



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting September 7, 2021 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom) on Tuesday, September 7, 2021 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Krystal Strong, Matthew Grandel
Director of Finance: Ryan Haresign
Director of Planning and Development: Aimee Bryck
Public Works Superintendent: Jeff Carey

Absent:

None

Resolution No. **Approval of Agenda**
2021-302 **Moved by:** Councillor Brennan
Seconded by: Councillor Phillips

"That we adopt the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Councillor Jenelle Brennan declared a conflict of interest with respect to a payment to her husband's business: Brennan-Fisher Construction.

Resolution No. **Public Works Reports**
2021-303 **Moved by:** Councillor Barber
Seconded by: Councillor Tumbach

"That the Utilities and Public Works report be accepted as presented by the Superintendent."

CARRIED

Superintendent Jeff Carey left the meeting at 6:33 pm.

Financial Reports

Resolution No. **Letter of Intent - Horizon West Infrastructure Fund**
2021-304 **Moved by:** Councillor Tumbach
Seconded by: Councillor Brennan

"That we agree to submit a Letter of Intent to Horizon West Infrastructure Fund, attached as Schedule "A" and forming part of these minutes."

CARRIED

Resolution No. **Bank Reconciliation - June 2021**
2021-305 **Moved by:** Councillor Longmoore
Seconded by: Councillor Rawlings

"That we accept the Bank Reconciliation for the period ending June 30, 2021, as presented."

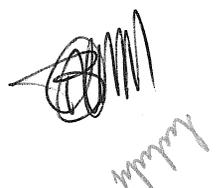
CARRIED

Resolution No. **Bank Reconciliation - July 2021**
2021-306 **Moved by:** Councillor Tumbach
Seconded by: Councillor Phillips

"That we accept the Bank Reconciliation for the period ending July 31, 2021, as presented."

CARRIED

- Resolution No. 2021-307** **Financial Statement - July 2021**
Moved by: Councillor Rawlings
Seconded by: Councillor Brennan
- "That we accept the Financial Statement for the period ending July 31, 2021, as presented."
CARRIED
- Resolution No. 2021-308** **Additional Community-Building Funds (Formerly Gas Tax)**
Moved by: Councillor Rawlings
Seconded by: Councillor Phillips
- "That we place the Canada Community-Building Funds Top-Up (formerly Gas Tax), in the amount of \$109,531.20, into the Utility Reserve."
CARRIED
- Account for Approval**
- Conflict Declared**
- Councillor Jenelle Brennan declared a conflict of interest with respect to a payment to her husband's business; Brennan-Fisher Construction. Councillor Brennan abstained from discussion and voting on the matter and left the meeting at 7:01 pm.*
- Resolution No. 2021-309** **Accounts Payable - Brennan-Fisher Construction**
Moved by: Councillor Rawlings
Seconded by: Councillor Longmoore
- "That invoice #1219 from Brennan-Fisher Construction in the amount of \$2,997.00 is approved for payment."
CARRIED
- Conflict - Return to Meeting**
- At the conclusion of voting on the matter, Councillor Jenelle Brennan returned to the meeting at 7:06 pm.*
- Resolution No. 2021-310** **List of Accounts - September 7, 2021**
Moved by: Councillor Rawlings
Seconded by: Councillor Brennan
- "That the list of accounts attached as Schedule "B" is approved for payment."
CARRIED
- Planning and Development Applications and Reports**
- Resolution No. 2021-311** **Development Levy Bylaw Review**
Moved by: Councillor Phillips
Seconded by: Councillor Brennan
- "That we refer the Development Levy Bylaw review to Group I Committee, with Councillor Phillips to participate in the discussion."
CARRIED
- Director of Planning and Development Aimee Bryck left the meeting at 7:15 pm.**
- Adoption of Minutes**
- Resolution No. 2021-312** **August 10, 2021 - Regular Council Meeting**
Moved by: Councillor Tumbach
Seconded by: Councillor Longmoore
- "That the minutes of the August 10, 2021 - Regular Council Meeting be approved, as circulated."
CARRIED
- Resolution No. 2021-313** **September 1, 2021 - Group II Committee Meeting**
Moved by: Councillor Barber
Seconded by: Councillor Phillips
- "That the minutes of the September 1, 2021 - Group II Committee Meeting be approved, as circulated."
CARRIED



Committee Reports

Group II Committee Report - September 1, 2021 - Councillor Barber

Resolution No. **2022 Paving Projects**
2021-314 **Moved by:** Councillor Barber
Seconded by: Councillor Tumbach

"That we accept the recommendation of the Group II Committee and approve paving projects for 3rd Avenue, Colbourne (downtown), Lake Street and Ross Street for the 2022 budget year."
CARRIED

Resolution No. **Associated Engineering - James Street South Sidewalk Options**
2021-315 **Moved by:** Councillor Phillips
Seconded by: Councillor Barber

"That we accept the recommendation of the Group II Committee and proceed with engineering services, at a cost of \$8,850 plus taxes, for the investigation of a sidewalk extension on the southern portion of James Street South."
CARRIED

Resolution No. **5th Avenue Extension - Streetlights**
2021-316 **Moved by:** Councillor Tumbach
Seconded by: Councillor Phillips

"That we accept the recommendation of the Group II Committee and approve the installation of two solar street lights on the south side of 5th Avenue, west of Balfour Bay, for the 2022 budget year."
CARRIED

Director of Finance, Ryan Haresign, left the meeting at 7:36 pm.

Resolution No. **Communications**
2021-317 **Moved by:** Councillor Longmoore
Seconded by: Councillor Brennan

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Municipal Governance Program - Fall 2021 Classes
b. Hudson Bay Route Association - 78th AGM and Convention
c. Lumsden and District Heritage Home - Meeting Minutes - Regular Board Meeting June 28, 2021
d. Lumsden and District Heritage Home - Upcoming AGM - Proposed Bylaw Changes
e. R.M. of Lumsden No.189. - Annexation Committee Correspondence
f. SAMA - 2021 Primary Audit Report
g. Mobile Grain - Reporting - Transportation of Dangerous Goods by Rail."
CARRIED

Reports of Administration

Resolution No. **Council Update**
2021-318 **Moved by:** Councillor Rawlings
Seconded by: Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."
CARRIED

Mayor and Councillor Forum

Resolution No. **Downtown Patio Project**
2021-319 **Moved by:** Councillor Phillips
Seconded by: Councillor Brennan

"That we authorize a budget of \$6,300 from the Economic Development Reserve for the Town's portion of the Patio Project as it relates to the Canada Community Revitalization grant application."
CARRIED

Resolution No. **Congratulations to the Duck Derby Committee**
2021-320 **Moved by:** Councillor Brennan
Seconded by: Councillor Longmoore

"That we authorize administration to write a letter to the Duck Derby Committee congratulating them on a job well done organizing and executing this year's successful Duck Derby."
CARRIED



New Business

Resolution No. Amendment - Electronic Device Policy for Council Members

2021-321

Moved by: Councillor Phillips

Seconded by: Councillor Longmoore

"That we adopt the amended Electronic Device Policy for Council Members, as Schedule "C" forming part of these minutes."

CARRIED

Bylaws

Resolution No. Rescind 1st Reading - Bylaw No. 2020-19

2021-322

Moved by: Councillor Tumbach

Seconded by: Councillor Rawlings

"That we rescind 1st reading of Bylaw No. 2020-19."

CARRIED

Resolution No. Bylaw No. 2021-07 - Regulate Water and Sewer System – 1st Reading

2021-323

Moved by: Councillor Longmoore

Seconded by: Councillor Phillips

"That Bylaw No. 2021-07, being a bylaw to regulate operations of the water and sewer systems, be read a first time."

CARRIED

Resolution No. Closed Session

2021-324

Moved by: Councillor Rawlings

Seconded by: Councillor Brennan

"That we agree to move into Closed Session at 8:49 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Resolution No. Rise from Closed Session

2021-325

Moved by: Councillor Rawlings

Seconded by: Councillor Tumbach

"That we rise from Closed Session and return to the open meeting at 9:14 pm."

CARRIED

Resolution No. Adjournment

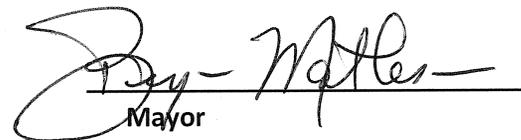
2021-326

Moved by: Councillor Rawlings

Seconded by: Councillor Brennan

"That we adjourn the meeting at 9:14 pm."

CARRIED



Mayor



Chief Administrative Officer