



Town of Lumsden
Meeting Minutes
Regular Council Meeting January 23, 2024 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, January 23, 2024 at 6:32 pm.

Present:

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore (via Zoom), Byron Tumbach, Rhonda Phillips (via Zoom, arrived at 7:15 pm)

Chief Administrative Officer: Monica M. Merkosky

Assistant CAO: Krystal Strong

Director of Finance: Ryan Haresign (attended from 6:32 pm - 6:39 pm)

Director of Planning and Development: Aimee Bryck (attended from 6:32 pm - 7:12 pm)

Public Works Superintendent: Jeff Carey (attended from 6:32 pm - 6:36 pm)

Absent:

Councillor: Jim Rawlings

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saukteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation."

Resolution No.
2024-024

Approval of Agenda

Moved by: Councillor Brennan

Seconded by: Councillor Tumbach

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2024-025

Public Works Reports

Moved by: Councillor Barber

Seconded by: Councillor Tumbach

"That the Utilities and Public Works report be accepted as presented."

CARRIED

Resolution No.
2024-026

2023 Waterworks - Report to Consumers

Moved by: Councillor Longmoore

Seconded by: Councillor Brennan

"That we accept the 2023 Waterworks Report to Consumers, as prepared by Utilities Manager, Gerry Beurivage and noting that the report will be included with the next utility invoices."

CARRIED

Superintendent Jeff Carey, left for the remainder of the meeting at 6:36 pm.

Account for Approval

Resolution No. List of Accounts - January 23, 2024

2024-027

Moved by: Councillor Longmoore

Seconded by: Councillor Barber

"That the list of accounts attached as Schedule "A" is approved for payment."

CARRIED

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:39 pm.

Resolution No. Planning and Development Applications and Reports

2024-028

Moved by: Councillor Brennan

Seconded by: Councillor Barber

"That Director of Planning and Development Aimee Bryck's verbal report be accepted as presented."

CARRIED

Director of Planning and Development, Aimee Bryck left for the remainder of the meeting at 7:12 pm.

Adoption of Minutes

Resolution No. January 9, 2024 - Regular Meeting

2024-029

Moved by: Councillor Tumbach

Seconded by: Councillor Longmoore

"That the minutes of the January 9, 2024 - Regular Council Meeting be approved, as circulated."

CARRIED

Resolution No. January 15, 2024 - Planning and Economic Development Committee Meeting

2024-030

Moved by: Councillor Longmoore

Seconded by: Councillor Tumbach

"That the minutes of the January 15, 2024 - Planning and Economic Development Committee Meeting be approved, as circulated."

CARRIED

Communications

Councillor Rhonda Phillips joined the meeting at 7:15 pm via Zoom.

Resolution No. Sask. Assessment Management Agency - AGM April 10, 2024

2024-031

Moved by: Councillor Longmoore

Seconded by: Councillor Brennan

"That we authorize Mayor Bryan Matheson to attend the Saskatchewan Assessment Management Agency (SAMA) Annual General Meeting on April 10, 2024 in Saskatoon, with expenses to be reimbursed by the municipality." **CARRIED**

Resolution No. Approve Communications

2024-032

Moved by: Councillor Tumbach

Seconded by: Councillor Brennan

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Town of Strasbourg - Redeployed RCMP Positions from the South District
- b. Lumsden and District Heritage Home - Advocacy Letter
- c. SAMA - AGM April 10, 2024 - Saskatoon
- d. Regina Beach - District Board of Revision Appointment
- e. Miscellaneous."

