



## Town of Lumsden

### Meeting Minutes

Regular Council Meeting June 11, 2024 - 6:30 PM

#### Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, June 11, 2024 at 6:30 pm.

#### **Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan (arrived in Chambers at 6:56 pm), Ashlee Longmoore (via Zoom), Rhonda Phillips, Jim Rawlings, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong

Director of Finance: Ryan Haresign (via Zoom, attended from 6:30 pm to 7:37 pm)

Director of Planning and Development: Aimee Bryck (via Zoom)

Public Works Superintendent: Jeff Carey (attended from 6:30 pm to 6:55 pm)

#### **Absent:**

None

*"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."*

#### **Resolution No. Approval of Agenda**

2024-234 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Tumbach

"That we approve the agenda as presented."

**CARRIED**

#### **Public Works Reports**

#### **Resolution No. Water Security Agency Reports**

2024-235 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore

"That we accept the following June 4, 2024 Water Security Agency reports:

- Waterworks Compliance Inspections - Human Consumptive Use; and
- Mechanical Wastewater Plant Compliance Inspection."

**CARRIED**

#### **Resolution No. Public Works Report**

2024-236 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."

**CARRIED**

**Public Works Superintendent, Jeff Carey, left for the remainder of the meeting at 6:55 pm.**

## Financial Reports

**Resolution No. Bank Reconciliation - (April 30, 2024 RBC, and May 31, 2024 Conexus)**

2024-237 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That we accept the Bank Reconciliations for the periods ending April 30, 2024 (RBC) and May 31, 2024 (Conexus), as presented."

**CARRIED**

**Councillor Jenelle Brennan arrived at the meeting at 6:56 pm, Conflict Declared**

At 6:56 pm, Councillor Jenelle Brennan arrived at the meeting and declared a conflict of interest with respect to Agenda Item 7.1, the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is shared position between the Lumsden Sports Association and the Town of Lumsden.

**Resolution No. Financial Statement - April 30, 2024**

2024-238 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan

"That we accept the Financial Statement for the period ending April 30, 2024, as presented."

**CARRIED**

**Resolution No. FCM Grant Funding - Local Leadership for Climate Adaptation**

2024-239 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Rawlings

"WHEREAS, the Town of Lumsden has interest in developing a park in the new subdivision known as "The Country", including a storm water retention pond, grasses, shade trees, irrigation and structural shade;

BE IT RESOLVED that we apply for the following funding opportunities from the Federation of Canadian Municipalities' (FCM):

1. Green Municipal Fund (GMF) Growing Canada's Community Canopies Program: "Trees and Shrubs for Lumsden's Prairie Park", and

2. Green Municipal Fund (GMF) Adaptation and Action Projects: "Adapting to Climate Change with Resilience in Lumsden's Prairie Park".

**CARRIED**

## Accounts for Approval

**Conflict Declared - Councillor Brennan**

Councillor Jenelle Brennan declared a conflict of interest with respect to Agenda Item 7.1, the List of Accounts which includes a payroll payment to her spouse, Liam Brennan, Arena Manager, which is a shared position between the Lumsden Sports Association and the Town of Lumsden. Councillor Brennan abstained from discussion and voting on the matter and left the Council Chambers at 7:35 pm.

**Resolution No. List of Accounts - Payroll**

2024-240 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Barber

"That the list of payroll accounts attached as Schedule "A" is approved for payment."

**CARRIED**

**Conflict - Returned to Meeting**

*At the conclusion of discussion and voting on the matter, Councillor Brennan returned to the council chambers at 7:36 pm.*

**Resolution No. List of Accounts - General**

2024-241 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That the list of accounts attached as Schedule "B" is approved for payment."

**CARRIED**

**Director of Finance, Ryan Haresign, left for the remainder of the meeting at 7:37 pm.**



**Planning and Development Applications and Reports**

**Resolution No. Planning and Development Report**

2024-242 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Brennan

"That we accept the Planning and Development Report as presented verbally by Director of Planning and Development, Aimee Bryck."  
**CARRIED**

**Adoption of Minutes**

**Resolution No. May 21, 2024 - Regular Council Meeting**

2024-243 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Phillips

"That the minutes of the May 21, 2024 - Regular Council Meeting be approved, as circulated."

**CARRIED**

**Resolution No. May 21, 2024 - Public Hearing for Bylaw No. 2024-04 - Zoning Bylaw Text Amendments**

2024-244 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Tumbach

"That the minutes of the May 21, 2024 - Public Hearing for Bylaw No. 2024-04 - Zoning Bylaw Text Amendments be approved, as circulated."

**CARRIED**

**Resolution No. May 23, 2024 - Joint Administration Committee Meeting**

2024-245 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Brennan

"That the minutes of the May 23, 2024 - Joint Administration Committee Meeting be approved, as circulated."

**CARRIED**

**Resolution No. June 3, 2024 - Group I Committee Meeting**

2024-246 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Barber

"That the minutes of the June 3, 2024 - Group I Committee Meeting be approved, as circulated."

**CARRIED**

**Committee Reports**

**Resolution No. Fire Hall Expansion**

2024-247 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Joint Administration Committee to amend the Fire Department's Capital Plan to transfer the Fire Hall Expansion project, originally scheduled for 2024, into 2025."

**CARRIED**

**Resolution No. Rapid Response Truck**

2024-248 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber

"That we agree with the recommendation of the Joint Administration Committee that Administration work with the Lumsden & District Fire Department to order the Rapid Response Truck, for which the Department has been fundraising for some time; if additional funds are required, the municipalities will provide the funding."

**CARRIED**

**Resolution No. Municipal Office Server**

2024-249 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That we agree with the recommendation of the Joint Administration Committee to purchase a Lenovo server for the municipal office, from Horizon, at the installed price of \$34,732.40 plus taxes with the cost to be shared equally by both municipalities."

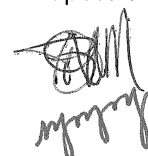
**CARRIED**

**Resolution No. Building Officials Policy**

2024-250 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan

"That we agree with the recommendation of the Joint Administration Committee to draft policy in which the Town and RM of Lumsden No. 189 jointly issue a Request For Proposals for Building Official Services every five years."

**CARRIED**



**Resolution No. Continuing Education Request - Riemer**

2024-251 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Rawlings

"That we agree with the recommendation of the Joint Administration Committee to approve a Continuing Education Agreement with Alyssa Riemer pertaining to the Local Government Administration Course as per Schedule "C"."

**CARRIED**

**Resolution No. Joint Administration Committee Meeting Report**

2024-252 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Barber

"That the Joint Administration Committee Report be accepted as presented verbally by Councillor Barber."

**CARRIED**

**Resolution No. South Park Development - Seeding and Irrigation**

2024-253 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That we agree with the recommendation of the Group I Committee Meeting to authorize Administration to proceed with arrangements to install irrigation and grass in the MR1 portion of South Park (Canning Road and James Street South)."

**CARRIED**

**Resolution No. Recreation Master Plan**

2024-254 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber

"That we agree with the recommendation of the Group I Committee to request RC Strategies Inc. to present the Recreation Master Plan to all of Council rather than to the Group I Committee." **CARRIED**

**Resolution No. Group I Committee Meeting Report**

2024-255 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips

"That the Group I Committee Report be accepted as presented by Councillor Longmoore." **CARRIED**

**Resolution No. Communications**

2024-256 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Lumsden and District Heritage Home - June 2024 Newsletter
- b. Lumsden and District Heritage Home - April 22, 2024 and May 23, 2024, Minutes
- c. STARS - Missions & Year in Review 2023/2024
- d. Lumsden RCMP - Community Policing Report, March and April 2024
- e. EHN Willowview Recovery Centre - Grand Opening, June 13, 2024
- f. Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No. Council Update**

2024-257 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**Resolution No. Landfill Decommissioning**

2024-258 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Phillips

"That we agree to enter into an agreement with Associated Engineering (Sask) Ltd. for the remaining activities pertaining to the Lumsden Landfill Decommissioning Project, at a cost of \$160,807."

