

Rural Municipality of Lumsden No.189 and Town of Lumsden

Meeting Minutes

Joint Administration Committee May 7, 2025 - 6:45 PM

Call to Order

The Joint Administration Committee of the Rural Municipality of Lumsden No. 189 and Town of Lumsden convened their meeting in Council Chambers and via electronic means (Zoom) on Wednesday, May 7, 2025 at 6:45 pm.

Present:

Chairperson: Town Councillor Ryan Schindelka

Reeve: Cody Garbutt

Mayor: Verne Barber

RM Councillors: Trent Catley, Glenda Schlosser

Town Councillor: Adam Tropin

Chief Administrative Officer: Monica Merkosky

"We are honoured to acknowledge that we are gathered today on Treaty 4 territory, the traditional lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis. The Town of Lumsden and the R.M. of Lumsden No. 189 recognize the harms of the past and are committed to working together in the spirit of cooperation and reconciliation."

Additions to Agenda

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Town of Lumsden Tropin

"That we agree to add the following item to the agenda under Closed Session - Employee-Related Matters:

11.3 - Local Government Authority (LGA) - Amy Kozak"

CARRIED

Approval of Agenda

Moved by: Reeve Garbutt

Seconded by: Mayor, Town of Lumsden Barber

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Adoption of Minutes

February 18, 2025 - Joint Administration Committee Meeting

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Councillor, Town of Lumsden Tropin

"That the minutes of the February 18, 2025 - Joint Administration Committee Meeting be approved, as circulated."

CARRIED

February 19, 2025 - Occupational Health Committee Meeting

Moved by: Reeve Garbutt

Seconded by: Mayor, Town of Lumsden Barber

"That the minutes of the February 19, 2025 - Occupational Health Committee Meeting be approved, as circulated."

CARRIED

Unfinished Business

Fire Hall Expansion

The Mayor gave a verbal report on the progress of the Fire Hall Expansion Project as well as the ordering of the Fire Truck budgeted for purchase in 2026.

Delegation

7:00 pm - 7:42 pm - Nancy Cherney, District EMO Coordinator

Nancy Cherney, Lumsden & District EMO Coordinator, appeared before the Committee and reviewed the completed Emergency Measures Organization (EMO) plans for each municipality. Lorrie Hanna, has recently been appointed as the Lumsden & District EMO Deputy Coordinator.

New Business

Scheduling Annual Joint Council Supper Meetings

Moved by: Councillor, Division No. 5 Catley

Seconded by: Mayor, Town of Lumsden Barber

"That we recommend to our respective Councils to hold future Joint Council Supper Meetings on the first Wednesday in April each year."

CARRIED

Speed Limit Reduction / Dust Control - As Development Occurs in 'The Country'

Moved by: Mayor, Town of Lumsden Barber

Seconded by: Councillor, Town of Lumsden Tropin

"That, due to construction in *The Country* Development (south of Canning Road), we request the Town of Lumsden consider applying a dust control product to one mile of Township Road 194 (south border of Section 28 19 21 W2) and one-quarter mile of Range Road 2214 (west border of Section 28 19 21 W2), at an estimated cost of \$11,220."

CARRIED

South Central Transportation Planning Committee

Mayor Verne Barber provided information expressing the value of being a member of the South Central Transportation Planning Committee.

Committee Members' Forum

RM of Lumsden Councillor Trent Catley reported that he will be instructing the Lumsden & District Fire Department in 'Livestock Emergency Response'.

Town Councillor Ryan Schindelka informed that +100 people volunteered for parks cleanup held on April 26.

Mayor Barber expressed that it is beneficial to tour a facility in conjunction with the Joint Supper Meeting. This year, the Heritage Home Board is presenting at the Joint Council Supper Meeting; however, a tour of the Heritage Home is not possible.

Closed Session

Moved by: Councillor, Division No. 5 Catley

Seconded by: Reeve Garbutt

"That we move into Closed Session at 8:26 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

The Committee rose from Closed Session at 9:05 pm.

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Councillor, Town of Lumsden Tropin

"That we move into Closed Session at 9:05 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer included in the session."

CARRIED

The Committee rose from Closed Session at 9:26 pm.



Draft Policy - Municipal Office - Dress Code

Moved by: Reeve Garbutt

Seconded by: Councillor, Town of Lumsden Tropin

"That we recommend to our respective Councils to approve the Municipal Office Dress Code Policy."

CARRIED

Staff Evaluation Format

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Reeve Garbutt

"That we table the Staff Evaluation Format for review at our next meeting."

CARRIED

Professional Development, Local Government Authority (LGA) - Amy Kozak

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Councillor, Division No. 5 Catley

"That we recommend to our respective Councils to approve the signing of a Professional Development Agreement with Amy Kozak for reimbursement of LGA course fees and permitting her paid time off to write exams during work hours."

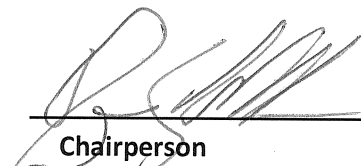
CARRIED

Adjournment

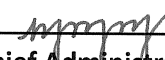
Moved by: Mayor, Town of Lumsden Barber

"That we adjourn the meeting at 9:27 pm."

CARRIED



Chairperson



Chief Administrative Officer

