



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting July 14, 2020 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Lumsden Centennial Hall on Tuesday, July 14, 2020 at 6:32 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Krystal Strong
Director of Finance: Ryan Haresign
Director of Planning and Development: Luke Grazier (Left at 7:18 pm)
Public Works Superintendent: Jeff Carey (Left at 6:34 pm)

Absent:

Councillor: Wes Holobetz

Resolution No. Additions to Agenda (subject to majority vote of Council)

2020-246

Moved by: Councillor Phillips

Seconded by: Councillor Cameron

"That we agree to add the following item to the agenda under New Business
- Asset Management Funding."

CARRIED

Resolution No. Approval of Agenda

2020-247

Moved by: Councillor Tumbach

Seconded by: Councillor Barber

"That we adopt the agenda as amended."

CARRIED

Resolution No. Public Works Reports

2020-248

Moved by: Councillor Barber

Seconded by: Councillor Tumbach

"That the Public Works Superintendent's report be accepted as presented."

CARRIED

Financial Reports

Resolution No. Bank Reconciliation - May 29, 2020

2020-249

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That we accept the Bank Reconciliation for the period ending May 29, 2020, as presented."

CARRIED

Resolution No. Financial Statement - May 31, 2020

2020-250

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That we accept the Financial Statement for the period ending May 31, 2020, as presented."

CARRIED

Accounts for Approval

Resolution No. List of Accounts - July 14, 2020

2020-251

Moved by: Councillor Cogger

Seconded by: Councillor Phillips

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

Planning and Development Applications and Reports

- Resolution No.** 2020-252 **Dev. App. #2020-012 - Schmidt - Accessory Shipping Containers - #70 Highway 20**
Moved by: Councillor Barber
Seconded by: Councillor Phillips
- "That we approve Development Permit Application #2020-012 for three accessory shipping containers at #70 Highway 20, subject to:
1. The property shall be developed in accordance with the site plan provided to the Town of Lumsden with the application.
 2. All utilities shall be contacted to ensure they are not affected prior to development. Applications planning to excavate, or dig are required to contact Sask 1st Call for line locates.
 3. Compliance with the applicable regulations for shipping containers from Section 4.32 of the Town of Lumsden Zoning Bylaw.
 4. Compliance with the Ministry of Highway and Infrastructure's conditions, as stated in their correspondence dated June 26, 2020."

CARRIED

Resolution No. 2020-253 **Shipping Container Criteria**
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That we request Administration prepare a report to establish criteria for evaluating shipping container development applications in approved zoning districts."

CARRIED

Resolution No. 2020-254 **Fawn Ridge Subdivision - Additional Lot Development**
Moved by: Councillor Barber
Seconded by: Councillor Phillips

"That we authorize administration to contact the Municipal Solicitor to provide an opinion of interpretation respecting the Minutes of Settlement, dated February 9, 2015 related to the Fawn Ridge Subdivision."

CARRIED

Resolution No. 2020-255 **Special Planning Meeting**
Moved by: Councillor Phillips
Seconded by: Councillor Cameron

"That we agree to hold a special planning meeting, with the date and time to be determined by Administration."

CARRIED

Resolution No. 2020-256 **Planning & Development Department Report - July 7, 2020**
Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the Director of Planning and Development's report be accepted as presented."

CARRIED

Adoption of Minutes

Resolution No. 2020-257 **June 23, 2020 - Regular Council Meeting**
Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That the minutes of the June 23, 2020 Regular Council Meeting be approved, as circulated."

CARRIED

Resolution No. 2020-258 **June 23, 2020 - Group II Committee Meeting**
Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That the minutes of the June 23, 2020 Group II Committee Meeting be approved, as circulated."

CARRIED

Resolution No. 2020-259 **Communications**
Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

 - a. Qu'Appelle Valley Nordic Club - 2020 Update
 - b. Lumsden and District Heritage Home - February 24, 2020 Meeting Minutes
 - c. SaskPower - Plant Smart
 - d. SAMA - On-site inspections as of June 22, 2020
 - e. SAMA - Assessment Roll Certificate of Confirmation - 2020

f. Lumsden Housing Authority Nominating Committee
g. Miscellaneous."

