by Councillor Phillips." **CARRIED**

**Resolution No.**     **Communications**  
2024-377     **Moved by:** Councillor Longmoore  
   **Seconded by:** Councillor Barber

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a. Lumsden and District Heritage Home - September 2024, Newsletter  
b. Lumsden and District Heritage Home - June 17 & 24, 2024, Meeting Minutes  
c. Lumsden and District Heritage Home - Membership Approved." **CARRIED**

**Reports of Administration**

**Resolution No.**     **Council Update**  
2024-378     **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Longmoore

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

**Delegations**

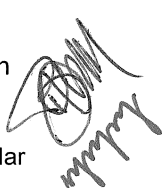
**6:59 - 7:10 pm Delegation - D. Beach, 7th Avenue Duplex**

Dayton Beach appeared before Council to discuss his application for a proposed duplex (discretionary use) on 7th Avenue.

**Planning and Development Applications and Reports**

**Resolution No.**     **Development Application 2024-022 - Discretionary Use - Proposed Semi-Detached Dwelling - 25 7th Avenue**  
2024-379     **Moved by:** Councillor Barber  
   **Seconded by:** Councillor Longmoore

"That we approve Discretionary Use Application No. 2024-022, for a proposed semi-detached residential building on land legally described as Lot 4, Block 5, Plan



48571, subject to the following:

1. The development shall comply with the development standards, conditions and policies contained within the Town of Lumsden Zoning Bylaw and Official Community Plan.
2. All utilities shall be contacted to ensure they are not affected prior to development. Applications planning to excavate, or dig are required to contact Sask 1st Call for line locates.
3. The applicant shall submit a formal site plan prior to the issuance of the building permit.
4. Obtaining an approved building permit from the Town of Lumsden, in accordance with the Building Bylaw, prior to commencing construction. The applicant is responsible for all costs associated with the building permit application process."

**CARRIED**

**Director of Planning and Development, Aimee Bryck left for the remainder of the meeting at 7:23 pm.**

**Appointments**

**Resolution No. Youth Member - Madison Armstrong**  
2024-380 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore

"That, in consultation with the Lumsden High School, we appoint Madison Armstrong as the 'Youth Member' of the Council of the Town of Lumsden, pursuant to Section 82(1) of *The Municipalities Act*, for a one-year term." **CARRIED**

**Unfinished Business**

**Resolution No. Rink Reserve**  
2024-381 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That we agree with the recommendation of the Joint Administration Committee to permit the RM of Lumsden to eliminate their annual \$1,000 transfer to the Lumsden Sports Association (LSA) Reserve (originally agreed to in 2015) as the RM can access funds for LSA capital projects from the RM's Cash-in-Lieu account."

**CARRIED**

**Resolution No. Community Flood Protection**  
2024-382 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber

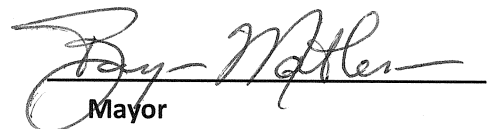
"That we authorize Administration to send a letter to the Water Security Agency regarding Qu'Appelle River channel and dike maintenance as it relates to flood protection for the Town of Lumsden."

**CARRIED**

**Resolution No. Adjournment**  
2024-383 **Moved by:** Councillor Barber

"That we adjourn the meeting at 7:52 pm."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**Town of Lumsden**  
**Invoice Edit List - Condensed**

Date Printed  
2024-09-06 3:20 PM

Batch # 2024-00155 - September 10, 2024 To Be Approved  
For the Period Ended 2024-09-30