**CARRIED**



**Mayor and Councillor Forum**

**Memoriam - Louise Holloway**

**Resolution No.**  
2024-259

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Brennan

"That we publicly acknowledge, by way of this resolution, the contributions of the late Louise Holloway, former Mayor and member of Council for the Town of Lumsden."

**CARRIED**

**New Business**

**Resolution No.**  
2024-260

**T. Cameron - Resignation**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That we accept, with regret, the resignation of Travis Cameron, Water & Wastewater Operator, effective June 21, 2024."

**CARRIED**

**Bylaws**

**Resolution No.**  
2024-261

**Bylaw No. 2024-05 - Tax Incentive - 2nd Reading**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Brennan

"That Bylaw No.2024-05, being a bylaw to enter into a Tax Incentive Agreement be read a second time."

**CARRIED**

**Resolution No.**  
2024-262

**Bylaw No. 2024-05 - Tax Incentive - 3rd Reading**  
**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Barber

"That Bylaw No. 2024-05, being a bylaw to enter into a Tax Incentive Agreement be read a third time, adopted, signed, and sealed."

**CARRIED**

**Resolution No.**  
2024-263

**Bylaw No. 2024-06 - Urban Hens - 2nd Reading**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 2024-06, being a bylaw to regulate Urban Hens, be read a second time, as amended."

**CARRIED**

**Resolution No.**  
2024-264

**Bylaw No. 2024-06 - Urban Hens - 3rd Reading**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore

"That Bylaw No. 2024-06, being a bylaw to regulate Urban Hens be read a third time, adopted, signed, and sealed."

**CARRIED**

**Resolution No.**  
2024-265

**Bylaw No. 2024-07 - Mill Rate Factor - 1st Reading**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Phillips

"That Bylaw No. 2024-07, being a bylaw to establish a Mill Rate Factor be read a first time." **CARRIED**

**Resolution No.**  
2024-266

**Bylaw No. 2024-07 - Mill Rate Factor - 2nd Reading**  
**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 2024-07, being a bylaw to Mill Rate Factor be read a second time."

**CARRIED**

**Resolution No.**  
2024-267

**Bylaw No. 2024-07 - Mill Rate Factor - Give 3 Readings**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Rawlings

"That Bylaw No. 2024-07, being a bylaw to establish a Mill Rate Factor, be given 3 readings at this meeting."

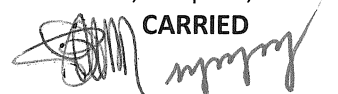
**CARRIED UNANIMOUSLY**

**Resolution No.**  
2024-268

**Bylaw No. 2024-07 - Mill Rate Factor - 3rd Reading**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 2024-07, being a bylaw to establish a Mill Rate Factor be read a third time, adopted, signed, and sealed."

**CARRIED**



564 *[Handwritten signature]*

Resolution No. **Bylaw No. 2024-08 - Zoning Map Amendment - 264 James St. S - 1st Reading**  
2024-269 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That Bylaw No.2024-08, being a bylaw to amend the Zoning Bylaw Map, be read a first time."

**CARRIED**

Resolution No. **Adjournment**  
2024-270 **Moved by:** Councillor Rawlings

"That we adjourn the meeting at 9:05 pm."

**CARRIED**

*[Handwritten signature]*  
\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Chief Administrative Officer

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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
<b>ADVPR11</b>	<b>Adventure Printing Ltd.</b>						
37	13153	2024-05-29	2024-06-12	3000 #10 Window Security Envelopes			652.68
<b>ALSCAN1</b>	<b>ALS Canada Ltd</b>						
56	3311471941	2024-05-30	2024-06-12	Landfill Well Samples			2,147.75
57	3311471939	2024-05-30	2024-06-12	Landfill Well Samples			59.85
58	3311472138	2024-05-30	2024-06-12	Landfill Well Samples			52.92
						Vendor Total:	2,260.52
<b>ASSENV1</b>	<b>Assoc Enviro</b>						
31	820541	2024-05-23	2024-06-12	James St Br. Inspe & ProjMan to May 3/24			4,224.95
<b>BIGROC1</b>	<b>Big Rock Trucking Ltd.</b>						
76	6160	2024-05-29	2024-06-12	29.06T Crushed Rock-Hydrant Replacement			1,304.44
<b>BOGRAN1</b>	<b>Bogdan, Randy</b>						
6	RVP 2024 01-03	2024-04-01	2024-06-12	RVP Nov 1/23-Mar 31/24-Admin & Bookings/			1,000.00
<b>BRATRA1</b>	<b>Brandt Tractor Ltd.</b>						
73	01 4155507	2024-06-04	2024-06-12	U40 Maintenance Parts			345.29
<b>BUHJOS1</b>	<b>Buhay, Joshua</b>						
72	Cloth-2024-01	2024-05-31	2024-06-12	Clothing Allowance			186.45
<b>CANOE1</b>	<b>Canoe</b>						
21	PF-0983-44983	2024-05-21	2024-06-12	775.90 Liters Diesel			1,123.42
51	PF-0985-44985	2024-05-28	2024-06-12	1619.50 Liters Diesel			2,321.40
74	CA007232	2024-05-31	2024-06-12	Hydro Oil 10W			161.37
89	CA007298	2024-05-31	2024-06-12	Hydro Oil 10W			161.37
						Vendor Total:	3,767.56
<b>APFOR1</b>	<b>Capital Ford Lincoln Inc.</b>						
46	590558	2024-03-07	2024-06-12	U13 - Filter x2, Element			173.55
47	591683	2024-03-27	2024-06-12	U017 - Oil Filter x2			32.19
48	588578	2024-02-01	2024-06-12	U017 - Lift Cylinder x2			88.11
92	595400	2024-06-06	2024-06-12	U116 - Window Switch			138.76
						Vendor Total:	432.61
<b>CHEJENN1</b>	<b>Cheney, Jennifer</b>						
68	LIB 2024-05	2024-05-31	2024-06-12	Library Afterschool Crafts 4 Hrs May			52.00
<b>CHENAN1</b>	<b>Cherney, Nancy</b>						
59	EMO 2024-05	2024-05-31	2024-06-12	EMO-11.25hr-Plan Rev/Meet Jnt Admi/KS&JC			506.25
<b>CLETEC1</b>	<b>Clartech Industries Inc.</b>						
20	INV1115630	2024-05-23	2024-06-12	WWTP-CSN3546 ClearFloc 204kg Non Return			2,278.91
86	INV1117091	2024-06-04	2024-06-12	Rubberized Crack Filler 227kg x 12			7,619.57
87	INV1117094	2024-06-04	2024-06-12	WTP-Sod Hypochlor/Drums&Pellet Dep			1,780.34
						Vendor Total:	11,678.82



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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00086 - June 11, 2024 To Be Approved  
For the Period Ended 2024-06-30