CARRIED

Reports of Administration

Resolution No. Council Update

2024-033

Moved by: Councillor Longmoore

Seconded by: Councillor Phillips

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

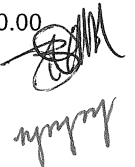
Town of Lumsden

Invoice Edit List - Condensed

Date Printed
2024-01-19 2:32 PMBatch # 2024-00010 - January 23, 2024 To Be Approved
For the Period Ended 2024-01-31

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Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
AMKCON1	AMK Construction Ltd.							
		47	9062	2023-12-31	2024-01-24	12 Yrds Topsoil - Oct 4		489.38
ATSTRA1	ATS Traffic							
		16	1230-50015822	2024-01-02	2024-01-24	Coupler x 2		139.86
BOBREG1	Bobcat of Regina Ltd.							
		15	P87047	2024-01-08	2024-01-24	U45 - Screw Socket,Pin & Pivot Wedge		69.51
CALFLO1	Caltec Flooring Ltd.							
		14	CA018950	2023-12-31	2024-01-24	Hall Entrance Flooring		963.65
CANOE1	Canoe							
		11	PF-0959-44949	2023-12-31	2024-01-24	1009.40 Liters Gas		1,346.73
		12	PF-0960-44946	2024-01-09	2024-01-24	180.70 Liters Gas		233.79
						Vendor Total:		1,580.52
CAPFOR1	Capital Ford Lincoln Inc.							
		43	587800	2024-01-16	2024-01-24	U016,U116,U015,URR1-Air Filters		496.97
CITSAS2	City of Sasktoon							
		33	10001800035272	2024-01-10	2024-01-24	10 Meadow Bay-3/4" Water Meter		86.10
CLETEC1	Cleartech Industries Inc.							
		49	INV1100094	2024-01-18	2024-01-24	WTP-Sod Hypochlor/Drums&Pellet Dep		1,759.80
EECELE1	Eecol Electric Corp							
		23	R 0848173	2024-01-03	2024-01-24	RVP-Septic Pump Junction Box		46.85
ERIKS1	ERIKS							
		32	RG121841	2024-01-16	2024-01-24	Hydraulic Hose		137.80
FEDCAN1	Federation Of Canadian Municipalities							
		50	INV-38957-M7W9I	2024-01-01	2024-01-24	2024 FCM Membership		644.15
FRAPOS1	Francotyp-Postalia Canada Inc.							
		24	RIC24000256	2024-01-03	2024-01-24	2024 Postage Rates Updated		333.00
GFLGRE1	GFL Green For Life							
		17	SA0010514477	2023-12-31	2024-01-24	WWTP-Solid Waste Disposal - 8.24MT/Excha		1,390.02
HACH1	Hach Sales & Service Canada Lt							
		48	341900	2024-01-17	2024-01-24	WWTP - Chemicals		2,506.51
KNIARC1	Knight Archer Insurance							
		30	T 12365646-5	2024-01-04	2024-01-24	2024 Commercial Insurance		11,110.92
LMR1	Last Mountain Railway							
		38	914	2024-01-10	2024-01-24	Track Maintenance January		730.00
		39	886	2023-12-08	2024-01-24	Track Maintenance December		730.00



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Batch # 2024-00010 - January 23, 2024 To Be Approved
For the Period Ended 2024-01-31

