



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting September 8, 2020 - 06:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in the Centennial Hall on Tuesday, September 8, 2020 at 6:32p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz (via telephone), Rhonda Phillips, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Office Service Clerk: Alyssa Riemer (Left at 9:40 pm)

Director of Finance: Ryan Haresign (Left at 9:40 pm)

Director of Planning and Development: Luke Grazier (Left at 8:19 pm)

- Resolution No. 2020-305**      **Approval of Agenda**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Cogger
- "That we adopt the agenda as presented." **CARRIED**
- Financial Reports**
- Resolution No. 2020-306**      **2019 Audited Financial Statement - Draft**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber
- "That we approve the Draft 2019 Audited Financial Statement, as presented." **CARRIED**
- Resolution No. 2020-307**      **Bank Reconciliation - July 31, 2020**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cogger
- "That we accept the Bank Reconciliation for the period ending July 31, 2020, as presented." **CARRIED**
- Resolution No. 2020-308**      **Budgetary Control Report - July 31, 2020**  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cameron
- "That we accept the Budgetary Control Report for the period ending July 31, 2020, as presented." **CARRIED**
- Account for Approval**
- Resolution No. 2020-309**      **List of Accounts - September 8, 2020**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger
- "That the list of accounts attached as Schedule 'A' hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

**Planning and Development Applications and Reports**

- Resolution No. 2020-310**      **Planning & Development Department Report - September 2, 2020**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cogger
- "That the Director of Planning & Development's report be accepted as presented."      **CARRIED**
- Resolution No. 2020-311**      **Dev. App. #2020-027 - Haryett Developments - Residential Subdivision - PTN NW 28-19-21-W2**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron
- "That we acknowledge the submitted subdivision application from Ralph & Diane Haryett and require the submission of the following in order to continue to review the application for site suitability:
1. The submission of a new geotechnical report, or an addendum to the previously submitted Clifton Associates Ltd. Geotechnical Reports (2009 & 2014) to ensure that the reports are still relevant and accurate.
  2. The submission of a serviceability study for the development, which provides the following:
    - An overview of current infrastructure servicing the proposed development area.
    - A solution to address how a water pressure over 20 psi will be supplied to lots in the subdivision.
    - A proposed drainage/site grading plan.
    - A plan to provide water and sewer servicing for the subdivision, including water main line looping to Prospect Crescent. The plan should also show future air relief valve and manhole placement.
    - Comments on proposed tie-ins to sanitary service.
    - A road design plan that includes curb & gutter and comments related to pavement structure.
    - An overview of fire hydrant placement for the subdivision, including commentary on how the minimum 90 L/s fire flow requirements will be met.
    - Identification of fire hydrant model.
    - A plan to incorporate a turn-around at the end of Haryett Bay, as well as to show how Haryett Bay may be extended southbound through Parcel B, Plan 101443294 Ext. 25 to accommodate future anticipated development."
- CARRIED**
- Resolution No. 2020-312**      **Fifth Avenue Streetlight Request**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron
- "That we authorize administration to communicate with ratepayers on the 200 block of 5th Avenue regarding potential streetlight installation."      **CARRIED**
- Adoption of Minutes**
- Resolution No. 2020-313**      **August 11, 2020 - Regular Council Meeting**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron
- "That the minutes of the August 11, 2020 - Regular Council Meeting be approved, as amended."      **CARRIED**
- Resolution No. 2020-314**      **September 2, 2020 - Group I Committee Meeting**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cogger
- "That the minutes of the September 2, 2020 - Group I Committee Meeting be approved, as circulated."      **CARRIED**
- Resolution No. 2020-315**      **September 2, 2020 - Group II Committee Meeting**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips
- "That the minutes of the September 2, 2020 - Group II Committee Meeting be approved, as circulated."      **CARRIED**
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## Committee Reports

### Group I Committee Meeting

**Resolution No.**     **Election Official Remuneration**  
2020-316           **Moved by:** Councillor Phillips  
                          **Seconded by:** Councillor Cameron

"That we agree with the recommendation of the Group I Committee and approve the following rates for the 2020 General Election:

	<b>Advance Poll</b>	<b>Election Day</b>	<b>Additional Pay (for Election Day only) if Town provides Officials for a School Division election</b>
Poll Clerk	\$75	\$250	\$50
Deputy Returning Officer	\$90	\$300	\$60."

**CARRIED**

**Resolution No.**     **Village of Craven - Fire Protection**  
2020-317           **Moved by:** Councillor Holobetz  
                          **Seconded by:** Councillor Barber

"That we agree with the recommendation of the Group I Committee and have discussions with the R.M. of Lumsden No. 189 to enter into agreement with the Village of Craven for Fire Protection Services, including the following terms:

- Charge an annual premium for 2021 of \$6,500 and increasing each year on January 1 by the Consumer Price Index. The CPI will be determined by averaging the rate for Canada, Saskatchewan and Regina as of September in the previous year;
- Fees for Service would be charged at the same rates that are used in the Mutual Aid Agreement,
- The Village of Craven would be responsible for paying invoices issued by the Town of Lumsden."

