

# Town of Lumsden

### **Meeting Minutes**

Regular Council Meeting February 25, 2025 - 6:30 PM

#### **Call to Order**

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, February 25, 2025 at 6:30 pm.

#### Present:

Mayor: Verne Barber

Councillors: Anne Gibbons, Wes Holobetz, Lesia Matheson, Ryan

Schindelka, Adam Tropin

Assistant Chief Administrative Officer: Krystal Strong Director of Finance: Ryan Haresign (Left at 6:44 pm)

Director of Planning and Development: Aimee Bryck (Left at 8:33 pm)

Youth Member: Madison Armstrong (Left at 8:17 pm)

#### Absent:

Councillors: Trevor Haubrich

Chief Administrative Officer: Monica M. Merkosky

Public Works Superintendent: Jeff Carey

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."

#### Resolution No.

#### **Approval of Agenda**

2025-062

**Moved by:** Councillor Holobetz **Seconded by:** Councillor Matheson

"That we approve the agenda as presented."

**CARRIED** 

#### Declaration of Conflict of Interest

Councillor Anne Gibbons declared a conflict of interest with item 7.2 on the February 11, 2025, agenda. Councillor Gibbons was not in attendance at the February 11, 2025, meeting. The conflict is a result of an honorarium payment she receives for Preschool Storytime at the Library.

#### Account for Approval

Resolution No.

List of Accounts - February 25, 2025

2025-063

Moved by: Councillor Tropin
Seconded by: Councillor Gibbons

"That the list of accounts payable attached as Schedule "A" is approved for

payment."

CARRIED



#### **Adoption of Minutes**

Resolution No.

February 11, 2025 - Regular Council Meeting

2025-064

Moved by: Councillor Matheson Seconded by: Councillor Gibbons

"That the minutes of the February 11, 2025 - Regular Council Meeting be

approved, as circulated."

**CARRIED** 

Resolution No.

February 18, 2025 - Joint Administration Committee Meeting

2025-065

Moved by: Councillor Schindelka Seconded by: Councillor Tropin

"That the minutes of the February 18, 2025 - Joint Administration Committee Meeting be approved, as circulated." **CARRIED** 

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:44 pm.

#### **Committee Reports**

Resolution No.

2025-066

**Municipal Office - Backup Generator** Moved by: Councillor Holobetz Seconded by: Councillor Matheson

"That we agree with the recommendation of the Joint Administration Committee to purchase a 26KW Air Cooled Generac generator, 200amp Automatic Transfer switch, genpad, battery, cold weather kit and installation - \$16,512.57 plus taxes,

noting that the cost of the gas hook up is not included."

Resolution No.

Lumsden and District Fire Department - 2025 Proposed Budget

2025-067

Moved by: Councillor Schindelka Seconded by: Councillor Matheson

"That we agree with the recommendation of the Joint Administration Committee and approve the Lumsden & District Fire Department's 2025 Operating Budget as per Schedule "B"." **CARRIED** 

Resolution No.

Library / Legion Building - 2025 Proposed Budget

2025-068

Moved by: Councillor Matheson Seconded by: Councillor Gibbons

"That we agree with the recommendation of the Joint Administration Committee and approve the Lumsden Library / Legion 2025 Operating Budget as per Schedule "C"." **CARRIED** 

Resolution No.

**Accept Joint Administration Meeting Report** 

2025-069

Moved by: Councillor Holobetz Seconded by: Councillor Tropin

"That the Joint Administration Committee Report be accepted as presented verbally by Councillor Schindelka." **CARRIED** 

Resolution No.

**Communications** 

2025-070

Moved by: Councillor Schindelka Seconded by: Councillor Gibbons

"That the following communications and reports have been reviewed, and the Assistant Chief Administrative Officer is authorized to file the same accordingly: a. City of Regina - Wastewater and Environment Session - March 26, 2025 b. T.E.P. R-O-W Co-ordination Inc. - Managing Municipal Right-of-Way

c. SK Parks & Rec. Assoc. - 2025 Communities in Bloom Program."

**Reports of Administration** 

Resolution No.

**Council Update** 

2025-071

**Moved by:** Councillor Matheson Seconded by: Councillor Gibbons

"That the written report of the Chief Administrative Officer be accepted as **CARRIED** 

presented."

**CARRIED** 

#### **Public Hearings**

Resolution No.

7:30 - Public Hearing - Bylaw No. 2024-16 - Zoning Bylaw Amendment - Public

2025-072 No

**Notice Procedures** 

Moved by: Councillor Holobetz Seconded by: Councillor Schindelka

"That we agree to recess the meeting at 7:29 pm for the purpose of holding a public hearing for Bylaw No. 2024-16."

CARRIED

#### **Reconvene Meeting**

The meeting was reconvened at 7:45 pm.

#### **Bylaws**

Resolution No.

Bylaw No. 2024-16 - Zoning Bylaw Amendment - Public Notice Procedures - 2nd

2025-073

Reading

Moved by: Councillor Holobetz Seconded by: Councillor Tropin

"That Bylaw No. 2024-16, being a bylaw for Zoning Bylaw Amendment - Public Notice Procedures be read a second time."

CARRIED

Resolution No.

Bylaw No. 2024-16 - Zoning Bylaw Amendment - Public Notice Procedures - 3rd

2025-074 Reading

Moved by: Councillor Gibbons Seconded by: Councillor Schindelka

"That Bylaw No. 2024-16, being a bylaw for Zoning Bylaw Amendment - Public Notice Procedures be read a third time, adopted, signed, and sealed." **CARRIED** 

Youth Member, Madison Armstrong left for the remainder of the meeting at 8:17 pm.

Resolution No.

**Closed Session** 

2025-075

Moved by: Councillor Matheson Seconded by: Councillor Schindelka

"That we move into Closed Session at 8:17 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Director of Planning & Development, Aimee Bryck left for the remainder of the meeting at 8:33 pm.

#### **Rise from Closed Session**

At 8:37 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.

**Adjournment** 

2025-076

Moved by: Councillor Holobetz

"That we adjourn the meeting at 8:56 pm."

**CARRIED** 

Mayor

Chief Administrative Officer

#### Date Printed 2025-02-21 2:04 PM

## Town of Lumsden Invoice Edit List - Condensed Batch # 2025-00054 - February 25, 2025 To Be Approved

For the Period Ended 2025-02-28

Page 1

Vendor#	Name					
Tr#	Invoice #	Date	Due Date	Reference	PO#	Invoice Amount
A1RENT2	A-1 Rent-Alls					
40	425236	2025-02-12	2025-02-26	WWTP-Core Drill Renta	al	240.87
<b>AED AD\/</b> 4	AED Advantage S	oloo I td				
36	AED Advantage S INV-37315		2025 02 26	Daw Dran & Hall AED I	Flacture de Dody?	146.56
30	INV-3/315	2025-02-07	2025-02-26	Dew Drop & Hall-AED	Electrode Padx2	140.50
ASSENV1	Assoc Enviro					
35	821981	2025-02-18	2025-02-26	WTP Expansion - To Fe	eb 7/25	49,098.66
				·		
BOLSUP1	<b>Bolt Supply Hous</b>					
32	8817088-00	2025-02-12	2025-02-26	Shop Supplies		270.61
CAPFOR1	Capital Ford Lince	oln Inc				
9	608249		2025-02-26	U013-Fuel Filter/U015-	Thermostat &	206,49
12	608249-1			2-26 U013 - Coolant Th		57.39
13	608283			U116 - Bracket Fuel Fil		98.53
19	CM608283A			U116 - Credit - Bracket		-98.53
20	608377			U116 - Fuel Cap Lower		108.94
21	608363			U013 - Radiator Hose	Truel litter	82.96
29	608133			U014-Oil Filter & Oil		166.24
30	608132			U15 - Weather Front		294.15
30	000132	2023-02-07	2023-02-20	O 13 - Weather Profit	Vendor Total	
					vendor rotal	. 910,17
CROSHR1	Crown Shred & Re	ecycling				
10	0020064		2025-02-26	Shred Expired Office Fi	iles	596.34
	Danyliw, Cory					
15	CLOTH 25-01	2025-01-31	2025-02-26	Clothing Allowance		17.76
EODGAD1	Fort Corny Industr	doo I td				
14	Fort Garry Industri F2413220		2025 02 26	11446 Lighto Amphory	9 Ded v2	181.05
				U116-Lights-Amber x2	& Red XZ	
31	F2414356	2025-02-12	2025-02-20	U116 - Plow Lights	Vendor Total	344.15 : 525.20
					vendor rotal	. 525.20
HACH1	Hach Sales & Ser	vice Canada	Lt			•
22	374368	2025-02-06	2025-02-26	WWTP - Membrane File	ter	705.96
	Holobetz, Wes					
39	SUMA-MJ-Mileage	2025-01-23	2025-02-26	SUMA Conf Moose Jav	w-Mileage-150Km	85.86
INNOCIA	In a continue of the					
INNSCI1	Innovation, Scient 20250023857			2005 Dadia Liaana		000 00
33	20200023657	2020-02-11	2020-02-20	2025 Radio License		600.88
KATREI1	Kater, Reid					
28	Cloth 25-01	2025-02-18	2025-02-26	Clothing Allowance		357.92
				Ŭ		
LGGIND1	LGG Industrial					
34	RG128112	2025-02-12	2025-02-26	WWTP-10ft-2" Vinyl Ho	ose	70.10
LMR1	Last Mountain Ra	-				
16	1098	2025-02-07	2025-02-26	Track Maintenance - Fe	eb ,	730.00
					1/	1



Date Printed 2025-02-21 2:04 PM

# Town of Lumsden

### Invoice Edit List - Condensed Batch # 2025-00054 - February 25, 2025 To Be Approved For the Period Ended 2025-02-28

Page 2

Vendor # Tr #	Name Invoice #	Doto	Due Dete	Deference	PO #	Invoice Amount
11#	mvoice #	Date	Due Date	Reference	PO#	Invoice Amount
LOGSEC1	Logixx Security	Inc		•		
18	207392	2025-01-31	2025-02-26	Landfill Security - 84 Hrs - Janua	ary	2,407.33
LORDIS1	Loraas Disposal	South				
8	0008153817	2025-01-31	2025-02-26	Comm Recy&Waste/701 Recy &	& 7 Com-Jan	8,268.91
LUMRAN1	Lumsden Range	rs/Girl Guides				
23	Recycle 2024	2024-12-31	2025-02-26	2024 Recycle 50% Share		803.70
LUMSPO1	Lumsden Sports	Centre				
27	2024 Insurance		2025-02-26	Loss Prevention Credit 2024		488.73
LUMSUP1	Lumsden Superi	market				
1	00458327		2025-02-26	WWTP- Cleaning Supplies		11.04
2	00458851			Office - Paper Towel & Kleenex		23.61
3	00459606	2025-01-17	2025-02-26	Shop - Coffee		40.16
4	00462239	2025-01-27	2025-02-26	Office - Coffee Filters		3.33
5	00462535	2025-01-28	2025-02-26	Museum Meeting - Cookies		5.69
					Vendor Total:	83.83
PROBUI1	Professional Bui	ilding Inspecti				
6	24123131	2024-12-31	2025-02-26	Inspections x 3 - December		927.00
7	25013131			Inspections x 1 -January		675.00
	•			•	Vendor Total:	1,602.00
SASHEA1	Saskatchewan H	lealth Authorit	y c/o			
11	3497128	2025-02-10	2025-02-26	350 Ross St - Testing		23.00
38	3497645			300 James St N - Testing		23.00
				Ç	Vendor Total:	46.00
SUMA1	SUMA					
37	INV-000105409	2025-02-19	2025-02-26	2025 Virtual Summit-Barber & N	lerkosky	88.80
SWIKEM1	Swish-Kemsol					
24	R027746	2025-02-12	2025-02-26	Hall-Janitorial Supplies		254.75
25	R027745	2025-02-12	2025-02-26	Library - Janitorial Supplies		228.11
26	R027747	2025-02-12	2025-02-26	Office-Janitorial Supplies-		118.10
					Vendor Total:	600.96
NARTRU1	Warner Truck Inc	dustries Ltd				
17	R100085003:01	2024-12-01	2025-02-26	U20-Garbage Truck-Oil Change	& Repairs	896.05
					Total for Batch:	69,649.20