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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
<b>DARAVA1</b>	<b>Darbellay, Ava</b>						
64	LIB-2024-05	2024-05-31	2024-06-12	Preschool Storytime 2 hours - May			26.00
<b>EDAENV1</b>	<b>eda Environmental Ltd</b>						
22	0000051375	2024-05-17	2024-06-12	WWTP - Air Filter x12			522.96
<b>EXNJOR1</b>	<b>Jordyn Exner</b>						
3	080812	2024-04-23	2024-06-12	Work Boots 2024			179.59
<b>FOLJEN</b>	<b>Folk, Jen</b>						
78	RefundGGDamDep	2024-03-01	2024-06-12	Refund-Girl Guides Damage Deposit RP			120.00
<b>FRAPOS1</b>	<b>Francotyp-Postalia Canada Inc.</b>						
5	Postage Qtr 3	2024-06-01	2024-06-12	Postage Inventory Qtr 3-2024			3,000.00
26	RIC24033578	2024-05-15	2024-06-12	2024 Postage Rates Updated			173.16
						Vendor Total:	3,173.16
<b>GFLGRE1</b>	<b>GFL Green For Life</b>						
55	LQ02281378	2024-05-31	2024-06-12	Stop Fee Oil Collection			352.28
84	SA0010517927	2024-05-31	2024-06-12	WWTP-Solid Waste Disposal - 8.26MT/Excha			1,421.06
						Vendor Total:	1,773.34
<b>GIBANN1</b>	<b>Gibbons, Anne</b>						
62	LIB-2024-05	2024-05-31	2024-06-12	Preschool Storytime 4 Hrs - May			52.00
<b>GRACAN1</b>	<b>Grainger Canada</b>						
18	9129088945	2024-05-23	2024-06-12	WWTP - PVC Snorkel & Disp. Gloves			132.67
<b>GRATIR1</b>	<b>Graham's Tire Service Ltd.</b>						
69	0373594	2024-05-31	2024-06-12	U40-Flat Repair on Site with Boom Truck			525.96
<b>HAZTEC1</b>	<b>Haztech</b>						
77	IN012261	2024-05-23	2024-06-12	UTV Training x7			1,538.73
<b>HORCOM1</b>	<b>Horizon Computer Solutions</b>						
27	228206	2024-05-24	2024-06-12	Destruction of Hard Drives x 3			16.65
44	228462	2024-06-01	2024-06-12	June - Total Care Agree. 17 Us			2,830.50
						Vendor Total:	2,847.15
<b>JAPMAR1</b>	<b>Japp, Maryn</b>						
65	LIB 2024-05	2024-05-31	2024-06-12	Preschool Storytime 2 Hrs May			26.00
<b>JAYTRA1</b>	<b>Jays Transportation Group Ltd.</b>						
50	S24905650	2024-05-22	2024-06-12	WWTP - Shipping Mineral Oil			97.20
<b>JOHJAS1</b>	<b>Johns, Jasmine</b>						
60	Yrd-2024-05	2024-05-31	2024-06-12	Hall Landscaping May			170.00
<b>KLEPLU1</b>	<b>Klemp Plumbing And Heating</b>						
2	12398-1	2024-04-16	2024-06-12	Lions Pk Washroom Mixing Vlv Leak & Repa			580.74
8	12408-1	2024-05-22	2024-06-12	RVP-Replace Water Heater Elements			525.06



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Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
		10	12414-1	2024-05-22	2024-06-12	RVP-Replace Toilet Flange, Tighten Bolts		553.75
							Vendor Total:	1,659.55
<b>KNOCAR1</b>	<b>Knowles, Carly</b>							
		40	WorkBoots 2024	2024-04-20	2024-06-12	Work Boots 2024		166.49
<b>DINUR1</b>	<b>Koinonia Nursery</b>							
		1	1115	2024-05-13	2024-06-12	Trees For Dog Park		952.00
<b>LASMOU4</b>	<b>Last Mountain Concrete Product</b>							
		17	4417	2024-05-24	2024-06-12	Crushed 3/4inch Rock		499.50
<b>LEEMAY1</b>	<b>Lees, Maya</b>							
		38	WorkBoots 2024	2024-04-25	2024-06-12	Work Boots 2024		177.59
<b>LGGIND1</b>	<b>LGG Industrial</b>							
		88	RG124575	2024-06-04	2024-06-12	U60 - HydHoseKit -3/4"x77" Hose Kit		418.91
<b>LMR1</b>	<b>Last Mountain Railway</b>							
		82	982	2024-06-05	2024-06-12	Track Maintenance June		730.00
<b>LORDIS1</b>	<b>Loraas Disposal South</b>							
		94	0008084356	2024-05-31	2024-06-12	7th Ave Ball Diamond Porto Rental		279.25
		95	0008085163	2024-05-31	2024-06-12	Comm Recy&Waste/701 Recy & 7 Com-May		8,856.70
							Vendor Total:	9,135.95
<b>LUMVAL2</b>	<b>Lumsden Valley Cats</b>							
		32	2024 Donation	2024-06-01	2024-06-12	2024 Donation		2,000.00
<b>MARPET1</b>	<b>Marsollier Petroleum Ltd</b>							
		45	432085	2024-05-30	2024-06-12	U060-Mobil Hydraul Oil 18.9 Ltr x 3		395.18
		71	432405	2024-06-04	2024-06-12	DEF Fluid 208 Litre Drum		406.34
							Vendor Total:	801.52
<b>MCEGIN1</b>	<b>McElroy, Gina</b>							
		93	110	2024-06-04	2024-06-12	RVP Cleaning - May - 19 hrs		618.18
<b>MERMON1</b>	<b>Merkosky, Monica</b>							
		15	Cell 2024-05	2024-05-23	2024-06-12	May Cell Reimbursement		119.89
		42	93381726	2024-06-01	2024-06-12	'Indeed' Advertise WWTP Lead		243.78
							Vendor Total:	363.67
<b>MUNI1</b>	<b>MuniSoft</b>							
		7	2024/25-01053	2024-05-06	2024-06-12	Hail Webinar Kristy & Crystal		132.09
<b>NORSHO1</b>	<b>North Shore Septic Inc</b>							
		80	13012	2024-05-30	2024-06-12	RVP May 22/24 - Septic Service		160.00
<b>PROBUI1</b>	<b>Professional Building Inspecti</b>							
		16	24043031	2024-05-31	2024-06-12	Inspections x 5 - April		1,029.00
		96	24053131	2024-05-31	2024-06-12	Inspections x 4 - May		2,010.75