Page 1

Vendor #	Name	Date	Due Date	Reference	PO #	Invoice Amount
Tr #	Invoice #					
<b>ASSENV1</b>	<b>Assoc Enviro</b>					
23	821032	2024-08-28	2024-09-11	Landfill Decom. to Aug 9/24		2,193.43
<b>ATSTRA1</b>	<b>ATS Traffic</b>					
19	1230-50017219	2024-08-22	2024-09-11	Street Signs - Stop/No Trespassing/Posts		635.99
<b>GFLGRE1</b>	<b>GFL Green For Life</b>					
16	SA0010519991	2024-08-31	2024-09-11	WWTP-Solid Waste Disposal - 8.74MT/Excha		1,550.92
<b>GRATIR1</b>	<b>Graham's Tire Service Ltd.</b>					
18	0381864	2024-08-30	2024-09-11	U40 - Backhoe - Replace Tire		354.90
<b>HORCOM1</b>	<b>Horizon Computer Solutions</b>					
8	230031	2024-09-01	2024-09-11	September - Total Care Agree. 17 Users		2,830.50
<b>JOHKAY1</b>	<b>Johnson, Kaylee</b>					
14	RFND Pizza	2024-08-27	2024-09-11	Refund K. Johnson for Pizza @ Wedding		425.00
<b>KEACON1</b>	<b>Kearnsy Consulting &amp; Education S</b>					
25	I2024-241	2024-08-29	2024-09-11	Horticulturist-Review New Park Developme		285.00
<b>KIRAU1</b>	<b>Kirk, Austin</b>					
10	RFND Camp Kirk	2024-09-03	2024-09-11	Refund 2 Days Camping		50.00
<b>KLEPLU1</b>	<b>Klempp Plumbing And Heating</b>					
5	12727-1	2024-08-28	2024-09-11	Dew Drop - Replaced Water Line		300.34
<b>LASMOU1</b>	<b>Last Mountain Times Ltd</b>					
4	24-395	2024-08-28	2024-09-11	2 ADV- Amend Town Bylaw		601.17
<b>LASMOU4</b>	<b>Last Mountain Concrete Product</b>					
17	4611	2024-09-03	2024-09-11	Sidewalk Kelly & James St N/Pad@Dog Park		1,262.81
<b>LINCAN1</b>	<b>Linde Canada Inc.</b>					
20	44836075	2024-08-27	2024-09-11	Cylinder 1yr Lease		224.16
<b>MCEGIN1</b>	<b>McElroy, Gina</b>					
9	03	2024-08-31	2024-09-11	RVP Cleaning - August - 6 hrs		195.21
<b>NORSHO1</b>	<b>North Shore Septic Inc</b>					
3	13843	2024-07-29	2024-09-11	RVP Aug 23 - Septic Service		160.00
11	13925	2024-08-30	2024-09-11	RVP Aug 30 - Septic Service		160.00
				Vendor Total:		320.00
<b>SASHEA1</b>	<b>Saskatchewan Health Authority c/o</b>					
6	3485340	2024-08-26	2024-09-11	200 River St - Testing		23.00
22	3486075	2024-09-03	2024-09-11	LS #2 7th Lake St - Testing		23.00
				Vendor Total:		46.00
<b>STEAND1</b>	<b>Steadman, Andy</b>					
15	194682	2024-09-05	2024-09-11	Sidewalk Rep-James&Kelly/Dog Park 8x8Pad		2,332.00

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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00155 - September 10, 2024 To Be Approved  
For the Period Ended 2024-09-30

Page 2

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
<b>STIAIN</b>	<b>Stilborn, Ainsley</b>					
12	LIB 2024-06	2024-08-31	2024-09-11	Library Afterschool Crafts 9 Hours Augus		117.00
<b>SWIKEM1</b>	<b>Swish-Kemsol</b>					
21	R025417	2024-08-13	2024-09-11	Hall-Soap		124.82
<b>TEMKRI1</b>	<b>Temple, Krista</b>					
13	LIB 2024-08	2024-08-31	2024-09-11	Library Storytime August - 8 hrs		104.00
<b>THEHUT1</b>	<b>The Hut</b>					
24	JulySwimIceCr-2	2024-08-31	2024-09-11	Session 1 Swim - Ice Cream x5		12.50
<b>TOSTEC1</b>	<b>Toshiba Tec Canada Business Sol.</b>					
1	AR4946831	2024-08-31	2024-09-11	Unit 5015 - July 27 - Aug 26 Copies		175.87
2	AR4946830	2024-08-31	2024-09-11	Unit 5005 - Jul 29 - Aug 28 Copies		343.27
					Vendor Total:	519.14
<b>TOTLLC1</b>	<b>Toter LLC - USD FUNDS</b>					
26	20INV000614576	2024-08-21	2024-09-11	Garbage Bins-624 Units-1st Shipment		42,722.18 USD
					Total for Batch:	57,207.07

