



**Town of Lumsden**  
**Meeting Minutes**  
**Employee Committee Meeting April 5, 2024 - 2:00 PM**

**Call To Order**

The Employee Committee of the Town of Lumsden convened their Meeting in the Council Chambers of the Municipal Office and via Zoom, on Friday, April 5, 2024, at 2:02 pm.

**Present:**

Chairperson: Councillor Verne Barber  
Mayor: Bryan Matheson  
Councillor: Jim Rawlings  
Chief Administrative Officer: Monica M. Merkosky (via Zoom)

**Absent:**

Councillor Jenelle Brennan

**Approval of Agenda**

**Moved by:** Mayor Matheson  
**Seconded by:** Councillor Rawlings

"That we approve the agenda as presented."

**CARRIED**

**Declaration of Conflict of Interest**

Councillor Brennan informed the Committee prior to the meeting that she would not attend due to her conflict of interest regarding an employment offer to her spouse Liam Brennan.

**Adoption of Minutes**

**December 4, 2023 - Employee Committee Meeting**

**Moved by:** Councillor Rawlings  
**Seconded by:** Mayor Matheson

"That the minutes of the December 4, 2023, Employee Committee Meeting be approved, as circulated."

**CARRIED**

**Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**

**Moved by:** Councillor Rawlings  
**Seconded by:** Mayor Matheson

"That we move into Closed Session at 2:05 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be included in the session."

**CARRIED**

**Rise from Closed Session**

At 2:33 pm the Committee left the Closed Session and returned to the open meeting.

**Collaborate with Lumsden Sports Association**

**Moved by:** Mayor Matheson  
**Seconded by:** Councillor Rawlings

"That, as initiated by the Lumsden Sports Association (LSA), we recommend to Council to collaborate with the LSA to offer a full-time, permanent position where:

- for approximately eight (8) months of each year, the employee will work as the Arena Manager under the direction of the LSA;

- for approximately four (4) months of each year, the employee will work as a Labourer under the direction of the Town of Lumsden;
- this position will be employed year-round by the Town of Lumsden with the LSA reimbursing the Town of Lumsden for salary and benefit costs while the employee is working under the direction of the LSA; and
- the salary grid for this new position is attached as Schedule "A".

**CARRIED**

**Hire Arena Manager / Town of Lumsden Labourer**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we recommend to Council to accept the Lumsden Sports Association's recommendation to hire Liam Brennan as the Arena Manager with a start date of April 15, 2024 and a salary at Step 1 of the newly-created salary grid; it is understood that Mr. Brennan will assume the Town of Lumsden Labourer role in spring, 2025."

**CARRIED**

**Adjournment**

**Moved by:** Councillor Rawlings

"That we adjourn the meeting at 2:34 pm."

**CARRIED**



---

Chairperson



---

Chief Administrative Officer