Invoices Printed: 40

#### Date Printed 2025-02-21 2:04 PM

#### Town of Lumsden Invoice Edit List - Condensed Batch # 2025-00049 - Feb 25, 2025 Preauthorized For the Period Ended 2025-02-28

Page 1

80,818.54

Total for Batch:

Vendor#	Name					
Tr#	Invoice#	Date	Due Date	Reference	PO #	Invoice Amount
MEPP	MEPP					
5	MEPP-2025-02-01	2025-02-01	2025-02-21	Pension Contribution Feb	1	10,715.60
RECGEN1	Receiver General	(Acct #1)				
3	RP1-2025-02-01	2025-02-01	2025-02-21	Income Tax/CPP/EI/CPP2	2 - February 1	22,349.99
RECGEN2	Receiver General	(Acct #2)				
4	RP2-2025-02-01	2025-02-01	2025-02-21	Income Tax/CPP/EI - Feb	ruary 1	11.00
SASENG1	SaskEnergy					
2	SKENG-2025-01	2025-02-06	2025-02-21	Energy Billing January		33,092.30
SASPOW1	SaskPower Consc	ol.				
1	SkPower 2025-01	2025-02-07	2025-02-21	SK Power - January		14,649.65

Invoices Printed: 5

The while

## Town of Lumsden Invoice Edit List - Condensed Batch # 2025-00053 - January Esso Mobil

For the Period Ended 2025-02-28

Page 1

Vendor#	Name					
Tr #	Invoice#	Date	Due Date	Reference	PO#	Invoice Amount
ESSMOB1	Esso Mobil					
1	102827114	2025-02-08	2025-02-18	1871.30 Liters Gas - January	Vehicles	1,871.30
2	CreditLatePymtF	2025-02-07	2025-02-18	Finance Charge Credits		-70.97
					Vendor Total:	1,800.33
					Total for Batch:	1,800.33

Invoices Printed: 2

Date Printed 2025-02-21 2:06 PM

# Town of Lumsden Invoice Edit List - Condensed

Date Printed Invoice Edit List - Condensed
2025-02-21 2:05 PM Batch # 2025-00051 - January Visa Statements
For the Period Ended 2025-02-28

Page 1

ce Amount
643.76
360.52
1,004.28

Invoices Printed: 2

Burney

Date Printed 2025-02-21 2:06 PM

#### Town of Lumsden Invoice Edit List - Condensed Batch # 2025-00052 - January Visa Transactions

Batch # 2025-00052 - January Visa Transactions For the Period Ended 2025-02-28 Page 1

Vendor#	Name					
Tr#	Invoice #	Date	Due Date	Reference	PO#	Invoice Amount
BADMET1	Badger Meter					
1	80181471	2024-12-31	2025-02-07	Water Meter Data Decer	nber	313.44
BULCOM1	Bulyea Communi	ity Co-Operat	ive A			
2	050259	2025-01-11	2025-02-07	U015- Gas 139.350 L		204.71
NAPAUT1	Napa Auto Parts					
3	430-154512	2025-01-13	2025-02-07	U15 & U116 - Wiper Blad	des	125.61
	Amazon.com.ca,l					
4	CA5H8QV0YMI	2025-01-13	2025-02-07	Office Supplies - Keyboa	ard & Mouse	110.99
STAPLE1	Staples - ONLINE				•	
5	41419172			Office Supplies - Wired I	•	30.51
6	41419172-1	2025-01-16	2025-02-07	Office Stationery - Calcu	lator/Binders	195.17
ZOOM1	Zoom Video Com					
7	INV290373961	2025-01-25	2025-02-07	Zoom - Jan 25 - Feb 24,	2025	23.85
MICROS1	Microsoft Corpor					
8	Jan 25 Def&Basi			Microsoft Defender & Bu		417.49
9	Jan 25 Invoice	2025-01-02	2025-02-07	Microsoft Bus Standard	January	339.66
SPLTOP1	Splashtop Inc.					
10	January, 25-01	2025-01-15	2025-02-07	Remote Support January	•	63.90
ADOINC1	Adobe Inc					
11	Adobe 25-01	2025-01-18	2025-02-07	Comm Cord & Office Add	obe Lic Jan18-Feb17	378.39
VISPRI1	Vistaprint					
12	VP_4QLXZ7SS	2025-01-23	2025-02-07	Business Cards - Town (	Council	109.90
					Total for Batch:	2,313.62