Vendor #	Name					PO #	Invoice Amount
Tr #	Invoice #	Date	Due Date	Reference			
Vendor Total:							1,460.00
LUMCUR1	Lumsden Curling Rink						
25	CRAIG 2023-2024	2024-01-08	2024-01-24	SPRA -2023/2024 Rink Affordability			2,500.00
LUMSPO1	Lumsden Sports Centre						
26	CRAIG 2023-2024	2024-01-08	2024-01-24	SPRA -2023/2024 Rink Affordability			2,500.00
LUMSUP1	Lumsden Supermarket						
1	00341764	2023-12-04	2024-01-24	Office - Coffee			10.37
2	00015738	2023-12-05	2024-01-24	Shop - Filters			17.19
3	00015742	2023-12-05	2024-01-24	Santa Day Treat Bags			93.84
4	00015741	2023-12-05	2024-01-24	Santa Day Treat Bags			332.46
5	00472814	2023-12-06	2024-01-24	Shop - Coffee			45.84
6	00475644	2023-12-19	2024-01-24	Office - Air Freshner			5.87
7	00346309	2023-12-20	2024-01-24	Office - Coffee & Filters			12.09
8	00346436	2023-12-20	2024-01-24	WWTP- Coffee & Kleenex 2023-12-28			44.61
9	00477409	2024-01-24		WWTP- Cleaning Supplies & Tea			77.20
Vendor Total:							639.47
MARPET1	Marsollier Petroleum Ltd						
40	421178	2024-01-16	2024-01-24	U16 1L Oil x 12			106.30
MARVEG1	Marksman Vegetation						
35	231188	2023-12-01	2024-01-24	Weed Control - July 27-28, 2023			770.96
MESCAN1	Messer Canada Inc						
31	2107081500	2023-12-01	2024-01-24	Oxygen Regulator & Acetylene			314.06
NATCON1	Nature Conservancy of Canada						
44	Mader Donation	2024-01-18	2024-01-24	In Memory of Doug Mader Donation			50.00
NAYCAN1	NAYAX Canada Inc						
34	263257	2023-12-31	2024-01-24	Bulk Water Service Fees December			20.90
PROBUI1	Professional Building Inspecti						
13	23123131	2023-12-31	2024-01-24	Inspections x 2 -December			336.00
ROSCON1	Rosco's Concrete & Overlays Ltd						
27	1363726	2024-01-10	2024-01-24	Hall-Entry & Kitchen Epoxy Flake Floorin			9,644.49
28	1363725	2024-01-10	2024-01-24	Hall - Install Subfloor			3,021.42
Vendor Total:							12,665.91
SASHEA1	Saskatchewan Health Authority						
19	2193664	2024-01-08	2024-01-24	Dodd's Subdivision - Testing Jan 8 2024-01-08			23.00
20	3451882	2024-01-24		300 James St N - Testing			23.00
29	3452410	2024-01-15	2024-01-24	200 River St - Testing			23.00
Vendor Total:							69.00
SASPUB1	Sask Public Safety Ag						
37	INV20233023243	2023-12-31	2024-01-24	LFD Radios Oct - Dec 2023			1,060.05

Town of Lumsden

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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
SRG1	Security Resource Group Inc.						
36	72927	2023-12-31	2024-01-24	Landfill Security - 84 Hrs - December			2,174.35
SUMA1	SUMA						
46	INV-000102752	2024-01-18	2024-01-24	Xpresspost Water Sample Labels			917.05
SWIKEM1	Swish-Kemsol						
21	R022599	2024-01-04	2024-01-24	Hall - Mop Head x2			44.07
TONHYD1	Tonka Hydrovac						
18	649003	2024-01-03	2024-01-24	Qu'Appl. Dr Curb stop/PRV Chamber-vac			555.00
TOUAGE1	Touchwood Agency Tribal Council						
45	20240115	2023-12-31	2024-01-24	Truth & Recon. Education Books x60			1,200.00
VALELE1	Valleyside Electric						
22	703	2024-01-05	2024-01-24	RVP-Replace Broken Elect. Box@Septic Tan			311.36
41	705	2024-01-18	2024-01-24	Office-No Power to Office Receptacles			122.10
						Vendor Total:	<u>433.46</u>
WHILAN1	Whitteron, Lance						
42	GreaseGun	2024-01-01	2024-01-24	PW - LockNLube Grease Gun			76.58
WOLCOL1	Wolf, Colleen						
10	Craft-Supply-23	2023-12-18	2024-01-24	2023 Library Craft Supplies			335.01
						Total for Batch:	<u><u>49,983.21</u></u>

Invoices Printed: 50

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Town of Lumsden
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Batch # 2024-00005 - January 23, 2024 Preauthorized
For the Period Ended 2024-01-31

