

Town of Lumsden Meeting Minutes Regular Council Meeting October 8, 2024 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, October 8, 2024 at 6:30 pm.

Present:

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan (via Zoom), Ashlee Longmoore, Rhonda

Phillips, Jim Rawlings (arrived at 6:32 pm), Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (via Zoom, attended from

6:30 pm to 8:08 pm)

Director of Finance: Ryan Haresign (via Zoom, attended from 6:30 pm to 7:06 pm)

Planner: Denise Donahue (via Zoom, attended from 6:30 pm to 7:12 pm)
Public Works Superintendent: Jeff Carey (attended from 6:30 pm to 7:02 pm)
Youth Member: Madison Armstrong (attended from 6:30 pm to 8:08 pm)

Absent:

Director of Planning and Development: Aimee Bryck

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."

Resolution No.

Approval of Agenda

2024-407

Moved by: Councillor Longmoore Seconded by: Councillor Tumbach

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Councillor Jenelle Brennan declared a conflict of interest with respect to Agenda Item 7.1, the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is a shared position between the Lumsden Sports Association and the Town of Lumsden.

Public Works Reports

Councillor Jim Rawlings arrived at the meeting at 6:32 pm.

Resolution No.

Water Treatment Plant Expansion - Detailed Design

2024-408

Moved by: Councillor Tumbach Seconded by: Councillor Rawlings

"That we execute a contract valued at \$265,518 with Associated Environmental for preparation of Detailed Design for our Water Treatment Plant expansion." **CARRIED**



Wastewater Treatment Plant - Operations and Maintenance Proposal Resolution No.

2024-409 Moved by: Councillor Barber Seconded by: Councillor Tumbach

"That we refer the Wastewater Treatment Plant Operations and Maintenance

Proposal from SaskWater, to the Group II Committee for further analysis."CARRIED

Resolution No. **Accept Public Works Report**

> 2024-410 Moved by: Councillor Brennan **Seconded by:** Councillor Phillips

> > "That we accept the Public Works Report as presented verbally by Superintendent **CARRIED** Jeff Carey."

> > Public Works Superintendent, Jeff Carey, left for the remainder of the meeting at

Financial Reports

Resolution No. Bank Reconciliations - September 30, 2024

2024-411 Moved by: Councillor Rawlings Seconded by: Councillor Longmoore

> "That we accept the Bank Reconciliations for the period ending September 30, **CARRIED** 2024, as presented."

Account for Approval

Conflict Declared

Councillor Jenelle Brennan declared a conflict of interest with respect to the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is a shared position between the Lumsden Sports Association and the Town of Lumsden. Councillor Brennan abstained from discussion and voting on the matter and left the Council Chambers at 7:03 pm.

Resolution No. **List of Accounts - Payroll**

2024-412 Moved by: Councillor Phillips

Seconded by: Councillor Rawlings

"That the list of payroll accounts, attached as Schedule "A" is approved for payment." **CARRIED**

Conflict - Returned to Meeting

At the conclusion of discussion and voting on the matter, Councillor Brennan returned to the council chambers at 7:05 pm.

Resolution No.

2024-413

List of Accounts - General Moved by: Councillor Barber Seconded by: Councillor Brennan

"That the list of accounts payable, attached as Schedule "B" is approved for payment." **CARRIED**

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 7:06 pm.

Planning and Development Applications and Reports

Resolution No.

New Park Development - Payment Approval Request

2024-414

Moved by: Councillor Phillips Seconded by: Councillor Rawlings

"That, with regard to the establishment of the new park (located on Canning Road adjacent to "The Country" development), we approve \$30,600 to commence the preliminary irrigation component which originates at the backwash water retention ponds at the Water Treatment Plant and travels west to the green area in Fawn Ridge and then further west to South Park." **CARRIED**

Planner, Denise Donahue, left for the remainder of the meeting at 7:12 pm.



Adoption of Minutes

Resolution No.

September 24, 2024 - Regular Council Meeting

2024-415

Moved by: Councillor Tumbach Seconded by: Councillor Longmoore

"That the minutes of the September 24, 2024 - Regular Meeting be approved, as circulated."

CARRIED

Resolution No.

September 24, 2024 - Public Hearing - Bylaw No. 2024-12

2024-416

Moved by: Councillor Brennan Seconded by: Councillor Barber

"That the minutes of the September 24, 2024 - Public Hearing - Bylaw No. 2024-12 be approved, as circulated." CARRIED

Resolution No.

Communications

2024-417

Moved by: Councillor Longmoore **Seconded by:** Councillor Rawlings

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

a. Heart & Stroke - Donation Request

b. Lumsden and District Heritage Home - August 26, 2024 Minutes

c. Lumsden and District Heritage Home - October 2024 Newsletter."