Invoices Printed: 12

Myryry

Department : Ali

Payroll group: Bi-Weekly RP0001

El group: All

For period end dates: Feb 01, 2025 to Feb 01, 2025

Employee No.	Employee name	Net pay	
113	Ashurst, Scott R	\$1905.56	
112	Beaurivage, Germain Ernest	\$2088.24	
450	Brennan, Liam J	\$1608.58	
118	Bryck, Aimee R.	\$2509.93	
119	Buhay, Joshua	\$1723.55	
111	Carey, Jeff	\$2725.98	
115	Danyliw, Cory D	\$1431.36	
126	Donahue, Denise G	\$1982.83	
103	Exner, Chris F	\$1794.89	
102	Haresign, Ryan Christopher	\$2413.10	
133	Kater, Reid	\$1472.43	
132	Kozak, Amy	\$1309.70	
124	Kurtz, Kristy	\$1388.24	
128	Lovelace, Crystal	\$1264.34	
101	Merkosky, Monica Marie	\$2914.69	
313	Neufeld, Denine E	\$1331.87	
106	Riemer, Alyssa C	\$1315.73	* .
116	Strickland, Kelly	\$1512.42	
110	Strong, Krystal D	\$1833.21	
117	Whitteron, Lance	\$2092.77	

Report totals: # of Employees: 20

# of Records: 20

\$36619.42

Burney

#### **Town of Lumsden**

Page 1

Department : All

Payroll group: Bi Weekly RP0002

El group: All

For period end dates: Feb 01, 2025 to Feb 01, 2025

Employee No.	Employee name	Net pay
300	Luboya, Papin Mukendi	\$163.93
Report totals:	# of Employees: 1	\$163.93
	# of Records: 1	

Mary

Department : All

Payroll group: Bi-Weekly RP0001

El group: All

For period end dates: Feb 15, 2025 to Feb 15, 2025

Employee No.	Employee name	Net pay	
113	Ashurst, Scott R	\$1879.75	
112	Beaurivage, Germain Ernest	\$2088.24	
450	Brennan, Liam J	\$1608.58	
118	Bryck, Aimee R.	\$2420.30	
119	Buhay, Joshua	\$1623.87	
111	Carey, Jeff	\$2998.17	
115	Danyliw, Cory D	\$1533.43	
126	Donahue, Denise G	\$1982.84	
103	Exner, Chris F	\$1884.51	
102	Haresign, Ryan Christopher	\$2413.12	
133	Kater, Reid	\$1465.74	
132	Kozak, Amy	\$1309.70	
124	Kurtz, Kristy	\$1388.25	
128	Lovelace, Crystal	\$1264.33	
101	Merkosky, Monica Marie	\$2914.69	
313	Neufeld, Denine E	\$1331.88	
106	Riemer, Alyssa C	\$1231.15	
116	Strickland, Kelly	\$1951.23	
110	Strong, Krystal D	\$1833.23	
117	Whitteron, Lance	\$2098.44	
122	Wood, Tylor	\$1120.94	

Report totals: # of Employees: 21

# of Records: 22

\$38342.39

Marky

### Net pay

#### Town of Lumsden

Page 1

Department : All

Payroll group: Bi Weekly RP0002

El group: All

For period end dates: Feb 15, 2025 to Feb 15, 2025

Employee No.	Employee name	Net pay
300	Luboya, Papin Mukendi	\$216.47
Report totals:	# of Employees: 1	\$216.47
	# of Records: 1	