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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00086 - June 11, 2024 To Be Approved  
For the Period Ended 2024-06-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
						Vendor Total:	3,039.75
<b>RUSASH1</b>	<b>Russill, Ashley</b>						
97	RefundSC2024	2024-06-01	2024-06-12	Refund Scarecrow Fee 2024		65.00	
<b>SASHEA1</b>	<b>Saskatchewan Health Authority c/o</b>						
9	3477497	2024-05-21	2024-06-12	120 Ross St - Testing		23.00	
11	3477634	2024-05-21	2024-06-12	Co-op - Testing		23.00	
12	3477633	2024-05-21	2024-06-12	General Camping- Testing		23.00	
13	3477659	2024-05-22	2024-06-12	Group Camping Campground - Testing		23.00	
14	3477660	2024-05-22	2024-06-12	Co-op - Testing		23.00	
28	3477868	2024-05-27	2024-06-12	300 James St N - Testing		23.00	
29	3477867	2024-05-27	2024-06-12	415 James St S - Testing		23.00	
30	3477869	2024-05-27	2024-06-12	245 James St S - Testing		23.00	
33	3477844	2024-05-23	2024-06-12	170 Prospect Dr - Testing		23.00	
34	3477847	2024-05-24	2024-06-12	170 Prospect Cres - Testing		23.00	
35	3477846	2024-05-24	2024-06-12	245 James St S - Testing		23.00	
36	3477845	2024-05-24	2024-06-12	415 James St S - Testing		23.00	
52	1184761	2024-05-23	2024-06-12	Downstream Russel Hill Rd - Testing		322.25	
54	1184760	2024-05-23	2024-06-12	SBR1 Treated WW Effluent Testing Apr		241.50	
81	3478531	2024-06-03	2024-06-12	120 Ross St - Testing		23.00	
						Vendor Total:	862.75
<b>SHEWIL1</b>	<b>The Sherwin-Williams Co.</b>						
39	3933-5	2024-05-08	2024-06-12	Traffic Line Paint		2,095.29	
<b>SOUCOU1</b>	<b>South Country Equipment Ltd</b>						
85	743916	2024-06-05	2024-06-12	U100-Oil Filter x2		251.57	
<b>SOUREG1</b>	<b>Southeast Regional Library</b>						
4	2024 2nd PMT	2024-06-01	2024-06-12	2024 2 of 2 Installments - Library Grant		19,393.00	
<b>STEALL1</b>	<b>Stelter, Allison B</b>						
66	LIB-2024-05	2024-05-31	2024-06-12	Preschool Storytime 5 Hrs - May		65.00	
<b>STIAIN</b>	<b>Stilborn, Ainsley</b>						
63	LIB 2024-05	2024-05-31	2024-06-12	Library Afterschool Crafts 2 Hours May		26.00	
<b>SWIKEM1</b>	<b>Swish-Kemsol</b>						
43	R024460	2024-05-31	2024-06-12	Library - Janitorial Supplies		325.84	
<b>TONHYD1</b>	<b>Tonka Hydrovac</b>						
75	649027	2024-05-31	2024-06-12	Water Service Repair/Shandor Estates Rep		2,844.37	
<b>TOSTEC1</b>	<b>Toshiba Tec Canada Business Sol.</b>						
24	AR4898422	2024-05-31	2024-06-12	Unit 5015 - Apr 27-May 26 Copies		266.12	
25	AR4898421	2024-05-31	2024-06-12	Unit 5005 - Apr 29-May 28 Copies		176.11	
						Vendor Total:	442.23
<b>VALELE1</b>	<b>Valleyside Electric</b>						
19	767	2024-05-23	2024-06-12	Landfill- Recycle Compacter Repair		122.10	

*[Handwritten Signature]*  
122.10

**Town of Lumsden**  
**Invoice Edit List - Condensed**  
 Batch # 2024-00086 - June 11, 2024 To Be Approved  
 For the Period Ended 2024-06-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
<b>VEOLIA1 Veolia Water Technologies Canada</b>							
83	24002464RI05000	2024-05-31	2024-06-12	WWTP - 90M for Bagger System		796.09	
<b>WEEMAN1 Weed Man</b>							
61	452203	2024-06-03	2024-06-12	CHall- 1st Annual Weed Control		61.85	
<b>WESREF1 Westside Refrigeration Inc</b>							
23	16911	2024-05-01	2024-06-12	WWTP-Replace Filters MUA x36,Beltx2		1,154.40	
<b>WIWSAM1 Wiwcharuk, Sam</b>							
79	RefundSCrowFee	2024-04-15	2024-06-12	Refund Scarecrow Fee 2024		65.00	
<b>WOLCOL1 Wolf, Colleen</b>							
67	LIB-2024-05	2024-05-31	2024-06-12	Afterschool Craft Program 4 Hrs - May		52.00	
<b>WOLMEC1 Wolseley Mechanical Group</b>							
53	9060419	2024-05-29	2024-06-12	Hydrant Replacement/Parts		28,109.90	
70	9068388	2024-05-31	2024-06-12	WWTP- Brass Water Valve		7.35	
90	9076415	2024-06-04	2024-06-12	Hydrant - Replacement		1,237.65	
91	9076416	2024-06-04	2024-06-12	Hydrant Replacement Parts		724.83	
					Vendor Total:	<u>30,079.73</u>	
<b>XYLCAN1 Xylem Canada Company</b>							
49	3558407434	2024-05-21	2024-06-12	WWTP - 4 White Mineral Oil		391.20	
					Total for Batch:	<u><u>117,544.95</u></u>	

Invoices Printed: 96

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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00085 - June 11, 2024 Preauthorized  
For the Period Ended 2024-05-31

Page 1

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
HOMDEP1	Home Depot, The							
		3	4625458	2024-04-22	2024-05-24	FD- Shelving		219.78
		4	6610880	2024-04-30	2024-05-24	FD-Rope & Heat Shrink Tubing		51.28
		5	7112814	2024-05-09	2024-05-24	U160-Carb Cleaner/WTP&WWTP-Shelving		1,433.09
		6	1021858	2024-05-15	2024-05-24	Parks-Fence / Shop Supplies		256.55
							Vendor Total:	1,960.70
MEPP	MEPP							
		2	MEPP-2024-05-11	2024-05-11	2024-05-24	Pension Contribution May 11		11,488.82
SASTEL3	SaskTel Mobility Cellular							
		7	Cell 2024-05-16	2024-05-16	2024-05-24	2024 Cellular Plans May 16		565.98
SUMA2	SUMA - Group Ins Premiums							
		1	Grp Ins 2024-06	2024-05-15	2024-05-24	Suma Ben-May 2024 & April 24		11,566.27
							Total for Batch:	<u>25,581.77</u>

Invoices Printed: 7

**Town of Lumsden**  
**Invoice Edit List - Condensed**  
 Batch # 2024-00093 - June 11, 2024 Preauthorized-2  
 For the Period Ended 2024-06-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
MEPP	MEPP						
3	MEPP-2024-05-25	2024-05-25	2024-06-07	Pension Contribution May 25			11,488.82
MINFINED	Minister of Finance -Education						
9	EPT 2024-05	2024-05-31	2024-06-07	Education Taxes Remittance May			102,766.43
REGEN1	Receiver General (Acct #1)						
4	RP1-2024-05-11	2024-05-11	2024-06-07	Income Tax/ CPP/EI/ - May 11			22,858.39
6	RP1-2024-05-25	2024-05-25	2024-06-07	Income Tax/ CPP/EI - May 25			24,524.59
						Vendor Total:	47,382.98
REGEN2	Receiver General (Acct #2)						
5	RP2-2024-05-11	2024-05-11	2024-06-07	Income Tax/ CPP/EI - May 11			1,129.70
7	RP2-2024-05-25	2024-05-25	2024-06-07	Income Tax/ CPP/EI - May 25			1,343.91
						Vendor Total:	2,473.61
REGEN3	Receiver General (Acct #3)						
8	RP3-2024-05	2024-05-31	2024-06-07	Income Tax/ CPP-Council- May			203.88
SASTEL1	SaskTel						
2	SkTel-2024-05	2024-05-28	2024-06-07	Phones-Internet-LFD Alarm May			1,260.39
SASTEL2	SaskTel - Acct 9711865-1						
1	Off Phone 24-05	2024-05-28	2024-06-07	Office Phones & Alarm-911 Chrg			481.98
						Total for Batch:	166,058.09

Invoices Printed: 9



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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00088 - May 2024 Cell Allowance & Cleaning & RVP  
For the Period Ended 2024-05-31

