



Town of Lumsden
Meeting Minutes
Regular Council Meeting January 21, 2025 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via Zoom on Tuesday, January 21, 2025 at 6:33 pm.

Present:

Mayor: Verne Barber
Councillors: Anne Gibbons, Trevor Haubrich, Wes Holobetz, Lesia Matheson, Ryan Schindelka, Adam Tropin
Chief Administrative Officer: Monica M. Merkosky
Assistant Chief Administrative Officer: Krystal Strong (via Zoom)
Director of Finance: Ryan Haresign (via Zoom, attended from 6:33 pm - 6:56 pm)
Director of Planning and Development: Aimee Bryck (via Zoom, attended from 6:33 pm - 7:39 pm)
Public Works Superintendent: Jeff Carey (attended from 6:33 pm - 6:37 pm)
Youth Member: Madison Armstrong (attended from 6:33 pm - 8:35 pm)

Absent:

None

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis."

Resolution No.
2025-021

Approval of Agenda

Moved by: Councillor Holobetz
Seconded by: Councillor Gibbons

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2025-022

Public Works Reports

Moved by: Councillor Haubrich
Seconded by: Councillor Matheson

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."

CARRIED

Public Works Superintendent, Jeff Carey, left for the remainder of the meeting at 6:37 pm.

Financial Reports

Resolution No. Bank Reconciliation - December 31, 2024
2025-023 **Moved by:** Councillor Gibbons
Seconded by: Councillor Schindelka
"That we accept the Bank Reconciliation for the period ending December 31, 2024, as presented." **CARRIED**

Resolution No. Financial Reserve Policy Amendment - New South Park
2025-024 **Moved by:** Councillor Schindelka
Seconded by: Councillor Holobetz
"That we agree to amend the Financial Reserve Policy by adding a new reserve; (the "South Park Reserve"), dedicated to the construction of a park located adjacent to "The Country" development on MR1 lands; and
That we agree to transfer \$50,000 from the Public Reserve and \$130,886 from the Recreation Reserve into the new "South Park Reserve"." **CARRIED**

Account for Approval

Resolution No. List of Accounts - January 21, 2025
2025-025 **Moved by:** Councillor Holobetz
Seconded by: Councillor Matheson
"That the list of accounts payable attached as Schedule "A" is approved for payment." **CARRIED**

Director of Finance, Ryan Haresign, left for the remainder of the meeting at 6:56 pm.

Planning and Development Applications and Reports

Resolution No. 2024 Annual Planning and Development Report
2025-026 **Moved by:** Councillor Schindelka
Seconded by: Councillor Tropin
"That Director of Planning and Development, Aimee Bryck's report be accepted as presented." **CARRIED**

Resolution No. Referral - RM Development Application No. 2024-026 - Proposed Commercial Subdivision - Parcel C, Plan 101443823
2025-027 **Moved by:** Councillor Tropin
Seconded by: Councillor Schindelka
"That we provide comments to the Community Planning Branch indicating the Town has no concerns with a proposed commercial subdivision in Parcel C, Plan 101443823, located in the RM of Lumsden No. 189, with respect to suitability of the site and that no Town facilities will be affected by the proposal." **CARRIED**

Adoption of Minutes

Resolution No. January 7, 2025 - Regular Council Meeting Minutes
2025-028 **Moved by:** Councillor Schindelka
Seconded by: Councillor Gibbons
"That the minutes of the January 7, 2025 - Regular Council Meeting be approved, as circulated." **CARRIED**

Resolution No. January 14, 2025 - Special Council Meeting Minutes
2025-029 **Moved by:** Councillor Gibbons
Seconded by: Councillor Tropin
"That the minutes of the January 14, 2025 - Special Council Meeting be approved, as circulated." **CARRIED**

Communications

Director of Planning & Development, Aimee Bryck left for the remainder of the meeting at 7:39 pm.

Resolution No. **South Central and Central Area Transportation Planning Committees - 2025**
2025-030 **Membership**
Moved by: Councillor Holobetz
Seconded by: Councillor Schindelka

"That we agree to purchase 2025 memberships, valued at 50% of \$720, with both the South Central Transportation Planning Committee and the Central Transportation Planning Committee, at a cost of \$360 each, due to Lumsden being located on the border of the two transportation planning committees." **CARRIED**

Resolution No. **Approve Communications**
2025-031 **Moved by:** Councillor Matheson
Seconded by: Councillor Tropin

"That the following communications and reports have been reviewed, and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Heart and Stroke - 2025 Winter Impact Report
- b. South Central Transportation Planning Committee - 2025 Membership
- c. Evolution Training - 2025 Specials
- d. SGI - Provincial Traffic Safety Fund Grant - Approved Project - Improving Speed Awareness and Crosswalk Safety
- e. Miscellaneous."

CARRIED

Reports of Administration

Resolution No. **Council Update**
2025-032 **Moved by:** Councillor Gibbons
Seconded by: Councillor Schindelka

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Appointments

Resolution No. **Mutual Aid Area - Emergency Measures Control Committee**
2025-033 **Moved by:** Councillor Gibbons
Seconded by: Councillor Schindelka

"That we appoint Councillor Tropin and Councillor Haubrich to the Pilot Butte and District Municipal Mutual Aid Area's "Municipal Mutual Aid Area Emergency Measures Control Committee". **CARRIED**

New Business

Resolution No. **2025 SUMA Convention & Tradeshow**
2025-034 **Moved by:** Councillor Holobetz
Seconded by: Councillor Matheson

"That we authorize all interested Council members, the Chief Administrative Officer, and staff at the discretion of the Chief Administrative Officer, to attend the SUMA Convention from April 13-16, 2025, in Saskatoon, and that we appoint Councillor Matheson and Mayor Barber as voting delegates." **CARRIED**

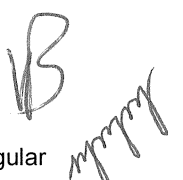
Youth Council Member, Madison Armstrong, left for the remainder of the meeting at 8:35 pm.

Resolution No. **Closed Session**
2025-035 **Moved by:** Councillor Holobetz
Seconded by: Councillor Gibbons

"That we move into Closed Session at 8:35 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

Rise from Closed Session

At 8:54 pm, Council left the Closed Session and returned to the open meeting.



Resolution No.
2025-036

Adjournment

Moved by: Councillor Holobetz

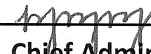
Seconded by: Councillor Schindelka

"That we adjourn the meeting at 8:55 pm."

CARRIED



Mayor



Chief Administrative Officer

Date Printed
2025-01-17 3:03 PM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2025-00024 - January 21, 2025 To Be Approved
For the Period Ended 2025-01-31

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
AIRUNL1	Air Unlimited Inc.						
29	6585-1	2025-01-13	2025-01-22	WWTP - Generator Repair			807.11
BOBREG1	Bobcat of Regina Ltd.						
24	P94934	2025-01-13	2025-01-22	U045 - Oil Filter			52.46
BRYAIM1	Bryck, Aimee						
13	OR528495107	2025-01-01	2025-01-22	Yearly Planner 2025			28.75
CAMA001	Canadian Assoc of Municipal						
31	Merkosky 25/26	2025-01-06	2025-01-22	2456 - Annual Membership -2025-2026			336.00
DELAUT1	Delco Automation Inc.						
32	M44227	2025-01-15	2025-01-22	WWTP-Comms Invest with Lift Station SLS1			1,825.95
EDAENV1	eda Environmental Ltd						
26	0000052070	2025-01-08	2025-01-22	WWTP - UV Repair			31.74
FEDCAN1	Federation Of Canadian Municipalit						
17	INV-43682-F7Q1Z	2025-01-01	2025-01-22	2025 FCM Membership			658.71
FRAPOS1	Francotyp-Postalia Canada Inc.						
27	RIC25000227	2025-01-06	2025-01-22	2025 Postage Rates Updated			333.00
GFLGRE1	GFL Green For Life						
25	SA0010522700	2025-01-01	2025-01-22	WWTP-Sludge Disposal - 7.72MT & Jan Rent			1,390.19
GRACAN1	Grainger Canada						
22	9364007824	2025-01-07	2025-01-22	Lift Station - Hourly Meter			50.81
GREDIS1	Gregg Distributors LP						
15	063-179683	2025-01-07	2025-01-22	Shop-Rags,Caution Tape/FD-Tow Strap,Tape			962.91
23	063-180618	2025-01-14	2025-01-22	Shop Supplies - Gloves			210.86
						Vendor Total:	1,173.77
HARRYA1	Haresign, Ryan						
14	000910010112114	2025-01-08	2025-01-22	Yearly Planner 2025			39.95
LASMOU1	Last Mountain Times Ltd						
16	24-565	2025-01-13	2025-01-22	Notice of Prep of Assessment Roll			207.56
LGGIND1	LGG Industrial						
20	RG127588	2025-01-07	2025-01-22	WWTP - 1-1/2" Coupler x2			80.52
LMR1	Last Mountain Railway						
9	1091	2025-01-09	2025-01-22	Track Maintenance - Jan			730.00
LUMHOT2	Lumsden Hotel & Steak Pit						
30	510	2024-12-13	2025-01-22	Town Christmas Supper x 42			1,300.32

Handwritten initials/signature

Date Printed
2025-01-17 3:03 PM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2025-00024 - January 21, 2025 To Be Approved
For the Period Ended 2025-01-31

Page 2

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
LUMSUP1	Lumsden Supermarket							
		1	00450051	2024-12-11	2025-01-22	Fire Dept - Laundry Soap		32.15
		2	00000183	2024-12-11	2025-01-22	Santa Day Treat Bags		367.77
		3	00447379	2024-12-02	2025-01-22	Shop - Coffee		26.96
		4	00450478	2024-12-13	2025-01-22	Christmas Party Supplies		63.87
		5	00454932	2024-12-31	2025-01-22	Shop - Coffee & Sugar		44.63
		6	00446297	2024-12-01	2025-01-22	Office - Coffee		11.24
							Vendor Total:	<u>546.62</u>
MCEGIN1	McElroy, Gina							
		7	Costco-205263	2025-01-14	2025-01-22	Office/Library-Cleaning Supplies		28.84
NELGRA1	Nelson Granite Limited							
		19	113979	2025-01-13	2025-01-22	Columbarium Plaque-N Sawa		656.25
RCAPLE1	RCAP Leasing							
		28	1237693	2025-01-01	2025-01-22	Jan 1-Mar 31, 2025 Copier Lease		985.68
SASHEA1	Saskatchewan Health Authority c/o							
		8	3495310	2025-01-14	2025-01-22	300 James St N - Testing		23.00
		12	3494882	2025-01-06	2025-01-22	350 Ross St - Testing		23.00
		18	3495227	2025-01-09	2025-01-22	220 Ross St - Testing		23.00
							Vendor Total:	<u>69.00</u>
SWIKEM1	Swish-Kemsol							
		10	R027259	2025-01-08	2025-01-22	RVP-Janitorial Supplies		22.45
		11	R027258	2025-01-08	2025-01-22	Hall-Janitorial Supplies		282.88
							Vendor Total:	<u>305.33</u>
TSMSUP1	TS & M Supply							
		21	917372794	2025-01-07	2025-01-22	WWTP - Shop Supplies		39.07
							Total for Batch:	<u><u>11,677.63</u></u>

Invoices Printed: 32

Date Printed
2025-01-17 3:04 PM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2025-00007 - January 21, 2025 Preauthorized
For the Period Ended 2025-01-31

Page 1

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #		Invoice Amount
MEPP	MEPP						
4	MEPP-2025-01-04	2025-01-04	2025-01-17	Pension Contribution Jan 4			10,480.10
MINFINED	Minister of Finance -Education						
1	EPT 2024-12	2024-12-31	2025-01-17	Dec EPT Plus Buy Out (\$51,125.52)			193,377.81
RECGEN1	Receiver General (Acct #1)						
2	RP1-2025-01-01	2025-01-05	2025-01-17	Income Tax/ CPP/EI/ CPP2 - January			17,615.13
RECGEN2	Receiver General (Acct #2)						
3	RP2-2025-01-04	2025-01-04	2025-01-17	Income Tax/ CPP/EI - January 4			4.13
SASENG1	SaskEnergy						
5	SKENG-2024-12	2024-12-31	2025-01-17	Energy Billing December			6,266.78
SASPOW1	SaskPower Consol.						
6	SKPower 2024-12	2024-12-31	2025-01-17	SK Power - December			16,312.34
Total for Batch:							<u>244,056.29</u>

Invoices Printed: 6

Date Printed
2025-01-10 11:55 AM

Town of Lumsden
Invoice Edit List - Condensed
Batch # 2025-00018 - Hall Deposit Refund-S Wills
For the Period Ended 2025-01-31

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Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
WILSAM1	Wills, Sam						
1	HallDepRefund	2025-01-10	2025-01-10	Hall Deposit Refund-Aug 8-10/25-S Wills		500.00	
						Total for Batch:	<u>500.00</u>

Invoices Printed: 1

