



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting October 12, 2021 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom) on Tuesday, October 12, 2021 at 6:31 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings (arrived at 6:35 p.m.), Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Director of Finance: Ryan Haresign (Left at 6:52 p.m.)
Director of Planning and Development: Aimee Bryck (Left at 7:07 p.m.)

Absent:

Public Works Superintendent: Jeff Carey

Resolution No.
2021-355

Approval of Agenda

Moved by: Councillor Brennan
Seconded by: Councillor Tumbach

"That we adopt the agenda as presented."

CARRIED

Public Works Reports

Resolution No.
2021-356

Water Treatment Plant Expansion - Preliminary Design

Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That we enter into a professional services agreement with Associated Engineering to prepare a Preliminary Design for an expansion of the Drinking Water Treatment Plant at a pre-tax cost estimate of \$38,400."

CARRIED

Resolution No.
2021-357

Waterworks Emergency Response Plan

Moved by: Councillor Phillips
Seconded by: Councillor Brennan

"That we table the Waterworks Emergency Response Plan to a future meeting."

CARRIED

Financial Reports

Resolution No.
2021-358

Bank Reconciliation - August 31, 2021

Moved by: Councillor Tumbach
Seconded by: Councillor Rawlings

"That we accept the Bank Reconciliation for the period ending August 31, 2021, as presented."

CARRIED

Resolution No.
2021-359

Financial Report - August 2021

Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That we accept the Financial Statement for the period ending August 31, 2021, as presented."

CARRIED

Account for Approval

Resolution No. List of Accounts – October 12, 2021

2021-360

Moved by: Councillor Barber

Seconded by: Councillor Brennan

"That the list of accounts attached as Schedule "A" is approved for payment."

CARRIED

Director of Finance, Ryan Haresign, left at 6:52 p.m. for the remainder of the meeting.

Planning and Development Applications and Reports

Resolution No. Felix - Request to Purchase Town Road

2021-361

Moved by: Councillor Longmoore

Seconded by: Councillor Rawlings

"That we table a request from the owners of 265 Elgin Crescent to close and purchase a section of lane adjacent to their property, pending more information from Administration." **CARRIED**

Director of Planning and Development, Aimee Bryck, left the meeting at 7:07 p.m. for the remainder of the meeting.

Adoption of Minutes

Resolution No. Rescind 2021-336 - ICIP Grant Assistance

2021-362

Moved by: Councillor Phillips

Seconded by: Councillor Barber

"That we rescind Resolution 2021-336 made at our September 21, 2021 meeting."

CARRIED

Resolution No. September 21, 2021 - Regular Council Meeting Minutes

2021-363

Moved by: Councillor Rawlings

Seconded by: Councillor Tumbach

"That the minutes of the September 21, 2021 - Regular Council Meeting be approved, as amended." **CARRIED**

Resolution No. September 23, 2021 - Group I Committee Meeting

2021-364

Moved by: Councillor Tumbach

Seconded by: Councillor Brennan

"That the minutes of the September 23, 2021 - Group I Committee Meeting be approved, as circulated." **CARRIED**

Resolution No. October 5, 2021 - Special Council Meeting Minutes

2021-365

Moved by: Councillor Phillips

Seconded by: Councillor Longmoore

"That the minutes of the October 5, 2021 - Special Council Meeting be approved, as circulated." **CARRIED**

Committee Reports

Resolution No. Group 1 - Fire Department Reserve

2021-366

Moved by: Councillor Rawlings

Seconded by: Councillor Tumbach

"That we refer an increase to the annual contribution to the Fire Department Reserve by \$20,000 commencing in 2022, to the Joint Administration Committee for discussion." **CARRIED**

Resolution No. Group 1 - Outdoor Swimming Pool Survey

2021-367

Moved by: Councillor Brennan

Seconded by: Councillor Tumbach

"That we conduct a community-wide survey to determine the level of interest in building an outdoor swimming pool." **CARRIED**

Resolution No. Group 1 - Shermco Invoice

2021-268

Moved by: Councillor Rawlings

Seconded by: Councillor Barber

"That we write off an invoice to Shermco Industries, in the amount of \$4,248.02, resulting in expenses incurred in March, 2019 when Sask 1st Call mis-located a line; the company is refusing to reimburse our 'waiting time' costs." **CARRIED**

- Resolution No. Strategic Planning**
2021-369 **Moved by:** Councillor Phillips
Seconded by: Councillor Brennan
- "That we accept a report prepared by Cherlynn Walters, dated October 5, 2021, as a result of our September 18, 2021 Strategic Planning Session and refer it to a future Special Meeting for discussion."
CARRIED
- Resolution No. Social Media Committee**
2021-370 **Moved by:** Councillor Tumbach
Seconded by: Councillor Brennan
- "That we accept the Social Media Committee's recommendation to purchase a new website through All-Net Solutions."
CARRIED
- Resolution No. Communications**
2021-371 **Moved by:** Councillor Brennan
Seconded by: Councillor Longmoore
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- a. Lumsden and District Heritage Home - October 2021 Newsletter
 - b. Lumsden and District Heritage Home - Board Meeting - August 23, 2021
 - c. GrantMatch - The Green and Inclusive Community Building Fund
 - d. SAMA - Certificate of Confirmation 2021
 - e. Quilters Retreat Group - Thank you for your excellent job
 - f. Community Living - Temporarily removal of bin
 - g. Miscellaneous."
- CARRIED**
- Reports of Administration**
- Resolution No. Council Update**
2021-372 **Moved by:** Councillor Longmoore
Seconded by: Councillor Phillips
- "That the report of the Chief Administrative Officer be accepted as presented."
CARRIED
- Unfinished Business**
- Resolution No. Electronic Device Policy for Council Members - Amendment**
2021-373 **Moved by:** Councillor Barber
Seconded by: Councillor Rawlings
- "That we amend the 'Electronic Device Policy for Council Members' as per Schedule "B"."
CARRIED
- Resolution No. COVID-19 Vaccination Administrative Policy**
2021-374 **Moved by:** Councillor Brennan
Seconded by: Councillor Phillips
- "That we adopt the 'COVID-19 Vaccination Administrative Policy' as per Schedule "C"."
CARRIED
- New Business**
- Resolution No. Housing Authority Board Appointments**
2021-375 **Moved by:** Councillor Longmoore
Seconded by: Councillor Tumbach
- "That we approve the re-appointment of Penny Schneider to the Lumsden Housing Authority Board for a two year term expiring October 31, 2023."
CARRIED
- Resolution No. Housing Authority Board Resignation**
2021-376 **Moved by:** Councillor Brennan
Seconded by: Councillor Phillips
- "That we accept, with regret, the resignation of Judith Lynn from the Lumsden Housing Authority Board effective October 31, 2021."
CARRIED
- Resolution No. List of Lands in Arrears (Do Not Exceed 50% of 2020 Levy)**
2021-377 **Moved by:** Councillor Barber
Seconded by: Councillor Tumbach



"That, pursuant to Subsection 3(3) of the *Tax Enforcement Act*, we authorize the Treasurer to exclude properties with arrears that do not exceed one half of the immediately preceding year's tax levy, from the List of Land in Arrears to be published." **CARRIED**

Resolution No. **Tax Enforcement - List of Lands in Arrears**
2021-378 **Moved by:** Councillor Barber
Seconded by: Councillor Brennan

"That the Treasurer is authorized to proceed under Sections 3 and 4 of the *Tax Enforcement Act* to advertise the List of Lands in Arrears, as attached here to and forming a part of these minutes as per Schedule "D"." **CARRIED**

Resolution No. **Royal Canadian Legion - Poppy Campaign 2021**
2021-379 **Moved by:** Councillor Longmoore
Seconded by: Councillor Tumbach

"That we authorize the purchase of a wreath from the Royal Canadian Legion - Lumsden Branch, for display during the Poppy Campaign, at a cost of \$50.00." **CARRIED**

Resolution No. **Proclamation Request for Saskatchewan Multicultural Week - November 20-28, 2021**
2021-380 **Moved by:** Councillor Longmoore
Seconded by: Councillor Rawlings

"That we recognize the benefits and values of Saskatchewan Multicultural Week and designate the November 20-28, 2021 as 'Saskatchewan Multicultural Week'." **CARRIED**

Bylaws

Resolution No. **Bylaw No. 2021-08 - Traffic Bylaw - 2nd Reading**
2021-381 **Moved by:** Councillor Tumbach
Seconded by: Councillor Barber

"That Bylaw No. 2021-08, known as The Traffic Bylaw be read a second time." **CARRIED**

Resolution No. **Bylaw No. 2021-08 - Traffic Bylaw - 3rd Reading**
2021-382 **Moved by:** Councillor Barber
Seconded by: Councillor Brennan

"That Bylaw No. 2021-08, known as The Traffic Bylaw be read a third time, adopted, signed, and sealed." **CARRIED**

Resolution No. **Closed Session**
2021-383 **Moved by:** Councillor Rawlings
Seconded by: Councillor Tumbach

"That we move into Closed Session at 8:38 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with the Chief Administrative Officer to be included in the session." **CARRIED**

Resolution No. **Rise from Closed Session**
2021-384 **Moved by:** Councillor Barber
Seconded by: Councillor Brennan

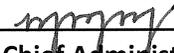
"That we return to the open meeting at 8:47 p.m." **CARRIED**

Resolution No. **Adjournment**
2021-385 **Moved by:** Councillor Longmoore
Seconded by: Councillor Tumbach

"That we adjourn the meeting at 8:48 p.m." **CARRIED**



Mayor



Chief Administrative Officer