Page 1

Vendor #	Name	Date	Due Date	Reference	PO #	Invoice Amount
ASHSCO1	Ashurst, Scott					
1	Cell 2024-05	2024-05-31	2024-05-31	Cell Allowance - May		30.00
BOGRAN1	Bogdan, Randy					
8	RVP 2024-05	2024-05-23	2024-05-31	RVP May Contract Incl Cell & Car Allowan		2,700.00
BUHJOS1	Buhay, Joshua					
2	Cell 2024-05	2024-05-31	2024-05-31	Cell Allowance - May		30.00
DANCOR1	Danyliw, Cory					
3	Cell 2024-May	2024-05-31	2024-05-31	Cell Allowance May		30.00
MCEGIN1	McElroy, Gina					
6	Janitor 2024-05	2024-05-31	2024-05-31	Hall/Library/Office Clean May		2,231.03
ROBJAK1	Robertson, Jake					
7	Cell 2024-05	2024-05-31	2024-05-31	Cell Allowance May		30.00
STRKEL1	Strickland, Kelly					
4	Cell 2024-05	2024-05-31	2024-05-31	Cell Allowance May		30.00
WHILAN1	Whitteron, Lance					
5	Cell 2024-05	2024-05-31	2024-05-31	Cell Allowance May		30.00

Total for Batch: 5,111.03

Invoices Printed: 8

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Town of Lumsden  
**Invoice Edit List - Condensed**  
Batch # 2024-00090 - May 2024 RBC Visa Statements  
For the Period Ended 2024-06-30

Page 1

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
VISA-GB	Royal Bank Visa - Gerry					
1	Statement 24-05	2024-05-27	2024-06-07	Visa Statement May		72.68
VISA-JC	Royal Bank Visa - Jeff					
2	Statement 24-05	2024-05-27	2024-06-07	Visa Statement May		6,901.36
SA-KS	Royal Bank VISA - Krystal					
4	Statement-24-05	2024-05-27	2024-06-07	Visa Statement May		1,103.54
VISA-LW	Royal Bank VISA - Whitteron					
5	Statement 24-05	2024-05-27	2024-06-07	Visa Statement May		205.20
VISA-MM	Royal Bank VISA - Merkosky					
3	Statement 24-05	2024-05-27	2024-06-07	Visa Statement May		1,031.95
Total for Batch:						<u>9,314.73</u>

Invoices Printed: 5

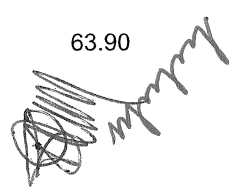


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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00092 - May 2024 RBC Visa Transactions  
For the Period Ended 2024-06-30

Page 1

Vendor #	Name	Date	Due Date	Reference	PO #	Invoice Amount
ACTTRA1	Action Training Systems					
6	22523	2024-05-01	2024-06-07	FD Training 1 Yr Agreement 2024		2,034.80
ADOINC1	Adobe Inc					
24	Adobe 24-05	2024-05-18	2024-06-07	Comm Cord & Office Adobe Lic May18-Jun17		378.39
BADMET1	Badger Meter					
11	80158538	2024-05-02	2024-06-07	Water Meter Data Mar & Apr		300.40
BOTG1	Boots On The Ground Coaching					
15	Plan/Organizers	2024-05-03	2024-06-07	Boots On The Ground Coaching		77.70
CANTIR1	Canadian Tire #275					
8	145	2024-05-01	2024-06-07	Helmets for Studentsx3, Pre-mix Fuelx2		213.73
FIRBOO1	Firehall Bookstore					
7	BK0016596	2024-05-02	2024-06-07	LFD-Essentials of FF, Hazardous Material		3,431.45
GARSHO1	The Garden Shop					
19	017331	2024-05-20	2024-06-07	Office Flower Pots		36.08
HOMDEP1	Home Depot, The					
14	72450298950	2024-04-30	2024-06-07	Parks-Fence / Shop Supplies		444.90
IAR1	IaR					
5	24-40995	2024-04-29	2024-06-07	IaR 2024 Membership		450.37
LASMOU4	Last Mountain Concrete Product					
25	4409	2024-05-17	2024-06-07	Materials Hydrant Replacement		342.00
26	Refund 4409	2024-05-17	2024-06-07	Partial Refund - Hydrant Parts		-136.80
					Vendor Total:	205.20
LASMOU5	Last Mountain Distillery Ltd					
13	LMD-2024-Senior	2024-04-30	2024-06-07	Senior Night Prize		52.44
MICROS1	Microsoft Corporation					
21	E0400RRS4L	2024-05-02	2024-06-07	Microsoft Defender & Bus Basic-		321.59
22	E0400RRS4M	May 2024-05-02	2024-06-07	Microsoft Bus Standard May		339.66
					Vendor Total:	661.25
PAIPAR1	The Painted Parasol					
12	220000069301	2024-04-30	2024-06-07	Senior Night Prize		50.00
SOLFOO1	Soleman Footware Co					
9	2024/05/04BOOTS	2024-05-04	2024-06-07	FD - Boots x 1 - Turnout Gear		253.07
10	2024/05/15BOOTS	2024-05-15	2024-06-07	FD - Boots & Insoles - Jeff C.		217.54
					Vendor Total:	470.61
SPLTOP1	Splashtop Inc.					
23	20240515	2024-05-15	2024-06-07	Remote Support May		63.90





**Town of Lumsden**  
**Invoice Edit List - Condensed**  
 Batch # 2024-00092 - May 2024 RBC Visa Transactions  
 For the Period Ended 2024-06-30

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
STAPLE1	Staples - ONLINE						
17	21798601	2024-05-14	2024-06-07	Office Stationery			31.44
18	05-17-24	2024-05-17	2024-06-07	Office Stationery			276.71
						Vendor Total:	<u>308.15</u>
STAPLE2	Staples Canada #151						
3	79269	2024-05-08	2024-06-07	WTP - Stationary Supplies			32.68
VISPRI1	Vistaprint						
16	VP_RJQBCF7X	2024-05-08	2024-06-07	RVP - Business Cards Randy Bogdan			38.83
WOLGEN1	Wolf's General Store						
1	1303012	2024-05-07	2024-06-07	18.9L Water for Testing			10.00
2	1303006	2024-05-07	2024-06-03	18.9L Water for Testing x6			30.00
						Vendor Total:	<u>40.00</u>
ZOOM1	Zoom Video Communications Inc						
20	INV258319405	2024-05-25	2024-06-07	Zoom May 25 - Jun 24, 2024			23.85
						Total for Batch:	<u><u>9,314.73</u></u>

Invoices Printed: 25

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**Town of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2024-00096 - June 11, 2024 Additional List of Accts  
For the Period Ended 2024-06-30

Page 1

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
LITTER1	Littlelent, Terrence					
1	2024 INDIG DAY	2024-06-11	2024-06-11	Indigenous Day 2024 - Hoop Dancers		750.00
WHITRE	Whitehead, Treian					
2	2024 INDIG DAY	2024-06-11	2024-06-11	Indigenous Day 2024 - Drummers		1,250.00
Total for Batch:						<u>2,000.00</u>

Invoices Printed: 2



**Professional Development Agreement Between Town of Lumsden and Alyssa Riemer**

This Agreement made in duplicate this \_\_\_\_\_ day of June, 2024.