Page 1

Vendor #	Name					PO #	Invoice Amount
Tr #	Invoice #	Date	Due Date	Reference			
MEPP	MEPP						
7	MEPP-2024-01-06	2024-01-06	2024-01-19	Pension Contribution Jan 6			10,291.02
MINFINED	Minister of Finance -Education						
1	2023-12	2023-12-31	2024-01-19	Dec \$150,714.51 & Buy Out \$7			157,983.26
RECGEN1	Receiver General (Acct #1)						
3	RP1-2023-12-30	2023-12-30	2024-01-19	Income Tax/ CPP/EI/Dec 30			5,060.23
5	RP1-2024-01-06	2024-01-06	2024-01-19	Income Tax/ CPP/EI/Jan 6			8,618.74
						Vendor Total:	<u>13,678.97</u>
RECGEN2	Receiver General (Acct #2)						
4	RP2-2023-12-30	2023-12-30	2024-01-19	Income Tax/ CPP/EI - Dec 30			3.86
6	RP2-2024-01-06	2024-01-06	2024-01-19	Income Tax/ CPP/EI - Jan 6			3.00
						Vendor Total:	<u>6.86</u>
SASPOW1	SaskPower Consol.						
2	SkPower 2023-12	2023-12-31	2024-01-19	SK Power - December			13,013.60
						Total for Batch:	<u><u>194,973.71</u></u>

Invoices Printed: 7

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Batch # 2024-00009 - January 23, 2024 RBC Visa Statements
For the Period Ended 2024-01-31

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Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
VISA-GB	Royal Bank Visa - Gerry	1	Statement 23-12	2023-12-27	2024-01-12	Visa Statement December		799.90
VISA-JC	Royal Bank Visa - Jeff	2	Statement 23-12	2023-12-27	2024-01-12	Visa Statement December		3,593.41
VISA-MM	Royal Bank VISA - Merkosky	3	Statement 23-12	2023-12-27	2024-01-12	Visa Statement December		2,258.49
VISA-KS	Royal Bank VISA - Krystal	4	Statement-23-12	2023-12-27	2024-01-12	Visa Statement December		2,406.29
Total for Batch:								<u>9,058.09</u>

Invoices Printed: 4

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Town of Lumsden
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Batch # 2024-00004 - January 23, 2024 RBC VISA Transactions
For the Period Ended 2024-01-31

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
HOMDEP1	Home Depot, The						
2	1627827	2023-12-01	2024-01-12	Tremclad, Paint & Supplies		262.59	
LUMESS1	Lumsden Esso Service Ltd.						
3	437424-01	2023-12-01	2024-01-12	PW - Window Washer Fluid		15.52	
CANTIR1	Canadian Tire #275						
4	067780	2023-12-01	2024-01-12	Lift Station Water Hose Spray Nozzle		33.29	
5	681706	2023-12-01	2024-01-12	Sewage Lift Station - Garden Hose Pistol		-27.74	
HOMDEP1	Home Depot, The						
6	9634927	2023-12-01	2024-01-12	Tools for Water Meter Installation Proj		137.17	
7	4628729	2023-12-04	2024-01-12	Ultra Clear Flexible Sealant		101.03	
WOLGEN1	Wolf's General Store						
8	1278333	2023-12-05	2024-01-12	18.9L Water for Testing		5.00	
9	1278332	2023-12-05	2024-01-12	18.9L Water for Testing		35.00	
HOMDEP1	Home Depot, The						
10	3630772	2023-12-15	2024-01-12	Tremclad, Screws, Washers, P.		74.89	
AMAZON1	Amazon.com.ca,Inc						
11	D01731003768-01	2023-12-16	2024-01-12	Annual Business Membership Fee		87.69	
STAPLE2	Staples Canada #151						
12	044272	2023-12-19	2024-01-12	WTP & WWTP 24 Mth Wall Cal		75.46	
LUMESS1	Lumsden Esso Service Ltd.						
14	0481698	2023-12-01	2024-01-12	QVN - Fuel Up Generator		747.06	
STAPLE2	Staples Canada #151						
15	023668	2023-12-01	2024-01-12	PW Stationery Supplies		18.95	
BADMET1	Badger Meter						
16	80144763	2023-12-01	2024-01-12	Water Meter Data November		116.47	
HERREN1	HercRentals						
17	4431661	2023-12-04	2024-01-12	Lift Rental Bridge Wtr Line Repair		2,076.84	
18	4431661-0002	2023-12-14	2024-01-12	Lift Rental Delivery Fee		550.39	
STAPLE2	Staples Canada #151						
19	SF1797	2023-12-22	2024-01-12	PW - Ink Cartridges		83.70	
DANDEN1	Dancer's Den Dancewear						
21	84077	2023-12-05	2024-01-12	Santa Suit Rental		72.15	
FREBIR1	Free Bird Cafe						
22	339001	2023-12-06	2024-01-12	Christmas GC x 6		500.00	
JERBOY1	Jerky Boy Meats						
23	Xmas-Gft-2023	2023-12-06	2024-01-12	Christmas GC x 1		100.00	