CARRIED

Reports of Administration

Resolution No.

Council Update

2024-418

Moved by: Councillor Longmoore Seconded by: Councillor Tumbach

"That the written report of the Chief Administrative Officer be accepted as

presented."

CARRIED

Resolution No.

Housing Authority Board Nomination

2024-419

Moved by: Councillor Phillips Seconded by: Councillor Brennan

"That we authorize administration to post an advertisement on our website seeking nominations for appointments to the Lumsden Housing Authority Board."

CARRIED

New Business

Resolution No.

Tax Enforcement

2024-420

Moved by: Councillor Phillips Seconded by: Councillor Tumbach

"That we accept the List of Lands in Arrears, attached as Schedule "C" excluding properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy."

CARRIED

Resolution No.

Closed Session

2024-421

Moved by: Councillor Longmoore Seconded by: Councillor Brennan

"That we move into Closed Session at 8:08 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be excluded from the session."

CARRIED

Youth Member, Madison Armstrong, left for the remainder of the meeting at 8:08 pm.

Assistant Chief Administrative Officer, Krystal Strong, left for the remainder of the meeting at 8:08 pm.

Chief Administrative Officer, Monica Merkosky, left the meeting from 8:08 pm to 8:27 pm.

Rise from Closed Session

At 8:29 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.

<u>Adjournment</u>

2024-422

Moved by: Councillor Tumbach

"That we adjourn the meeting at 8:31 pm."

CARRIED

Chief Administrative Officer

Date Printed 2024-10-04 12:38 PM

Name

HORCOM1 Horizon Computer Solutions

230521

35

Vendor#

Town of Lumsden Invoice Edit List - Condensed

Batch # 2024-00175 - October 8, 2024 To Be Approved For the Period Ended 2024-10-31

Page 1

Tr# Invoice # Date **Due Date** Reference PO# **Invoice Amount** 101SAS7 101142236 Sask Ltd. 1039-14952 2024-09-30 2024-10-09 Scarecrow -Radio Ad Cntry 100.7 62 630.00 ALFLAV1 Alfa Laval Inc. 2024-09-26 2024-10-09 WWTP-Centrifuge Screen(repair/replace) 29 303756978 8,702.81 ASSENV1 Assoc Enviro 2024-09-24 2024-10-09 Landfill Decom. to Sep 6/24 821205 2 1,353.83 13 821207 2024-09-24 2024-10-09 Landfill Monitoring to Sept 6/24 2.857.10 Vendor Total: 4,210.93 ATLSEW1 Atlas Sewer Service 61 76167-1 2024-09-23 2024-10-09 Library - Basement Bathroom Toilet 268.07 **BRATRA1** Brandt Tractor Ltd. 28 1200264 2024-09-13 2024-10-09 U40-Backhoe-Repair-Low Power & Stalling 2,591.17 BRYAIM1 Bryck, Aimee Hotel/Mileage 64 487.45 CANOE1 Canoe PF-1006-45012 2024-09-10 2024-10-09 1,313.60 Liters Gas - August Vehicles 2.112.56 CENMEC1 Central Mechanical Ltd. 2024-09-16 2024-10-09 Hall Dishwasher Repair-Drain Pump 1.169.35 CHEJENN1 Cheney, Jennifer 59 LIB 2024-09 2024-09-30 2024-10-09 Library Afterschool Crafts 4 Hrs Sept 52.00 CHENAN1 Cherney, Nancy EMO 2024-08&09 2024-09-30 2024-10-09 EMO-7.5hr-SPSA Emer Ser/McCord/ 337.50 DARMOR1 Darbellay, Morgan LIB-2024-09 55 2024-09-30 2024-10-09 Preschool Storytime 2 Hours - Sept 26.00 DONDEN1 Donahue, Denise HotelSaskatoon 63 2024-10-03 2024-10-09 Sk Prof Planners Assoc Conf-Hotel 173.78 FENFAR1 Fenek Farms Ltd 131178 14 2024-09-03 2024-10-09 Scarecrow Festival-Petting Zoo 589.77 GIBANN1 Gibbons, Anne 2024-09-30 2024-10-09 Preschool Storytime 2 Hrs - Sept LIB-2024-09 26.00 56 GRATIR1 **Graham's Tire Service Ltd.** 65 0383004 2024-09-16 2024-10-09 Credit Invoice 0381864 -354.90 66 0383039 385.98 Vendor Total: 31.08