Schedule C

**Professional Development Agreement**

Between

**Town of Lumsden**

("Municipality")

and

**Alyssa Riemer**

("Recipient")

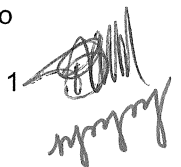
**WHEREAS** the Municipality has agreed to provide financial educational support to the Recipient;

**AND WHEREAS** the Recipient has applied for educational professional development;

**AND WHEREAS** the Municipality and Recipient have agreed to enter into this agreement;

**NOW THEREFORE**, in consideration of their respective covenants and agreements set forth below, the parties hereto covenant, and agree each with the other, as follows:

1. The Municipality hereby agrees to grant to the Recipient, educational financial support and as a consequence thereof, reimburse certain funds to the Recipient, the particulars of which are attached hereto and marked Appendix "A".
2. The Municipality hereby agrees to grant to the Recipient, paid time off to complete final exams related to the courses listed in Appendix "A".
3. The Recipient, in consideration of being granted educational financial support to complete courses related to the Certificate in Local Government Authority (L.G.A.) (see Appendix "A" for course breakdown and approximant financial commitment), hereby agrees:
  - (a) The employment commitment period will be a 12-month period following the start date of each session for which financial support is provided;
  - (b) If the employment relationship with the Municipality terminates for any reason before the completion of the employment commitment period, the Recipient agrees to pay the Municipality, in lawful money of Canada, all or a portion of the funds paid by the Municipality to

1 

**Professional Development Agreement Between Town of Lumsden and Alyssa Riemer**

the Recipient, as a result of the conditional financial support for the educational professional development. The proportion of any money owed to the Municipality shall be calculated on a percentage basis. For example, if 75 percent of the employment commitment period is not completed, the Recipient shall repay 75 percent of the total sum paid to the Recipient.

(c) If the Recipient fails, for reasons unacceptable to the municipal Council or a Committee thereof, to complete the course of study, for which the financial educational support was granted, then the Municipality may, at its sole discretion require the Recipient to repay all or a portion of the funds paid to or on behalf of the Recipient as a consequence of the educational professional development.

(d) The Recipient agrees and understands that the repayment may be completed via a payroll deduction.

The covenants and agreements herein contained shall bind and ensure to the benefit of the Municipality, its successors and assigns, and the Recipient, and her successors and assigns.

**IN WITNESS WHEREOF** this agreement has been executed by the parties hereto,

This \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Monica Merkosky, CAO

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Alyssa Riemer




**Professional Development Agreement Between Town of Lumsden and Alyssa Riemer**

**APPENDIX "A"**

MUNICIPALITY agrees to provide funding for the following courses through the University of Regina:

<b>Course Name</b>	<b>Term</b>	<b>Cost</b>
LGA – Course #1	Estimated Fall, 2024	\$1,029.20
LGA – Course #2	Estimated Spring, 2025	\$ 768.75
LGA – Course #3	Estimated Fall, 2025	\$ 987.25
LGA – Course #4	Estimated Spring, 2026	\$ 768.75
LGA – Course #5	Estimated Fall, 2026	\$ 768.75
5 Classes to Complete LGA	TOTAL (as of June, 2024)	\$4,322.70

3 

**TOWN OF LUMSDEN  
BYLAW NO. 2024-05**

**A BYLAW TO PROVIDE FOR ENTERING INTO A TAX ABATEMENT AGREEMENT  
FOR THE PURPOSES OF ECONOMIC DEVELOPMENT**

The Council of the Town of Lumsden in the Province of Saskatchewan enacts as follows:

1. The Town of Lumsden is hereby authorized to enter into an agreement, attached and forming part of this bylaw, and identified as "Exhibit A", with Big Sky Development Corp., assessed owner of:

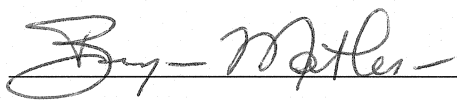
Big Sky Development Corp				2024			Reduced
April 10, 2024				Res Taxable	Roll #	Acres	Tax Assess
Civic	Lot	Block	Plan	Assessment			Per Acre @
							\$3,487
110 Country Road	9	1	102417971	63,280	2034	0.159986	558
100 Country Road	10	1	102417971	67,200	2035	0.169995	593
90 Country Road	11	1	102417971	63,280	2036	0.159986	558
80 Country Road	12	1	102417971	59,360	2037	0.1500000	523
70 Country Road	13	1	102417971	62,960	2038	0.1500000	523
60 Country Road	14	1	102417971	59,360	2039	0.1500000	523
50 Country Road	15	1	102417971	59,360	2040	0.1500000	523
40 Country Road	16	1	102417971	59,360	2041	0.1500000	523
30 Country Road	17	1	102417971	59,360	2042	0.1500000	523
20 Country Road	18	1	102417971	59,360	1879	0.1500000	523
10 Country Road	19	1	102417971	59,360	2043	0.1500000	523
5 Country Road	1	2	102417971	-	2044	0.0000000	0 SOLD
15 Country Road	2	2	102417971	71,200	2045	0.1799816	628
25 Country Road	3	2	102417971	-	2046	0.1799816	0 SOLD
35 Country Road	4	2	102417971	71,200	2047	0.1799816	628
45 Country Road	5	2	102417971	71,200	2048	0.1799816	628
55 Country Road	6	2	102417971	71,200	2049	0.1799816	628
65 Country Road	7	2	102417971	71,200	2050	0.1899908	662
75 Country Road	8	2	102417971	75,120	2051	0.1899908	662
85 Country Road	9	2	102417971	75,120	2052	0.2000000	697
95 Country Road	10	2	102417971	77,760	2053	0.2000000	697
105 Country Road	11	2	102417971	78,000	2054	0.2199954	767
	22 Lots			1,334,240		3.589853	11,890
				\$ 10,584			assessment
				Est 2024 Levy			to levy

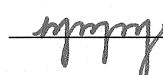
for the purposes of abating taxes on the said property. It is understood that the annual abatement is intended to reflect the pre-subdivision taxation level (2024 taxable assessment per acre is \$3,487 (Roll 2055 - 25.88 acres of non-subdivided residential land = \$90,240) as well as incorporating annual property tax increases through the term of the abatement.

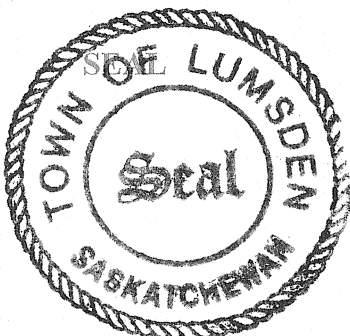
2. The Mayor and Chief Administrative Officer for the Town of Lumsden are hereby authorized to sign and execute the attached agreement identified as Exhibit "A".
3. This Bylaw shall come into force and take effect January 1, 2024.

**READINGS**

Read a first time this 21<sup>st</sup> day of May, 2024.  
 Read a second time this 11<sup>th</sup> day of June, 2024.  
 Read a third time this 11<sup>th</sup> day of June, 2024.

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Chief Administrative Officer



**EXHIBIT "A" TO BYLAW NO. 2024-05  
TAX ABATEMENT AGREEMENT**

**THIS AGREEMENT made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2024.**

**BETWEEN:  
Town of Lumsden  
AND  
Big Sky Development Corp.**

**WHEREAS:** Section 295(2) of *The Municipalities Act* authorizes a municipality to enter into an agreement with the owner or occupant of any property for the purpose of exempting that property from taxation, in whole or in part, for not more than five years;

**NOW THEREFORE** the Council of the Town of Lumsden hereby agrees to abate municipal and school property taxes from taxation. The annual abatement is intended to reflect the pre-subdivision taxation level of 2024 (2024 taxable assessment per acre is \$3,487; Roll 2055 is 25.88 acres of non-subdivided residential land = \$90,240 taxable assessment) as well as incorporating annual property tax increases.

**THIS AGREEMENT** shall be in force and effect for the term:

- Year One (Jan. 1, 2024 - Dec. 31, 2024)
- Year Two (Jan. 1, 2025 - Dec. 31, 2025)
- Year Three (Jan. 1, 2026 - Dec. 31, 2026)
- Year Four (Jan. 1, 2027 - Dec. 31, 2027)
- Year Five (Jan. 1, 2028 - Dec. 31, 2028)

The five-year abatement term shall be in effect:

- until the properties are in a 'developed state' or until December 31, 2028 (whichever occurs first); and
- while Big Sky Development Corp. owns the properties described below.