Day of

#### Town of Lumsden RM of Lumsden District Fire Department Proposed 2025 Budget

2024 Actuals 2024 Budget 2025 Budget Revenue Fire Call Revenue Fire Calls - Vehicle Rescue \$25,133 \$33,523 \$4,584 \$5,264 Fire Calls - Mutual Aid \$5,160 False Alarm Charges \$0 \$250 \$250 \$29,717 \$38,934 \$39,707 **Other Capital Contributions** Capital Donations for New Rapid Response Truck \$86,839 \$7,374 Interest Revenue - Rapid Response \$8,126 \$7,752 \$7,374 \$7,752 \$94,965 **Total Revenue** \$124,682 \$46,308 \$47,459 **Expenditures** Salaries Wages - Firefighters \$18,326 \$16,000 \$18,500 PW Salaries - Fire \$15,120 \$14,211 \$8,551 PW Benefits - Fire \$2,759 \$1,726 \$3,122 \$35,296 \$26,277 \$36,743 **Training and Memberships** Training \$5,817 \$10,000 \$10,000 \$900 Association memberships \$450 \$650 \$6,267 \$10,650 \$10,900 Utilities Insurance - Volunteer Fire Fighter \$2,417 \$2,417 \$2,417 Insurance - Fire Equipment \$12,439 \$12,302 \$12,196 Heat - Fire Hall \$2,465 \$2,751 \$2,627 Power - Fire Hall \$1,645 \$1,792 \$1,661 Telephone - Fire Alarm \$462 \$462 \$455 Cell Phones and Public Safety Radios \$6,075 \$5,020 \$6,934 License for Public Radios \$686 \$585 \$702 Water & Sewer - (1/2 Building) \$650 \$650 \$663 \$26,830 \$25,979 \$27,662 Maintenance and Materials / Supplies Maintenance - Building \$1,500 \$752 \$1,500 **Equipment Repairs** \$2,737 \$4,500 \$4,500 Small Tools and Equipment \$3,966 \$3,200 \$3,500 Repairs - 2016 Acres No. 3 \$881 \$3,000 \$5,000 \$1,497 \$3,000 Repairs - 1994 Engine No. 2 \$5,000 Repairs - 2002 Rapid Resonse Truck \$7,128 \$9,000 \$5,000 Fuel \$1,768 \$2,100 \$2,000 Consumables (Foam, etc.) \$6,500 \$6,500 \$5,963 \$24,692 \$32,800 \$33,000 **Equipment Purchase - Non Capital** Personal Protective Equipment \$13,230 \$13,230 \$13,892 \$13,230 \$13,230 \$13.892 Transfer to Reserve Rapid Response Donations and Interest \$94,965 \$7,374 \$7,752 \$94,965 \$7,374 \$7,752 **Total Expenses** \$201,280 \$116,310 \$129,948

Net Surplus (Deficit)

	Distribution of Deficit:		
	Town	RM	
	(\$82,489)	(\$82,489)	
	x 50%	x 50%	
	-\$41,244	-\$41,244	
* Fires in RM =	20,000	20,000	
(2025 estimate)			
	-\$21,244	-\$21,244	

<sup>\*</sup> The Town invoices the RM and the RM invoices its ratepayers.



(\$70,002)

(\$82,489)

(\$76,598)

### Library / Legion 2025 Budget

Report Date 2025-02-11 2:44 PM

2024-01-01 to 2024-12-31

		2024 Budget	2025 Budge
Revenue			
Rentals - Library (JADM)	450	175	400
Transfer from Reserves (4 appliances in 2025)	21,366	24,000	1,788
Revenue Totals:	21,816	24,175	2,188
Expenditures			
Insurance / Utilities / Maintenance			
Insurance - Buildings (Library JADM)	1,528	1,510	1,526
Heat (Library JADM)	826	900	897
Power (Library JADM)	1,307	1,059	1,322
Telephone (Library JADM)	389	450	390
Water & Sewer (Library JADM)	650	650	663
Maint Buildings (Library JADM)	458	2,000	2,000
Janitorial Contract (Library JADM)	3,888	3,888	3,888
Janitorial Supplies (Library JADM)	402	200	400
Total Insurance / Utilities / Maintenance:	9,448	10,657	11,086
Non-Capital Purchases			
Library/Legion - 4 Appliances in 2025	21,307	24,000	1,788
Total Non-Capital	21,307	24,000	1,788
Expense Totals:	30,755	34,657	12,874
Each Municipality's Share	(8,939)	(10,482)	(10,686)

