



**Rural Municipality of Lumsden No.189 and Town of Lumsden  
Meeting Minutes  
Joint Administration Committee August 23, 2023 - 6:30 PM**

**Call to Order**

The Joint Administration Committee of the Rural Municipality of Lumsden No. 189 and Town of Lumsden convened their regular meeting in Council Chambers and via electronic means (Zoom) on Wednesday, August 23, 2023 at 6:33 pm.

**Present:**

Chairperson and Mayor: Bryan Matheson  
Reeve: Kent Farago  
RM Councillors: Cody Garbutt (via Zoom), Glenda Schlosser  
Town Councillors: Jenelle Brennan, Verne Barber  
Chief Administrative Officer: Monica M. Merkosky

**Absent:**

None

*"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation."*

**Approval of Agenda**

**Moved by:** Councillor - Town of Lumsden Brennan  
**Seconded by:** Councillor Division No. 3 Garbutt

"That we approve the agenda as presented."

**CARRIED**

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Adoption of Minutes**

**July 28, 2023 - Joint Administration Committee Meeting Minutes**

**Moved by:** Councillor - Town of Lumsden Barber  
**Seconded by:** Councillor Division No. 2 Schlosser

"That the minutes of the July 28, 2023 Joint Administration Committee Meeting be approved, as circulated."

**CARRIED**

**Unfinished Business**

**Monitor Consumer Price Index**

The Committee reviewed the July 2022 to July 2023 Consumer Price Index report as it relates to 2024 cost of living increases.

**District EMO Bylaw and Job Descriptions**

**Moved by:** Reeve Farago  
**Seconded by:** Councillor - Town of Lumsden Barber

"That we recommend each Council review the District Emergency Management Organization Bylaw as well as Job Descriptions for a District Emergency Coordinator and a Deputy District Emergency Coordinator."

**CARRIED**

**Fire Hall Expansion**

The Committee discussed the 2,400 F2 fire hall expansion planned for the year 2024.

**New Business**

**Joint Administration Human Resource Policy Manual**

The Committee discussed the bereavement leave and sick leave sections of the Human Resource Policy Manual.

**Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**

**Moved by:** Councillor Division No. 2 Schlosser

**Seconded by:** Councillor - Town of Lumsden Brennan

"That we move into Closed Session at 7:34 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer to be included in the session."

**CARRIED**

**Chief Administrative Officer, Monica Merkosky left the meeting from 7:37 - 7:42 pm.**

**The Committee rose from Closed Session and returned to the open meeting at 7:43 pm.**

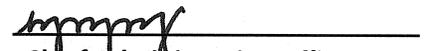
**Adjournment**

**Moved by:** Councillor Division No. 2 Schlosser

"That we adjourn the meeting at 7:44 pm."

**CARRIED**

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Chief Administrative Officer