Big Sky Development Corp							Reduced
April 10, 2024				2024	Tax Assess		
				Res Taxable			Per Acre @
Civic	Lot	Block	Plan	Assessment	Roll #	Acres	\$3,487
110 Country Road	9	1	102417971	63,280	2034	0.159986	558
100 Country Road	10	1	102417971	67,200	2035	0.169995	593
90 Country Road	11	1	102417971	63,280	2036	0.159986	558
80 Country Road	12	1	102417971	59,360	2037	0.1500000	523
70 Country Road	13	1	102417971	62,960	2038	0.1500000	523
60 Country Road	14	1	102417971	59,360	2039	0.1500000	523
50 Country Road	15	1	102417971	59,360	2040	0.1500000	523
40 Country Road	16	1	102417971	59,360	2041	0.1500000	523
30 Country Road	17	1	102417971	59,360	2042	0.1500000	523
20 Country Road	18	1	102417971	59,360	1879	0.1500000	523
10 Country Road	19	1	102417971	59,360	2043	0.1500000	523
5 Country Road	1	2	102417971	-	2044	0.0000000	0 SOLD
15 Country Road	2	2	102417971	71,200	2045	0.1799816	628
25 Country Road	3	2	102417971	-	2046	0.1799816	0 SOLD
35 Country Road	4	2	102417971	71,200	2047	0.1799816	628
45 Country Road	5	2	102417971	71,200	2048	0.1799816	628
55 Country Road	6	2	102417971	71,200	2049	0.1799816	628
65 Country Road	7	2	102417971	71,200	2050	0.1899908	662
75 Country Road	8	2	102417971	75,120	2051	0.1899908	662
85 Country Road	9	2	102417971	75,120	2052	0.2000000	697
95 Country Road	10	2	102417971	77,760	2053	0.2000000	697
105 Country Road	11	2	102417971	78,000	2054	0.2199954	767
	22 Lots			1,334,240		3.589853	11,890
				\$ 10,584			assessment
				Est 2024 Levy			to levy

**DEFINITION:**

**"developed state"** means two (2) years after the date of issuance of the Letter of Construction Completion in accordance with the Master Servicing Agreement (MSA).

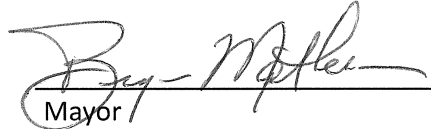
MSA excerpt:


1.1 (g) *"Maintenance" or "to maintain" means the undertaking of those Services and things for which the Developer has assumed responsibility and maintenance until the Final Completion Certificate is issued in accordance with the terms of this agreement and shall consist of responsibility for failure of or damage to any and all Services as detailed in the subsidiary service agreements. The maintenance period shall be two (2) years in duration from the date of issuance of the Letter of Construction Completion in the specific Phase or Phases or infrastructure being developed.*

**IT IS AGREED** that this written instrument embodies the entire Agreement of the parties hereto with regard to the matters dealt with herein and that no understanding or agreements, verbal or otherwise, exist between the parties except as herein expressly set out.

Dated at Lumsden this \_\_\_\_ day of \_\_\_\_\_, 2024.

Town of Lumsden

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Big Sky Development Corp.

\_\_\_\_\_  
Assessed Owner Signature

\_\_\_\_\_  
Assessed Owner (name printed)



**TOWN OF LUMSDEN  
BYLAW NO. 2024-06  
URBAN HENS**

A BYLAW OF THE TOWN OF LUMSDEN, IN THE PROVINCE OF SASKATCHEWAN, TO REGULATE AND CONTROL  
URBAN HENS

The Council of the Town of Lumsden in the Province of Saskatchewan enacts as follows:

**1. DEFINITIONS**

1.1 In this Bylaw:

- (a) **Administrator** - The person appointed as administrator pursuant to Section 111 of *The Municipalities Act*.
- (b) **Bylaw Enforcement Officer** – The person or persons appointed or contracted by the Council of the Town of Lumsden for the purpose of enforcing the provisions of this Bylaw.
- (c) **Council** - The Mayor and Councillors of the municipality, elected pursuant to the provisions of *The Local Government Election Act*.
- (d) **Lumsden Urban Hen Committee** – A group comprised of all Urban Hen permit holders.
- (e) **Municipality** - The Town of Lumsden.
- (f) **Poultry** – Domesticated fowl, including but not limited to, ducks, geese, turkeys, guinea fowl, peafowl, quail, swans, doves, pheasants, grouse, pigeons or partridge, but does not include Urban Hens.
- (g) **Rooster** – A domesticated male chicken.
- (h) **Structure** – Anything erected or constructed for the purpose of housing urban hens, including coops and runs.
- (i) **Urban Hen** – A domesticated female chicken, of any age, that is kept for egg production or as a pet but does not include a chicken raised for meat production.

**2. PERMITS FOR URBAN HENS**

- 2.1 No person within the Town shall keep Urban Hens on residential properties without first being issued a permit under this bylaw.
- 2.2 Every applicant shall provide the following to the Town of Lumsden, forming a part of their application for Urban Hens:
  - (a) Completed Form “A”, Urban Hen Application Form,
  - (b) Signed declaration stating that the applicant has reviewed the required education package provided by the Town regarding the keeping of urban hens,
  - (c) Provide a site plan indicating the location of any structures related to housing Urban Hens and their distances from the property lines,
  - (d) Provide an inspection report, signed by two members of the Lumsden Urban Hen Committee, indicating the member has inspected the site and structures and that they comply with the regulations of this bylaw.
- 2.3 The Town may issue a permit, with or without conditions, refuse a permit and/or revoke a permit, at any time.
- 2.4 A permit may be revoked if:
  - (a) The permittee fails to comply with any conditions upon which the permit was issued or fails to comply with any provisions of this bylaw;
  - (b) The permit was issued as a result of false, incorrect or misleading information; or
  - (c) The permittee fails to obtain urban hens within eight (8) weeks of receiving a permit.

**3. GENERAL PROVISIONS**

- 3.1 Urban Hens may only be kept in Residential and Future Development zoning districts, pursuant to the Town of Lumsden Zoning Bylaw.
- 3.2 No permittee shall keep more than four (4) Urban Hens.
- 3.3 Urban Hens may be kept for egg production or as pets; meat chickens are not permitted.
- 3.4 The permittee must reside on the property where urban hens are being kept.
- 3.5 Poultry and roosters are strictly prohibited.
- 3.6 Urban hens are not permitted to run at large; beyond the boundaries of the permitted property.
- 3.7 Urban hen coops and runs shall be maintained in a sanitary condition and kept free from obnoxious odors, substances and vermin.
- 3.8 Permittees must provide each hen with food, water, shelter, light, and ventilation, heat in winter months, veterinary care, dust-baths, opportunities for essential behaviours such as scratching and all sufficient to maintain the hen in good health.
- 3.9 Urban Hens shall not be slaughtered or euthanized on the property.

- 3.10 Deceased Urban Hens shall not be disposed of, except by delivering it to a farm, abattoir, veterinarian, or other facility that has the ability to dispose of deceased hens, lawfully.
- 3.11 No person shall keep a hen in a cage, except when isolating the hen for health purposes.