Invoices Printed: 25



**Town of Lumsden  
Invoice Edit List - Condensed**

Date Printed  
2024-09-06 2:43 PM

Batch # 2024-00151 - September 10, 2024 Preauthorized  
For the Period Ended 2024-09-30

Page 1

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
HOMDEP1	Home Depot, The							
		2	031937	2024-07-31	2024-09-06	Shop - Towels/Lock/Trmcld/Blades/Brush		420.45
		3	006009	2024-08-06	2024-09-06	Fire - Charging Station		47.68
							Vendor Total:	<u>468.13</u>
RECGEN1	Receiver General (Acct #1)							
		6	RP1-2024-08-17	2024-08-17	2024-09-06	Income Tax/PPP/EI/PPP2 - August		20,355.32
RECGEN2	Receiver General (Acct #2)							
		7	RP2-2024-08-17	2024-08-17	2024-09-06	Income Tax/PPP/EI - Aug 17		1,791.54
SASTEL1	SaskTel							
		4	SkTel-2024-08	2024-08-28	2024-09-06	Phones-Internet-LFD Alarm August		1,260.88
SASTEL2	SaskTel - Acct 9711865-1							
		5	Off Phone 24-08	2024-08-28	2024-09-06	Office Phones & Alarm-911 Chrg		482.72
SASTEL3	SaskTel Mobility Cellular							
		1	Cell 2024-07-17	2024-08-16	2024-09-06	2024 Cellular Plans Aug16		548.46
							Total for Batch:	<u><u>24,907.05</u></u>

Invoices Printed: 7



**Town of Lumsden**  
**Invoice Posting Audit Trail**  
Batch# 2024-00153 - Refund Tax & UT Overpayments  
For the Period Ended 2024-08-31

Date Printed  
2024-08-26 12:56 PM

Page 1

Vendor#	Name							
Tr#	Invoice#	Date	Due Date	Reference	PO #			
	GL Account# / Description			Transaction Description	Tax Code		GL Amount	
SCHCOL1	Schmidt, Colin							
	20240826-01	2024-08-26	2024-08-29	Refund Tax Credit - Schmidt			300.00	
WALSUS1	Walker, Susannah							
2	20240826-02	2024-08-26	2024-08-29	Refund Utility Credit - Walker			80.27	
MACPAR1	MacPheat, Parker							
3	20240826-03	2024-08-26	2024-08-29	Refund Utility Credit - MacPhec			42.03	
						Total for Batch:	422.30	

Invoices Printed: 3



Date Printed  
2024-09-06 2:44 PM

Town of Lumsden  
Invoice Edit List - Condensed  
Batch # 2024-00159 - RBC VISA Statements August  
For the Period Ended 2024-09-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
VISA-GB	Royal Bank Visa - Gerry						
1	Statement 24-08	2024-08-27	2024-09-06	Visa Statement August		80.35	
VISA-JC	Royal Bank Visa - Jeff						
2	Statement 24-08	2024-08-27	2024-09-06	Visa Statement August		567.12	
VISA-KS	Royal Bank VISA - Krystal						
4	Statement-24-08	2024-08-27	2024-09-06	Visa Statement August		1,998.49	
VISA-LW	Royal Bank VISA - Whitteron						
5	Statement 24-08	2024-08-27	2024-09-06	Visa Statement August		294.53	
VISA-MM	Royal Bank VISA - Merkosky						
3	Statement 24-08	2024-08-27	2024-09-06	Visa Statement August		788.61	
Total for Batch:						<u>3,729.10</u>	