Town of Lumsden
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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
FREBIR1	Free Bird Cafe						
24	064746	2023-12-06	2024-01-12	Gift Card for Santa (Volunteer)		75.00	
JANDOU1	Jane Doughs Bakehouse						
25	86539	2023-12-06	2024-01-12	Santa Day -Snacks & 5 GC for		112.23	
LUMSUP1	Lumsden Supermarket						
26	114772253	2023-12-06	2024-01-12	Christmas GC x 3		250.00	
PAIPAR1	The Painted Parasol						
27	053456	2023-12-06	2024-01-12	Christmas GC x 1		100.00	
LUMESS1	Lumsden Esso Service Ltd.						
28	518788	2023-12-06	2024-01-12	Christmas GC x 6		350.00	
LASMOU5	Last Mountain Distillery Ltd						
29	056950	2023-12-06	2024-01-12	Christmas GC x 1		100.00	
STAPLE1	Staples - ONLINE						
30	20732230	2023-12-07	2024-01-12	Office Stationery		85.03	
WILBIS1	Wild Bisque Pottery						
31	042085	2023-12-07	2024-01-12	Christmas GC x 1		50.00	
32	035755	2023-12-07	2024-01-12	Christmas GC x 1		50.00	
33	071837	2023-12-07	2024-01-12	Christmas GC x 1		50.00	
AMAZON1	Amazon.com.ca,Inc						
34	1387458	2023-12-12	2024-01-12	Elf Shoes		28.28	
35	1387458-01	2023-12-12	2024-01-12	Elf Ears		14.08	
STAPLE1	Staples - ONLINE						
36	20774326	2023-12-13	2024-01-12	Office Stationery		22.60	
AMAZON1	Amazon.com.ca,Inc						
37	2357006	2023-12-12	2024-01-12	Elf Shoes x 2		82.45	
STAPLE1	Staples - ONLINE						
38	20823688	2023-12-19	2024-01-12	Office Stationery		35.59	
39	20819089	2023-12-19	2024-01-12	Office Stationery		103.21	
40	20814276	2023-12-18	2024-01-12	Office Stationery		35.17	
CANTIR1	Canadian Tire #275						
41	059747	2023-12-21	2024-01-12	C. Hall - Filters		18.85	
ZOOM1	Zoom Video Communications Inc						
42	INV232982745	2023-12-25	2024-01-12	Zoom Dec 25 - Jan 24, 2024		23.85	
RBCVIS1	RBC Visa						
44	Overlimit Fee	2023-12-04	2024-01-12	Overlimit Fee		29.00	

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Town of Lumsden
Invoice Edit List - Condensed

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
FREBIR1	Free Bird Cafe					
45	098056	2023-12-01	2024-01-12	Xmas Party Meal x 25		810.00
MICROS1	Microsoft Corporation					
46	E0400PV2GI	2023-12-02	2024-01-12	Microsoft Defender & Bus Basic-Dec		318.59
47	E0400PV2DX	2023-12-02	2024-01-12	Microsoft Bus Standard Dec		339.66
AMAZON1	Amazon.com.ca,Inc					
48	3062641	2023-12-01	2024-01-12	Standing Desk - C. Lovelace		239.70
HOMDEP1	Home Depot, The					
49	4615481	2023-12-04	2024-01-12	Library Xmas Lights		150.00
AMAZON1	Amazon.com.ca,Inc					
50	3062641-2	2023-12-01	2024-01-12	Wagon Cart Office Use		165.37
ADOINC1	Adobe Inc					
51	AB0241700046-10	2023-12-31	2024-01-12	Comm Cord & Office Adobe Lic		353.97
Total for Batch:						<u>9,058.09</u>

Invoices Printed: 47