2024-10-01 2024-10-09 October - Total Care Agree. 17 Users



Town of Lumsden Invoice Edit List - Condensed Batch # 2024-00175 - October 8, 2024 To Be Approved

Date Printed

Vendor # Name

2024-10-04 12:38 PM

For the Period Ended 2024-10-31

Tr#	Invoice #	Date	Due Date	Reference	PO#	Invoice Amount
KNIARC2	Knight Archer Ins	urance				
25	_		2024-10-09	U014 Plate Renewal 228 MAP		1,588.04
26	234MVR 2024	2024-10-01	2024-10-09	2024 Renew - Roadclipper Trail	er 234	114.68
27	115FAW 2024			0-09 U055 Plate Renewal 115		129.52
					Vendor Total:	1,832.24
LUMDEW1	Lumsden Dew Dro	op In				
51	2024/2025 Grant	2024-10-01	2024-10-09	2024/2025 SK Lottery Grant		2,000.00
LUMDIS1	Lumsden & Dist. I	Heritage Hom	ne			
52	2024/2025 Grant	2024-10-01	2024-10-09	2024-2025 SK Lottery Grant		1,000.00
LUMFIR2	Lumsden Fire Dep	ot				
3	Volun. Meals-16	2024-09-28	2024-10-09	Scarecrow Festival Volunteers	Meals-	150.00
LUMHIS1	Lumsden Historic	al Society				
53	2024/2025 Grant	2024-10-01	2024-10-09	2024-2025 SK Lottery Grant		2,000.00
LUMSUP1	Lumsden Superm	arket				
30	00417188	2024-08-30	2024-10-09	Shop - Raid Wasp		43.69
MCEGIN1	McElroy, Gina					
33	PrincessAutoTr#	2024-09-21	2024-10-09	Hall/Office/Library-Cleaning Տսլ	ppliies	45.20
MERMON1	Merkosky, Monica					
32	00529107			Office-Cleaning Supplies-Super		12.20
40	Cell 2024-09	2024-09-23	2024-10-09	September Cell Reimbursemen	t	131.07
					Vendor Total:	143.27
NAYCAN1	NAYAX Canada In	ıc				
37	332947	2024-08-31	2024-10-09	Bulk Water Service Fees Augus	st	31.34
67	342134	2024-09-30	2024-10-09	Bulk Water Service Fees Sept		31.34
					Vendor Total:	62.68
NIEPAI1	Niedzielski, Paige					
23	MuseumJul-Aug24	2024-09-26	2024-10-09	Museum - July & August 45 hrs		630.00
	O K Marking Devi					44.07
49	124500	2024-09-25	2024-10-09	A. Reimer Comm Oath Stamp		41.07
OVETHE1	Over The Hill Orcl					405.00
22	12108	2024-09-22	2024-10-09	Gift Baskets-Truth & Rec		105.00
	Prairie Percheron					0.005.00
12	182717	2024-09-28	2024-10-09	Scarecrow Festival-Wagon Rid	es-3hrsx2	2,205.00
ROYCAN1			0004.40.00	Legion Legy Development # 0 - C40		0
47	8/10-Pay 2024			Legion Loan Payment # 8 of 10		3,750.00
48	Wreath 2024	2024-10-01	2024-10-09	2024 Wreath Donation		55.00

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Date Printed 2024-10-04 12:38 PM

Town of Lumsden Invoice Edit List - Condensed Batch # 2024-00175 - October 8, 2024 To Be Approved