Invoices Printed: 5





Date Printed  
2024-09-06 2:44 PM

**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00158 - RBC VISA Transactions August  
For the Period Ended 2024-09-30

Vendor #	Name	Date	Due Date	Reference	PO #	Invoice Amount
Tr #	Invoice #					
5STAUN1	5 Star Uniform					
5	39319	2024-08-26	2024-09-06	FD Helmet Decals		116.54
ADOINC1	Adobe Inc					
17	Adobe 24-08	2024-08-18	2024-09-06	Comm Cord & Office Adobe Lic Aug18-Sep17		378.39
AMAZON1	Amazon.com.ca,Inc					
8	702-7226123-284	2024-08-16	2024-09-06	CHall - Power Bar Surge Protector		44.39
BADMET1	Badger Meter					
2	80166380	2024-07-30	2024-09-06	Water Meter Data July		159.54
BULCOM1	Bulyea Community Co-Operative A					
21	065125	2024-08-13	2024-09-06	U095 - Oil x 2		109.07
22	062517	2024-08-13	2024-09-06	Refund Oil		-54.54
					Vendor Total:	54.53
CLOPAI1	Cloverdale Paint #72					
7	072396432	2024-08-14	2024-09-06	Chall - Paint for Back Stairs		180.79
HOMDEP1	Home Depot, The					
11	080075	2024-08-21	2024-09-06	CHall - Concrete Bench Tool		64.94
LUMDRU1	Lumsden Drugs Corp.					
6	537615	2024-08-08	2024-09-06	Sympathy Card		8.87
LUMVAL1	Lumsden Valley Pizza Inc.					
10	001503	2024-08-20	2024-09-06	Summer Student Lunch		96.89
MARMIN1	Mark's Mini Tune					
3	125385	2024-08-02	2024-09-06	U160 Whipper Repair		133.79
MICROS1	Microsoft Corporation					
13	August Microso-	2024-08-02	2024-09-06	Microsoft Defender & Bus Basic-August		324.59
14	August Invoice-	2024-08-02	2024-09-06	Microsoft Bus Standard August		339.66
					Vendor Total:	664.25
NUTAGS1	Nutrien Ag Solutions					
20	901728316	2024-08-09	2024-09-06	RPark Weed Cont- Round Up		240.00
REACAN1	Real Canadian Wholesale #67					
9	67110419084970C	2024-08-24	2024-09-06	Duck Derby Parade Candy		368.88
SPLTOP1	Splashtop Inc.					
16	August Inv-01	2024-08-15	2024-09-06	Remote Support August		63.90
SPPI1	Saskatchewan Professional Planne					
19	Conf-2024	2024-08-26	2024-09-06	2024 1 Day Conference - Aimee		367.50
STAPLE1	Staples - ONLINE					
15	22328473	2024-08-26	2024-09-06	Staples/Pins/Toner Cartridge		127.51

Date Printed  
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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00158 - RBC VISA Transactions August  
For the Period Ended 2024-09-30

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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
18	22460256	2024-08-26	2024-09-06	Binders x 30			396.94
						Vendor Total:	524.45
STAPLE2	Staples Canada #151						
1	078435	2024-08-14	2024-09-06	WTP - Printer Toner			80.35
SUPFOR1	Superior Forklift Ltd						
4	0000446869	2024-08-16	2024-09-06	U70 - Hydraulic Fluid x10			157.25
ZOOM1	Zoom Video Communications Inc						
12	INV270352819	2024-08-25	2024-09-06	Zoom Aug 25 - Sep 24, 2024			23.85
						Total for Batch:	<u>3,729.10</u>

Invoices Printed: 22