CARRIED

Reports of Administration

Resolution No. Council Update
2020-260 **Moved by:** Councillor Phillips
Seconded by: Councillor Cameron

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Unfinished Business

Resolution No. Wood - 2nd Request for Streetlight
2020-261 **Moved by:** Councillor Barber
Seconded by: Councillor Cogger

"That we authorize administration to have SaskPower install a streetlight on an existing pole at 95 Qu'Appelle Drive West." **CARRIED**

New Business

Resolution No. QVN - Fundraising and Snow Making Project
2020-262 **Moved by:** Councillor Phillips
Seconded by: Councillor Cogger

"That, we approve Qu'Appelle Valley Nordic's request for \$5,000 to support their Snow-Making Project." **CARRIED**

Resolution No. Employee Appreciation and Recognition Lunch
2020-263 **Moved by:** Councillor Tumbach
Seconded by: Councillor Cameron

"That we agree to host a Staff Appreciation Luncheon for presentation of the 2020 employee service awards on at a date and time to be determined by Administration." **CARRIED**

Resolution No. Asset Management Grant Application
2020-264 **Moved by:** Councillor Phillips
Seconded by: Councillor Cogger

"Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Program -2020; and

Be it therefore resolved that the Town of Lumsden commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Level of Service
- Continued Inventory and Condition Assessment Development
- Asset Management Plans • Infrastructure Investment Plan • Monitoring and Reporting Strategy
- Operational Activity Mapping
- WAG/SOP template and examples
- Strategic Asset Management Plan

Be it further resolved that the Town of Lumsden commits \$12,500 from its budget toward the costs of this initiative." **CARRIED**

Bylaws

Resolution No. Bylaw No. 2020-07 - Mobile Food Vehicle Bylaw - 3rd Reading
2020-265 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That Bylaw No. 2020-07, being a bylaw to regulate Mobile Food Vehicles be read a third time, adopted, signed, and sealed." **CARRIED**

Resolution No. Bylaw No. 2020-08 - Extend Time Required to Complete Financial Statements - 2nd Reading
2020-266 **Moved by:** Councillor Cameron
Seconded by: Councillor Tumbach

"That Bylaw No. 2020-08, being a bylaw to Extend Time Required to Complete Financial Statements be read a second time." **CARRIED**



- Resolution No. 2020-267** **Bylaw No. 2020-08 - Extend Time Required to Complete Financial Statements - 3rd Reading**
Moved by: Councillor Barber
Seconded by: Councillor Cogger
- "That Bylaw No. 2020-08, being a bylaw to Extend Time Required to Complete Financial Statements be read a third time, adopted, signed, and sealed." **CARRIED**
- Resolution No. 2020-268** **Bylaw No. 2020-09 - Authorize Certain Expenditures**
Moved by: Councillor Phillips
Seconded by: Councillor Cameron
- "That Bylaw No. 2020-09, being a bylaw to authorize certain expenditures, be read a first time." **CARRIED**
- Resolution No. 2020-269** **Bylaw No. 2020-10 - General Election Bylaw - 1st Reading**
Moved by: Councillor Cogger
Seconded by: Councillor Phillips
- "That Bylaw No. 2020-10, being a bylaw to regulate certain aspects of General Elections be read a first time." **CARRIED**
- Resolution No. 2020-270** **Bylaw No. 2020-10 - General Election Bylaw - 2nd Reading**
Moved by: Councillor Cameron
Seconded by: Councillor Tumbach
- "That Bylaw No.2020-10, being a bylaw to regulate certain aspects of General Elections be read a second time." **CARRIED**
- Resolution No. 2020-271** **Bylaw No. 2020-10 - General Election Bylaw - Given 3 Readings at this Meeting**
Moved by: Councillor Barber
Seconded by: Councillor Cogger
- "That Bylaw No. 2020-10, being a bylaw to regulate certain aspects of General Elections, be given three readings at this meeting." **CARRIED UNANIMOUSLY**
- Resolution No. 2020-272** **Bylaw No. 2020-10 - General Election Bylaw - 3rd Reading**
Moved by: Councillor Cogger
Seconded by: Councillor Cameron
- "That Bylaw No. 2020-10, being a bylaw to regulate certain aspects to General Elections be read a third time, adopted, signed, and sealed." **CARRIED**
- Resolution No. 2020-273** **Bylaw No. 2020-11 - Mail-In Ballot Voting System - 1st Reading**
Moved by: Councillor Tumbach
Seconded by: Councillor Barber
- "That Bylaw No.2020-11, being a bylaw to establish a Mail-In Ballot Voting System be read a first time." **CARRIED**
- A Recorded Vote was requested.**
- Resolution No. 2020-274** **Bylaw No. 2020-12 - Nuisance Wildlife Bylaw - 1st Reading**
Moved by: Councillor Tumbach
Seconded by: Councillor Barber
- "That Bylaw No. 2020-12, being a bylaw to control nuisance wildlife in the Town of Lumsden, be read a first time."
- | Name | Yes | No | Abstained | Absent |
|-----------------|-----|----|-----------|--------|
| Verne Barber | ✓ | | | |
| Dave Cameron | ✓ | | | |
| Jane Cogger | | ✓ | | |
| Bryan Matheson | ✓ | | | |
| Rhonda Phillips | | ✓ | | |
| Byron Tumbach | ✓ | | | |
| Wes Holobetz | | | | ✓ |
- CARRIED**



Resolution No.
2020-275

Adjournment

Moved by: Councillor Cogger

"That we adjourn the meeting at 9:25 pm."

CARRIED



Mayor



Chief Administrative Officer