For the Period Ended 2024-10-31

Vendor # Tr #	Name Invoice #	Date	Due Date	Reference	PO#	Invoice Amount
11 77	IIIVOICE #	Date	Due Date	Reference	Vendor Total:	3,805.00
						-,
	RPM Cranes Ltd					
24	57603	2024-09-29	2024-10-09	Stand Up-Town Scarecrow		589.26
SASHEA1	Saskatchewan He	ealth Authorit	:v c/o			
15	3488183		-	50 Crimson - Testing		23.00
16	3488181			90 Rose Wood - Testing		23.00
17	3488182			25 Simaron PI - Testing		23.00
18	3488105			90 Rosewood - Testing		23.00
19	3488106			50 Crimson PI - Testing		23.00
20	3488107			25 Simaron PI - Testing		23.00
21	3487708			LS #2 7th & Lake St - Testing		23.00
34	3488242			300 James St N - Testing		23.00
					Vendor Total:	184.00
SECKEY1	Security Key & Lo 0000492275		2024 10 00	Hall - Replace Front Door Cylinde	. m	500.05
I	0000492275	2024-09-25	2024-10-09	naii - Repiace Front Door Cylinge	S F	502.85
SHAJAM1	Shaheen, Jamie					
57	LIB-2024-09	2024-09-30	2024-10-09	Afterschool Craft Program 2 Hrs -	- Sept	26.00
STEALL1	Stelter, Allison B	0004.00.00	0004.40.00	N. (1)		
60	LIB-2024-09	2024-09-30	2024-10-09	Mother Goose 4 Hrs - Sept		52.00
SUCOFF1	Success Office S	vstems				
45	INV430580		2024-10-09	Postage Cont/Oct 1,2024-Sept 30	2025	663.13
46	INV430583		2024-10-09		0,2020	43.17
		2021 10 02	2021 10 00	cai i copi co copios	Vendor Total:	706.30
SUNVAL1	Suncorp Valuatio					
31	CA00016112	2024-09-23	2024-10-09	2025 Insurance Appraisal		1,508.22
SWIKEM1	Swish-Kemsol					
43	R025948	2024-09-20	2024-10-09	Lions Park-Hand Soap		158.29
44	R026066			Shop - Hand Towels		354.31
				Chep Hana Follolo	Vendor Total:	512.60
TOSTEC1 38	Toshiba Tec Cana AR4965834	ada Business 2024-09-30		Unit 5005 Aug 20 Sont 29 Co	ania a	100.00
39	AR4965835			Unit 5005 - Aug 29-Sept 28 Co	•	160.93
39	A14903033	2024-09-30	2024-10-09	Unit 5015 - Aug 27-Sept 26 Copie	Vendor Total:	554.91 715.84
					vendor rotar.	713.04
TOWLUM1	Town Of Lumsder	n (Cash Acct)			
4	Lions Wsh-Q3-24		2024-10-09			325.05
5	CentHall-Q3-24	2024-09-30	2024-10-09	3rd Qtr Centennial Hall - W/S		325.05
6	DewDrop-Q3-24	2024-09-30	2024-10-09	3rd Qtr Dew Drop In - W/S		492.18
7	Musem Q3-24	2024-09-30		3rd Qtr Historical Musem - W/S		325.05
8	MunOffice-Q3-24	2024-09-30		3rd Qtr Municipal Office - W/S		325.05
9	Fire/Shop-Q3-24	2024-09-30	2024-10-09	3rd Qtr Fire Hall & Shop W/S		325.05
10	Libr/Leg Q3-24	2024-09-30	2024-10-09	3rd Qtr Library - W/S		325.05
W. J.						
J						9

Town of Lumsden Invoice Edit List - Condensed Batch # 2024-00175 - October 8, 2024 To Be Approved

For the Period Ended 2024-10-31

Page 4

Vendor#	Name					
Tr#	Invoice #	Date	Due Date	Reference	PO#	Invoice Amount
11	RVP-Q3-24	2024-09-30	2024-10-09	3rd Qtr RVP - Water		677.94
					Vendor Total:	3,120.42
WEEMAN1	Weed Man					
36	452205	2024-09-24	2024-10-09	CHall- 2nd Annual Weed Co	ntrol	61.85
WOLCOL1	Wolf, Colleen					
58	LIB-2024-09	2024-09-30	2024-10-09	Afterschool Craft Program 4	Hrs - Sept	52.00
				3	1	
YWCREG1	YWCA Regina					
50	FacePainter2024	2024-09-28	2024-10-09	Scarecrow Festival Face Pai	inter-4hrs	200.00
00	. acci amtorzez			255.55.5		200.00
					Total for Batch:	46,533.46

Invoices Printed: 67

Date Printed

2024-10-04 12:38 PM



Date Printed

Town of Lumsden

2024-09-27 10:50 AM

Invoice Edit List - Condensed Batch # 2024-00174 - October 8, 2024 Pre-authorized For the Period Ended 2024-09-30

Page 1

Vendor#	Name					
Tr#	Invoice#	Date	Due Date	Reference	PO#	Invoice Amount
HOMDEP1	Home Depot, The					
3	5060505	2024-08-19	2024-09-25	U060 - Repair Part		4.40
4	3011808	2024-08-21	2024-09-25	FD-Cleaning Supplies		113.80
5	9013326	2024-09-04	2024-09-25	Bridge Repair - Screws		54.58
6	3025667	2024-09-10	2024-09-25	FD-Door Handle/PW-Shop Sup	plies	203.34
7	2621259	2024-09-11	2024-09-25	Shop Supplies		78.44
8	7014383	2024-09-16	2024-09-25	Bags Concrete x 6		61.27
9	7026278	2024-09-16	2024-09-25	FD-Reciprocating Saw&Blades		572.13
					Vendor Total:	1,087.96
MEPP	MEPP					
2	MEPP-2024-09-14	2024-09-14	2024-09-25	Pension Contribution Sept 14		10,458.64
SUMA2	SUMA - Group Ins					
1	Grp Ins 2024-10	2024-09-16	2024-09-25	Suma Ben - September		9,411.92
					Total for Batch:	20,958.52

Invoices Printed: 9





Town of Lumsden Invoice Edit List - Condensed Batch # 2024-00174 - October 8, 2024 Pre-authorized

Date Printed 2024-09-30 9:34 AM

For the Period Ended 2024-09-30

Page 1

Vendor#	Name					
Tr#	Invoice#	Date	Due Date	Reference	PO#	Invoice Amount
HOMDEP1	Home Depot, The					
3	5060505	2024-08-19	2024-09-27	U060 - Repair Part		4.40
4	3011808	2024-08-21	2024-09-27	FD-Cleaning Supplies		113.80
5	9013326	2024-09-04	2024-09-27	Bridge Repair - Screws		54.58
6	3025667	2024-09-10	2024-09-27	FD-Door Handle/PW-Shop Su	pplies	203.34
7	2621259	2024-09-11	2024-09-27	Shop Supplies		78.44
8	7014383	2024-09-16	2024-09-27	Bags Concrete x 6		61.27
9	7026278	2024-09-16	2024-09-27	FD-Reciprocating Saw&Blade	S	572.13
					Vendor Total:	1,087.96
MEPP	MEPP					
2	MEPP-2024-09-14	2024-09-14	2024-09-27	Pension Contribution Sept 14		10,458.64
SUMA2	SUMA - Group Ins	Premiums				
1	Grp Ins 2024-10		2024-09-27	Suma Ben - September		9,411.92
					Total for Batch:	20,958.52

Invoices Printed: 9



Date Printed 2024-09-26 9:22 AM

Town of Lumsden

Invoice Edit List - Condensed
Batch # 2024-00172 - September Cell/Cleaning/RVP Cleaning For the Period Ended 2024-09-30

Page 1

Vendor#	Name					
Tr#	Invoice#	Date	Due Date	Reference F	PO #	Invoice Amount
ASHSCO1 1	Ashurst, Scott Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance - September		30.00
BOGRAN1 8	Bogdan, Randy RVP 2024-09	2024-09-25	2024-09-30	RVP Aug Contract Incl Cell & Car	Allowan	2,700.00
BUHJOS1 2	Buhay, Joshua Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance - September		30.00
DANCOR1 3	Danyliw, Cory Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance September		30.00
MATBRY1 9	Matheson, Bryan Cell 3rd Qtr-24	2024-09-30	2024-09-30	Cell Allowance July - September		165.00
MCEGIN1 6	McElroy, Gina Janitor 2024-09	2024-09-25	2024-09-30	Hall/Library/Office Clean Septemb	per	2,231.03
PHIRHO1 10	Phillips, Rhonda Cell 3rd Qtr-24	2024-09-27	2024-09-30	Cell Allowance July-Septemer		165.00
ROBJAK1 7	Robertson, Jake Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance September		30.00
STRKEL1 4	Strickland, Kelly Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance September		30.00
WHILAN1 5	Whitteron, Lance Cell 2024-09	2024-09-25	2024-09-30	Cell Allowance September	4	30.00
					Total for Batch:	5,441.03

Invoices Printed: 10



TOWN OF LUMSDEN

TAX ENFORCEMENT LIST PROVINCE OF SASKATCHEWAN

Notice is hereby given under *The Tax Enforcement Act* that unless the arrears and costs appearing opposite the land described in the following list are fully paid before the 16th day of December, 2024, a tax lien will be registered against the land.

Note: A sum for costs in an amount required by subsection 4(3) of The Tax Enforcement Act is included in the amount shown against each parcel

Lot	Block	Plan	Ext	Title Number	Total Arrears	Advertising	Total Arrears and Costs
3	2	102030983	0	143903426	\$ 2,887.44	39.73	\$ 2,927.17
5	2	102030983	0	147453363	\$ 6,960.38	39.73	\$ 7,000.11
1	6	86R00428	0	155514933	\$14,641.72	39.73	\$14,681.45
28	В	34192	0	149774215	\$ 5,163.77	39.73	\$ 5,203.50
В	C	101222424	38	144451953	\$ 1,410.01	39.73	\$ 1,449.74
1	2	101860523	0	155486256	\$ 5,532.27	39.73	\$ 5,572.00

Dated this 14th day of October, 2024.

Monica M. Merkosky, RMA Chief Administrative Officer