**CARRIED**

### Group II Committee Meeting

**Resolution No.**     **Deer Valley Utility - Request to Increase Water Supply**  
2020-318           **Moved by:** Councillor Phillips  
                          **Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Group II Committee and deny the request of Cameron Johnson, representing Deer Valley Developments and the Private Deer Valley Utility, for increased access to our raw water supply; pertinent documents are attached as Schedule 'B'."

**CARRIED**

**Resolution No.**     **Staffing - Utilities Department**  
2020-319           **Moved by:** Councillor Barber  
                          **Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Group II Committee and authorize Administration to advertise for a Water & Wastewater Operator to assist with the expanded responsibilities related to the newly-constructed Wastewater Treatment Facility."

**CARRIED**

**Resolution No.**     **Toilet Replacement Program Rebate**  
2020-320           **Moved by:** Councillor Tumbach  
                          **Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Group II Committee to cease the Toilet Replacement Program Rebate."

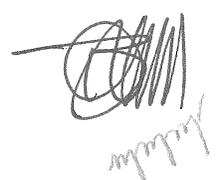
**CARRIED**

**Resolution No.**     **Water & Sewer Connection Fees**  
2020-321           **Moved by:** Councillor Barber  
                          **Seconded by:** Councillor Phillips

"That we agree with the recommendation of Group II Committee and incorporate Water Connection Fees and Sewer Connection Fees (*refer to Resolution 215-10 dated May 18, 2010*) into the Water and Sewer Regulation Bylaw, and;

That we include a clause that escalates these fees at a rate of 3% each year."

**CARRIED**



- Resolution No. 2020-322 Schandre Estates Lift Station Detailed Design - Deadline Extension**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber
- "That we agree with the recommendation of Group II Committee and extend the deadline for submission of the Schandre Estates Lift Station Detailed Design by an additional 3 weeks; being September 21, 2020."  
**CARRIED**
- Resolution No. 2020-323 Automated Garbage Truck & Bin Tender**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips
- "That we agree with the recommendation of the Group II Committee and proceed with the tender for an automated garbage truck, single axle, 16-20 m3 as well as 700 roll-out garbage bins, with the following timeline:
- Tender Close Date: October 16, 2020
  - Tender Awarded: October 27, 2020."
- CARRIED**
- Resolution No. 2020-324 Water Meter Deposits**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cogger
- "That we agree with the recommendation of the Group II Committee to amend the Water and Sewer Regulation Bylaw to only require a utility deposit from renters and not property owners, and;  
That we agree to amend the same Bylaw to require that renters pay a utility deposit, flat rate of \$190.00, and;  
That we authorize that deposits currently in trust, from property owners, be credited to the owner's utility account."  
**CARRIED**
- Resolution No. 2020-325 Communications**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Cogger
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- a. Lumsden and District Heritage Home - Board Meeting - June 22, 2020
  - b. REM Engineering & Management Ltd. - Engineering Services
  - c. SAMA - Annual General Meeting - October 22, 2020
  - d. Lumsden High School - Town of Lumsden Scholarship Winner
  - e. Government of Saskatchewan - Payment of Federal Gas Tax Fund 2020-21
  - f. Miscellaneous."
- CARRIED**
- Reports of Administration**
- Resolution No. 2020-326 Council Update**  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cogger
- "That the report of the Chief Administrative Officer be accepted as presented."  
**CARRIED**
- Unfinished Business**
- Resolution No. 2020-327 Expression of Interest**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips
- "That we contract a commercial appraisal of Block 2, Plan 95R54662 with a maximum cost of \$2500."  
**CARRIED**
- New Business**
- Resolution No. 2020-328 Saskatchewan Health Authority - Request for Hall Rental Concession**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron
- "That we agree to waive rental fees for the Centennial Hall when used by the Saskatchewan Health Authority for baby clinics, etc. as they can no longer utilize the Elementary School or Heritage Home due to COVID-19 restrictions."  
**CARRIED**
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**Bylaws**

**Resolution No.** **Bylaw No. 2020-14 - Regional Rideshare Business Bylaw - 1st Reading**

2020-329

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That Bylaw No. 2020-14, being a bylaw to allow and regulate regional rideshare business, be read a first time."

**CARRIED**

**Resolution No.** **Closed Session**

2020-330

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Cogger

"That we agree to move into Closed Session at 9:40 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with the Chief Administrative Officer to be included in the session."

**CARRIED**

**Resolution No.** **Rise from Closed Session**

2020-331

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Barber

"That we agree to rise from the Closed Session and return to the open meeting at 9:54 pm."

**CARRIED**

**Resolution No.** **Adjournment**

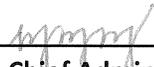
2020-332

**Moved by:** Councillor Tumbach

"That we adjourn the meeting at 9:55 pm."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
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Chief Administrative Officer