**4. COOP AND RUN REGULATIONS**

- 4.1 Structures for urban hens may only be kept in rear or side yards.
- 4.2 Each urban hen must be provided with at least 0.37 m<sup>2</sup> (4 ft<sup>2</sup>) of indoor coop floor area, and at least 0.92 m<sup>2</sup> (10ft<sup>2</sup>) of enclosed covered outdoor run area.
- 4.3 Provide and maintain, in each coop, perch space for each hen, that is at least 30.48 cm (12 in) long, and one nesting box for every 2 (two) hens.
- 4.4 Keep each hen enclosed within the yard. Hens cannot wander outside of the property;
- 4.5 Adhere to the location and size of coops:
  - (a) Coops need to be located at least 3 m (10 ft) from the rear and side lot lines, except where a rear or side lot does not abut a residential property.
  - (b) Coops need to be located at least 3 m (10 ft) from any door or window of a dwelling.
  - (c) Coops can be no more than 2 m (6.5 ft) in height.
  - (d) Coops cannot occupy an area of land larger than 9.2 m<sup>2</sup> (99 ft<sup>2</sup>).
- 4.6 Each hen enclosure must be constructed and maintained to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal.
- 4.7 Keep each coop closed from sunset to sunrise.
- 4.8 Leftover feed, trash, and manure must be removed in a timely manner.
- 4.9 Manure must be stored within a fully enclosed structure, and no more than 3 (three) cubic feet of manure can be stored at a time.
- 4.10 All other manure not used for composting or fertilizing must be removed.

**5. PENALTY**

- 5.1 A Bylaw Enforcement Officer who has reason to believe that a person has contravened any provision of this bylaw may serve on that person a Notice of Violation, with fines pursuant to Schedule A of this bylaw, which shall indicate that the municipality will accept a voluntary payment, to be paid in full to the municipality within thirty (30) days.
- 5.2 Where the municipality receives voluntary payment of the amount prescribed under Schedule A within the time specified, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.
- 5.3 Every person who contravenes any provision of this bylaw is guilty of an offence and if a voluntary payment is not made, is liable upon summary conviction to the penalties provided in the General Penalty Bylaw of the municipality.

**6. SEVERABILITY**

A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness or enforceability of the other provisions or parts thereof with respect to this Bylaw.

**7. COMING INTO FORCE**

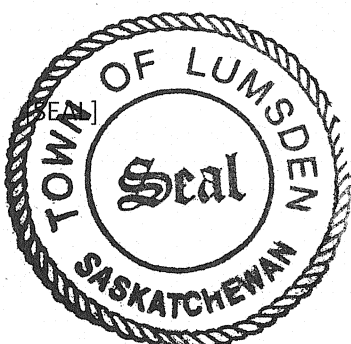
This Bylaw shall come into force and take effect on the final date of passing by Council.

**READINGS**

Read a first time this 21<sup>st</sup> day of May, 2024.

Read a second time this 11<sup>th</sup> day of June, 2024.

Read a third time and passed this 11<sup>th</sup> day of June, 2024.



*[Signature]*  
 \_\_\_\_\_  
 Mayor

*[Signature]*  
 \_\_\_\_\_  
 Chief Administrative Officer

**TOWN OF LUMSDEN  
FORM "A" to Bylaw 2024-06  
Application**



**Town of Lumsden**

**Urban Hen Application**

<b>APPLICANT INFORMATION</b>				<input type="checkbox"/> <b>Owner</b>	<input type="checkbox"/> <b>Resident</b>
Full Name	<i>Last</i>	<i>First</i>			
Address	<i>Street Name and Number</i>			<i>PO Box</i>	
<i>Apartment/Unit #</i>	<i>City/Town</i>	<i>Province</i>	<i>Postal Code</i>		
Cell Phone:		Business Phone:			
Email Address:		Fax Number:			

<b>Property Owner Information (Please leave blank if information is same as above)</b>					
Full Name	<i>Last</i>	<i>First</i>			
Address	<i>Street Name and Number</i>				
<i>Apartment/Unit #</i>	<i>City/Town</i>	<i>Province</i>	<i>Postal Code</i>		
Cell Phone:		Email Address:			

<b>APPLICATION REQUIREMENTS (ensure all items below are included in the application package)</b>	
Completed Application	
Application Fee \$50.00	
Letter of permission from the owner of the property where the hens will be kept (not required if owner is the applicant).	
Site Plan (include location of the coop, run, and any other accessory structures, showing dimensions and setbacks).	
Lumsden Urban Hen Committee Inspection Report.	
Indicate number of hens to be kept on the property: _____	

**Applicant(s)/owner(s) declaration**

I/We \_\_\_\_\_ being the registered owner(s) of the subject property located at \_\_\_\_\_, solemnly declare that:

1. I/We understand and acknowledge that submission of the application under the Town of Lumsden Bylaw No. 2026-06, being a bylaw to regulate the keeping of Urban Hens, does not guarantee that a permit will be issued under the bylaw, and that the permit will not be issued until all requirements of the bylaw are fulfilled to the satisfaction of the municipality.
2. I/we have reviewed the following documents:
  - "Bird Health Basics" by the Canadian Food Inspection Agency;
  - "How to prevent and detect disease in small flocks and pet birds" by the Government of Canada; and
  - "Guide to Urban Chickens and Small Flocks" by Alberta Farm Animal Care.
3. All of the above statement are true and I make a solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

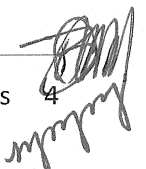
**TOWN OF LUMSDEN  
SCHEDULE "A" to Bylaw 2024-06**

**FEES**

<b>SECTION</b>	<b>DESCRIPTION</b>	<b>FEE</b>
2	Urban Hens Application	\$50.00

**PENALTIES**

<b>SECTION</b>	<b>DESCRIPTION OF OFFENCE</b>	<b>FIRST OFFENCE</b>	<b>SECOND &amp; SUBSEQUENT OFFENCES</b>
2.1	Failure to obtain permit for urban hens	\$150.00	\$300.00
3.2	Keeping more than four (4) urban hens on one property	\$150.00	\$300.00
3.5	Keeping a rooster or poultry	\$50.00	\$100.00
3.6	Failure to keep urban hen on the permitted property	\$50.00	\$100.00
3.7	Failure to keep sanitary coop/run conditions	\$100.00	\$200.00



**TOWN OF LUMSDEN  
BYLAW NO. 2024-07**

**A BYLAW TO PROVIDE FOR A MILL RATE FACTOR**

The Council of the Town of Lumsden in the Province of Saskatchewan, enacts as follows:

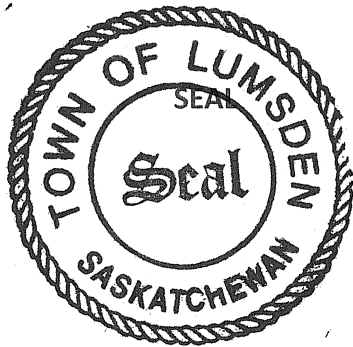
1. This bylaw shall be known as the "Property Tax Rate Bylaw".
2. The following mill rate factor shall be applied to the uniform mill rate (set by resolution of Council) levied against all assessable property within the commercial/industrial property tax classification: 1.40
3. Bylaw No. 2023-05 is hereby repealed.

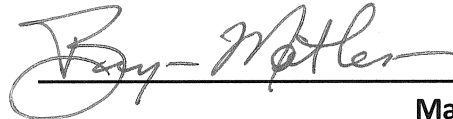
**READINGS**

*Read a first time this* 11<sup>th</sup> day of June, 2024.

*Read a second time this* 11<sup>th</sup> day of June, 2024.

*Read a third time* 11<sup>th</sup> day of June, 2024.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer