



THE TOWN OF  
L U M S D E N

**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting October 26, 2021 - 6:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom) on Tuesday, October 26, 2021 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings, Byron Tumbach  
Chief Administrative Officer: Monica M. Merkosky  
Assistant Administrator: Jacqueline Chouinard  
Director of Finance: Ryan Haresign (Left at 7:00 p.m.)  
Director of Planning and Development: Aimee Bryck (Left at 7:02 p.m.)

**Absent:**

Public Works Superintendent: Jeff Carey

**Resolution No.**  
2021-386

**Additions to Agenda (subject to majority vote of council)**

**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Tumbach

"That we add the following items to the agenda;  
Financial Reports - Short Term Disability Plan  
Appointments - Housing Authority Appointment."

**CARRIED**

**Resolution No.**  
2021-387

**Approval of Agenda**

**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan

"That we adopt the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

Councillor Jenelle Brennan declared a conflict of interest with respect to a payment to her husband's business: Brennan-Fisher Construction.

**Financial Reports**

**Resolution No.**  
2021-388

**Bank Reconciliation - September 2021**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Rawlings

"That we accept the Bank Reconciliation for the period ending September 30, 2021, as presented."

**CARRIED**

**Resolution No.**  
2021-389

**Financial Statement - September 30, 2021**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Brennan

"That we accept the Financial Statement for the period ending September 30, 2021, as presented."

**CARRIED**

**Resolution No.**  
2021-390

**Short Term Disability Plan**

**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan

"That the group insurance coverage for all regular, full-time employees be amended to include Short Term Disability Benefits with a taxable 7 day waiting period; the change is effective November 1, 2021."

**CARRIED**

Councillor Barber left the meeting at 6:55 p.m.

**Account for Approval**

**Resolution No.**  
2021-391

**List of Accounts - October 26, 2021**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Longmoore

"That the list of accounts attached hereto as Schedule "A" is approved for payment."

**CARRIED**

**Conflict Declared**

Councillor Jenelle Brennan declared a conflict of interest with respect to a payment to her husband's business; Brennan-Fisher Construction. Councillor Brennan abstained from discussion and voting on the matter and left the meeting at 6:59 p.m.

**Resolution No.**  
2021-392

**Brennan-Fisher Invoice**

**Moved by:** Councillor Rawlings

**Seconded by:** Councillor Phillips

"That the list of accounts attached as Schedule "B" is approved for payment."

**CARRIED**

**Conflict - Return to Meeting**

At the conclusion of voting on the matter, Councillor Jenelle Brennan returned to the meeting at 7:00 p.m.

**Director of Finance, Ryan Haresign, left the meeting at 7:00 p.m. for the remainder of the meeting.**

**Resolution No.**  
2021-393

**Planning and Development Applications and Reports**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Rawlings

"That the Planning and Development Report be accepted as presented."

**CARRIED**

**Director of Planning and Development, Aimee Bryck, left the meeting at 7:02 p.m. for the remainder of the meeting.**

**Adoption of Minutes**

**Resolution No.**  
2021-394

**October 12, 2021 - Regular Council Meeting**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That the minutes of the October 12, 2021 - Regular Council Meeting be approved, as circulated."

**CARRIED**

**Resolution No.**  
2021-395

**Communications**

**Moved by:** Councillor Longmoore

**Seconded by:** Councillor Phillips

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

a. SUMA Regional Meeting - November 3, 2021

b. RP Safety Limited

c. Regina Humane Society

d. Cheryl Klein - Safety Suggestions

Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No.**  
2021-396

**Council Update**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Rawlings

"That the verbal report of the Chief Administrative Officer be accepted as presented."

**CARRIED**



Resolution No.  
2021-397

**Mayor and Councillor Forum**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Longmoore

"That we authorize administration to write a letter of thanks to Librarian Carol Fisher who is retiring from her position in November of 2021."  
**CARRIED**

**Councillor Barber returned to the meeting at 7:25 p.m. midway through the Mayor and Councillor Forum.**

**Appointments**

Resolution No.  
2021-398

**Housing Authority Board Appointment**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips

"That we acknowledge and approve the nomination of Liz Cameron to the Lumsden Housing Authority Board, with her term expiring October 31, 2024."  
**CARRIED**

Resolution No.  
2021-399

**Closed Session**  
**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Longmoore

"That we move into Closed Session at 7:56 p.m. for the purpose of discussing strategic planning and employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act*, with the Chief Administrative Officer to be included in the session."  
**CARRIED**

**At 8:01 p.m. Council left the Closed Session and returned to the open meeting.**

Resolution No.  
2021-400

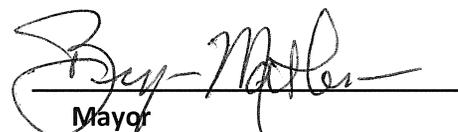
**Temporary Assistant Administrator**  
**Moved by:** Councillor Brennan  
**Seconded by:** Councillor Barber

"That we acknowledge the CAO's hiring of Jacqueline Chouinard as a Temporary, Full-Time Assistant Administrator, commencing October 25, 2021 at Step 7 of the Salary Grid (\$59,227 per year/\$32.54 per hour) with the term finishing approximately September 26, 2022."  
**CARRIED**

Resolution No.  
2021-401

**Adjournment**  
**Moved by:** Councillor Tumbach

"That we adjourn the meeting at 8:02 p.m."  
**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer